Town of Rowe - FY 2015
Board of Selectmen – Minutes
Wednesday April 22, 2015 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:06 pm.

Present: Chair Wilson and Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau

Audience: Rosie Gordon, Robin Reed

Minutes:

Motion to accept Minutes of February 25, 2015: Upon review, a motion was made by Chair Wilson to accept the Minutes of February 25, 2015 with corrections. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

Motion to accept Minutes of March 25, 2015: Upon review, a motion was made by Chair Wilson to accept the Minutes of March 25, 2015 as written. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

New Business

1. Board of Health Request: Discuss defibrillator maintenance for Town- Cancelled

2. Old Home Day Committee Request: Select Board Members reviewed a request to close Pond Road for Old Home Days. It was decided it would be subject to Police Chief's approval, so it was agreed to table item.

3. Appointment: Fire Chief: Select Board Members discussed the appointment of the Fire Chief.

Motion to Appoint: Chair Wilson made a motion to appoint Brandon Sprague as Fire Chief until June 30, 2015 to put his appointment in line with all the others. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

4. Appointment: Animal Inspector of Animals – for quarantine purposes: Chair Wilson said Animal Control Officer Ed Grinnell needed to have his Animal Inspector for Animals for quarantine purposes updated.

Motion to Appoint: Chair Wilson made a motion to appoint Animal Control Officer Ed Grinnell as Animal Inspector for Animals for quarantine purposes. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

5. Liquor License Permit Application: Select Board Members reviewed a Liquor License Permit application for events on May 29 and 30th.

Motion to Approve Permit: Chair Wilson made a motion to grant a two-day Liquor License Permit for the Wedding of Alex Grodd at Rowe Camp and Conference Center on May 29 and 30, 2015. The motion, seconded by Selectman Quist was unanimously accepted. (3/0/0)

6. Discuss Hiring Auditor for Project: Chair Wilson reported there were discrepancies in the funds received and spent on the School Construction Project and at the advice of Town Accountant, have an audit conducted specifically on the project. There were monies received and spent without a clear paper trail on a few items and clarification would be a good idea. Chair Wilson made contact with Melanson and Heath Auditors since there was an established connection in place. They would review revenue and expenditure related only to activity to the School Construction Project with over $7,000,000.00 of expenditures. The service would be provided at an hourly rate to review the project.

Motion to Hire Auditor: Chair Wilson made a motion to hire Melanson and Heath Accounting Firm to review the revenue, expenditures and related activity to the School Construction Project at an hourly rate. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

7. Motor Vehicle Refund: Select Board Members reviewed a Motor Vehicle Refunds Report presented by Tax Collector.

Motion to Approve: Chair Wilson made a motion to approve a Motor Vehicle Refund to Christina Rode for the amount of $67.60 due to move out of town. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

8. Letter Re: Ambulance: Select Board Members reviewed a letter from the Charlemont Select Board requesting that Rowe send it to all citizens urging attendance at a May 6 meeting about the urgency of finding solutions to the need of emergency personnel to man the ambulance. Vice-Chair Gleason agreed to speak with the Charlemont Town Administrator prior to proceeding.

9. Ballot Question: Select Board Members reviewed the ballot question provided by WiredWest to put the debt exclusion question on the ballot:

Question 1: Shall the Town of Rowe be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bonds to be issued in order to fund the Town's share of the costs of construction, installation and start-up of a regional broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant acting as a member of a cooperative of such Plants formed under Chapter 164, Section 47C of the General Laws?

Motion to Include Ballot Question: Chair Wilson made a motion to include Question 1 to the Annual Town Election Ballot. The motion, seconded by Vice-Chair Gleason, was unanimously accepted.

Old Business

1. FY16 ATM Warrant: Select Board Members reviewed and proofread the final draft of the Annual Town Meeting Warrant.

Motion to Sign and Post ATM Warrant: Following review and corrections, Vice-Chair Gleason made a motion to sign and post the FY16 Annual Town Meeting Warrant. The motion, seconded by Chair Wilson, was unanimously accepted. (3/0/0)

2. FY16 STM Warrant: Select Board Members reviewed and proofread the final draft of the Special Town Meeting Warrant for May 11, 2015.

Motion to Sign and Post STM Warrant: Following review and corrections, Vice-Chair Gleason made a motion to sign and post the FY16 Special Town Meeting Warrant. The motion, seconded by Chair Wilson, was unanimously accepted. (3/0/0)

3. Accounting Refund: Chair Wilson reported that the Franklin Regional Council of Governments contract was amended effective March 31, 2015 and that a refund check was issued.

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:12 p.m. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

Respectfully Submitted,

Janice Boudreau

Approval Date: MAY 6, 2015

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Walter J. Quist, Selectman

Attachments:

- Agenda 4/22/15
- Decommission Letter
- Memo from Charlemont Town Administrator
- Motor Vehicle Refunds Report
- Liquor License Application