Town of Rowe - FY 2015
Board of Selectmen – Minutes
Wednesday August 26, 2015 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau
Chair Wilson was not present.

Audience: Kelle Quist

Minutes:

Motion to accept Minutes of July 29, 2015: Upon review, a motion was made by Vice-Chair Gleason to accept the Minutes of July 29, 2015 as presented. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

New Business

1. Ambulance Service Discussion - Walt Quist: Selectman Quist presented an Article, " Factors to Consider for Fire Depts. Thinking about Providing Ambulance Service" by Joe Maruca for review. In addition, there was discussion about speaking with North Adams Ambulance Service in the future to see what they offer. It was agreed that forming an Ambulance Committee to review all options with the inclusion of a citizen participant input would be helpful in obtaining and evaluating the emergency needs of the citizens.

Motion to Formulate Committee: Following discussion, Vice-Chair Gleason made a motion to formulate a list of goals and tasks for an Ambulance Review Committee to discuss at next meeting. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

2. Review FC Housing Authority Agreement: Following discussion, it was agreed to contact MJ Adams of the Franklin County Housing Authority to answer an additional concern prior to signing the agreement. Selectman Quist agreed to contact MJ in preparation to sign the agreement at next meeting.

3. Library Trustees Town Property Request – Kelle Quist: Kelle Quist, Library Trustee asked the Select Board if two china closets could be loaned to the Historical Society since they are delicate and the Library Director thought they might be easily damaged. She asked if they could be lent to the Society with a written agreement for a 5 year loan period with a written agreement. It was agreed to do so.

Motion to Select Board Authorize: Trustees two china cabinets currently stored in the Town Library loan to the Rowe Historical Society for a 5-year loan period with a written agreement. The motion, seconded by Select Board Quist, was accepted. (2/0/1)

4. Town Hall Sign: Administrative Clerk spoke with Jason Clark, who paints signs for town property about repairing the Town Hall main exterior sign with Town of Rowe with new lettering. He said he would scrape, prepare, add lettering with gold leaf accents and put a final lacquer coat. It would cost $750.00.

Motion to Authorize Painting: Following discussion, Vice-Chair Gleason made a motion to have Jason Clark paint and re-letter the Town Hall sign for the amount of $750.00 to be taken from the Municipal Operations and Maintenance account 01-5-192-400. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

5. Motor Vehicle Refunds Report – Tax Collector: Tax Collector presented a Motor Vehicle Refund Report for the amount of $200.00.

Motion to Accept Motor Vehicle Refund: Vice-Chair Gleason made a motion to accept the Motor Vehicle Refund for the amount of $200.00 to Howard and Jeanette Crowningshield. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

6. FC Regional Emergency Planning Committee- Emergency Response Transportation: A proposal to enhance emergency preparedness for evacuating citizens was presented by the Franklin County Regional Emergency Planning Committee. (FCREPC) along with the Franklin Regional Transit Authority (FRTA) for review. The Memorandum of Agreement for Emergency Response Transportation was voluntary. It was agreed to have Emergency Management Director Ed May review the plan and discuss prior to signing the Agreement.

7. Town Buildings: There was discussion about the Gazebo and that there were areas in the roof where water could leak through and cause damage. Following discussion, Vice-Chair Gleason agreed to speak with the contractor who had performed the repairs to see if he could remedy the problem. There was discussion about the painting of Town buildings and possibly developing a plan and schedule to include in the budget. There was discussion about some rotting seen on the Town Hall that needs to be remedied.

8. Administrative Clerk Updates: Administrative Clerk said the Insurance representative thought the Police and Fire Accident Coverage was low and provided three additional options to consider. It was noted that additional research would be required and discussion with the Finance Committee for consideration for next year.

9. Donation Error: Vice-Chair Gleason raised the issue of looking into the donations that were made in honor of Jenn Morse's grandmother that was to go to Fire Department needs and were not properly recorded for the purpose. She asked Town Accountant to research.

Old Business

1. Appointments:
   a/. Energy Committee Appointment: Selectman Quist asked to have Kelle Quist appointed to the Energy Committee and it was tabled until there was another Select Board Member present due to the conflict of interest.

b/. An appointment for Rowe's Representation on the Carl Nilman Scholarship Committee is needed since the prior Representative elected to no longer serve. It was agreed that Administrative Clerk would contact the School Committee to see if a member could serve.

Warrants: Review FY16W05 and FY16PW05

Audience: None

Adjournment: Seeing no further business, Vice-Chair Gleason made a motion to adjourn the Meeting at 4:43 p.m. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date: AUGUST 9, 2015

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Walter J. Quist, Selectman

Attachments:

- Agenda 8/26/15
- Motor Vehicle Refunds Report
- Police & Fire Accident Coverage (2 pages)
- FC Regional Emergency Planning Committee (11 pages)
- Ambulance Service Article – presented by Selectman Quist (5 pages)

Town of Rowe

Select Board

AGENDA

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Rowe Town Hall

Call to Order

Minutes

New Business

1. Ambulance Service Discussion - Walt Quist
2. Review FC Housing Authority Agreement
3. Appointments
4. Library Trustees Town Property Request – Kelle Quist
5. Town Hall Sign
6. Motor Vehicle Refunds Report – Tax Collector
7. FC Regional Emergency Planning Committee- Emergency Response Transportation
8. Town Buildings
7. Administrative Clerk Updates

Old Business

Warrants: Review FY16W05 and FY16PW05

Audience of Citizens:
Adjournment

Rowe Board of Selectmen
Marilyn Wilson, Chairman

Posted:	Janice Boudreau:	Posted: Janice Boudreau: 08-24-15 at 1:00 pm
Filed:	Town Clerk:	Filed: Town Clerk - 08-24-15

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The agenda may change to reflect unforeseen business.