TOWN OF ROWE

**DIRECT DEPOSIT AUTHORIZATION**

I (we) hereby authorize the TOWN OF ROWE to initiate credit entries and to initiate, if necessary, debit entries and adjustments for credit entries in error to my (our) account(s) indicated below and Depository named below, hereafter called Depository named below, hereafter called DEPOSITORY, to credit and/or debit the same to such account. Please include ALL depositories each time you make a change.

Choose Only One per Line

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Order \*** | **Depository Name** | **City** | **State** | **Zip** | **Routing Number**  **(9 digits)** | **Account Number** | **Account Type** | **Dollar Amount** | **Percent** | **Net** |
| **1** |  |  |  |  |  |  | Checking  Savings | $ |  |  |
| **2** |  |  |  |  |  |  | Checking  Savings | $ |  |  |
| **3** |  |  |  |  |  |  | Checking  Savings | $ |  |  |

\*Direct Deposits will be allocated by order until the entire amount of your paycheck is deposited. Use Additional sheets if you have more than 3 accounts.

*Attach a voided check for each bank account to which funds should be deposited*

Town of Rowe is hereby authorized to directly deposit my pay to the account listed above. This authorization will remain in effect until I modify or cancel it in writing.

Employee’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee’s Name Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If joint account: Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If joint account: Name Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return completed authorization to: Town of Rowe Treasurer