Town of Rowe - FY 2015
Board of Selectmen – Minutes
Wednesday July 29, 2015 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau
Chair Wilson was not present.

Audience: Lance Larned

Minutes:

Motion to accept Minutes of July 1, 2015: Upon review, a motion was made by Vice-Chair Gleason to accept the Minutes of July 1, 2015 with corrections. The motion, seconded by Selectman Quist, was unanimously accepted. (2/0/1)

Motion to accept Minutes of July 15, 2015: Upon review, a motion was made by Vice-Chair Gleason to accept the Minutes of July 15, 2015 with corrections. The motion, seconded by Selectman Quist, was unanimously accepted. (2/0/1)

New Business

1. 3:00 pm - Meet with FC Regional Housing & Redevelopment Authority
   Director of Community Development MJ Adams – (postponed – 7/28/15) The meeting with MJ Adams was rescheduled to August 12, 2015.

2. DPW Highway Superintendent to discuss Equipment Operator Applicants: Superintendent Larned reported that he had reviewed the applicants and reported that he had selected an Applicant that he thought would fit the Heavy Equipment Operator position and best met the qualifications. He recommended Paul Plante be hired for the position.

   Motion to Hire Paul Plante: Following discussion, Vice-Chair Gleason made a motion to hire Paul Plante in the position of Heavy Equipment Operator. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

   Lance reported updating the DPW First Aid kits with the assistance of Town Nurse and that he and with EMS Coordinator had discussed the possibility of him and DPW Workers taking a First Responder course in the near future. It was agreed it would be a good idea.

3. Review Urban Green Technologies proposals: Select Board Members reviewed a Memorandum from CEO of Urban Green Technologies regarding the possibility of developing a solar project in Rowe.

Motion to Table: Vice-Chair Gleason made a motion to table further discussion until more information was available. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

4. EMS Coordinator Request: EMS Coordinator sent a memo reporting that he had reviewed all the EMS materials and supplies and found many to be outdated, damaged or not functioning properly. He needed an additional $3100.00 to get the Automated External Defibrillators (AEDs) software and protocols updates. He requested $3100.00 from the Reserve Fund and will present it to the Finance Committee. He included details about who is responsible for the 8 AEDs and various parts with expirations.

Motion to Facilitate Transfer: Vice-Chair Gleason made a motion to facilitate a Reserve Fund Transfer for the amount of $3100.00 to make the Automated External Defibrillators (AEDs) work properly and get them serviced. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

5. Administrative Clerk Updates: Janice Boudreau presented a list of appointments needing to be made for FY16.

6. Accountant Memo: Town Accountant shared a memo sent to Finance Committee regarding a request for an unforeseen expenditure.

7. Multi-Hazard Mitigation Plan: Walt Quist reported speaking with Franklin Regional Council of Governments Land Use & Natural Resources Planning Program Manager regarding National Flood Insurance Program and Multi-Hazard Mitigation Planning. He agreed to speak further with her to obtain further information.

8. Remote Participation: Vice-Chair Gleason reported that she would be participating via remote for the next Select Board Meeting on August 12, 2015.

Old Business

1. Appointments: Additional appointments for FY16 were presented to the Select Board form review.

Motion to Appoint: Vice-Chair Gleason made a motion to appoint the following positions:

Appointment		Term
FC Solid Waste Mgt. Dist Rep to	Jenn Morse	1
Old Home Day Committee	Jenn Morse	1
	Mackenzi Coulombe	1
	Brianne Cousineau	1
	Ellynn Packard	1
	Willian Parent	1

The motion, seconded by Selectman Quist, was accepted. (2/0/1)

Warrants: Review FY16W02 and FY16PW02

Audience: None

Adjournment: Seeing no further business, Vice-Chair Gleason made a motion to adjourn the Meeting at 4:28 p.m. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date: AUGUST 26, 2015

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Walter J. Quist, Selectman

Attachments:

- Agenda 7/29/15
- Memorandum from Urban Green Technologies
- Memo from EMS Coordinator
- Memo from Town Accountant (3 pages)