Town of Rowe - FY 2015
Board of Selectmen – Minutes
Wednesday, December 2, 2015 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00pm.

Present: Chair Wilson, Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau

Audience: Sandy Daviau

Minutes:

Motion to accept Minutes of November 4, 2015: Upon review, a motion was made by Chair Wilson to accept the Minutes of November 4, 2015 with amendments. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

Motion to accept Minutes of November 18, 2015: Upon review, a motion was made by Chair Wilson to accept the Minutes of November 18, 2015 with amendments. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

Minutes of the November 19, 2015 Hearing: Upon review, a motion was made by Chair Wilson to accept the Minutes of November 19, 2015 Hearing as presented. The motion, seconded by Selectman Quist, was accepted. (2/0/1) Vice-Chair Gleason abstained from the vote.

Old Business

1. Compensated Absences: Chair Wilson said that there are discrepancies in the policies of the Hire Letters of various employees with policies established in the Personnel Policy Manual so expectations were different for each employee. She stressed the need to amend the policies so they were uniform and consistent for all Town employees. Select Board Members reviewed policies relating to Compensated Absences including Holidays, Vacation, Personal, and Sick Time. Following review, policies were discussed and amended. It was emphasized that part-time personal's Compensated Absences should be pro-rated based upon hours worked during the pay period.

2. Date for STM: Chair Wilson said there was a need for a Special Town Meeting (STM). Following discussion, it was agreed to hold the STM on January 11, 2016.

3. Service Zone Plan Update: Chair Wilson said that she had notified Charlemont Ambulance that Rowe had changed the main ambulance service provider and that the Service Zone Plan update would take place on Thursday December 3, 2015 with North Adams Ambulance Service, Butch Garrity of Shelburne Falls Dispatch, Police Chief, EMS Director and Fire Chief with the Select Board.

New Business

1. Public Trees Threatening Private Property: Chair Wilson said a tree on Town property was threatening the barn of a resident. She said she would speak with Highway Superintendent about taking care of the matter.

2. HCOG Solar Proposal/Net Metering: Chair Wilson said a representative will be speaking with the Select Board at next meeting.

3. Wired West LLC Draft Operating Agreement: Chair Wilson said that the Wired West Draft Agreement had been reviewed by Town Counsel and amendments were provided. She further said that Massachusetts Broadband Institute (MBI) had issued some statements to the public that were of concern. WiredWest scheduled an emergency meeting to be held on Saturday, December 5, 2015 with WiredWest Directors to address concerns and Chair Wilson would attend.

4. Administrative Clerk Updates: Tabled until next meeting.

Warrants: Review FY16W12 and FY16PW12

Audience of Citizens: None

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:35 p.m. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

Respectfully Submitted,

Janice Boudreau

Approval Date: DECEMBER 16, 2015

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Walter J. Quist, Selectman

Attachments:

- Agenda 12/02/15
- Pages 19-23 Personnel Policy Manual revisions