

**Town of Rowe - FY 2015**  
Board of Selectmen – Minutes  
Tuesday, October 14, 2014 - 3:00 pm  
Rowe Town Hall

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**Call to Order:** The meeting was called to order by Chair Wilson at 3:00 pm.

**Present:** Chair Wilson and Vice-Chair Susan Gleason, Walt Quist and Administrative Clerk Janice Boudreau.

**Audience:** John Baldwin, Jodi Brown, Marcella Stafford-Gore, Robin Reed

### Old Business

1. Work on HR Policy: Wages and Benefits: Discussion ensued concerning Earned Time Credit based upon the Town's current policy with regards to vacation, personal and sick time earned. It was agreed to use the Policies adopted in 2010 with regards to vacation, personal and sick time to complete the Wage and Benefits Packages for the Superintendent, Assistant Superintendent and Heavy Equipment Operator and continue to amend the Personnel Policy Manual as needed. It was agreed to schedule additional time to continue Personnel Policy matters.

2. Fire Chief Job Description: Chair Wilson reported finding that the Town had a 'weak' Chief designation in 1973 indicating the Select Board is the ultimate authority.

4. Pole Hearing Continuance: Chair Wilson confirmed that National Grid had satisfactorily met a citizen's concern as well as supplying the necessary documents for the Pole Hearing of August 13, 2014 and October 9, 2014.

Chair Wilson made a motion to accept the National Grid and Verizon Joint Petition Request Plan # 16631721 relating to work on Monroe Hill Rd., Tunnel Rd., N. Tunnel Rd., County Rd., and Hazelton Rd; and as amended to Schematic Plan on Tunnel Rd to the approval of Deb Crowningshield. The motion, seconded by Walt Quist, was unanimously accepted. (3/0/0)

5. DPW Private Work: Chair Wilson said that the DPW performing work on private property was contrary to the Public Purpose Limitation since it benefitted an individual rather than public purpose. In addition, the Town's Insurer would not provide coverage since it was outside the public domain and violates the 'Conflict of Interest Law'. She indicated Town Counsel would prepare a policy regarding the DPW performing work for private citizens for review.

### New Business

1. Interviews for the Treasurer's Position: Chair Wilson reported that 2 Applicants withdrew from the position and that 2 Applicants are scheduled to be interview.

- John Baldwin – 3:00 pm

- Marcella Stafford Gore- 3:30 pm

Interviews were conducted and Select Board Members agreed to check references.

2. State Election Warrant: Select Board Members reviewed the November 4, 2014 State Election Warrant presented by Town Clerk.

**Motion to Sign State Election Warrant:** Following review, Chair Wilson made a motion to sign the State Election Warrant for November 4, 2014. The motion, seconded by Walt Quist, was unanimously accepted. (3/0/0)

3. Bill of Sale: The bill of sale for the 1984 Mack Dump Truck was reviewed and signed.

4. Letter to Former Fire Department Employees: A letter was reviewed to former Fire Department Employees.

**Motion to Sign and Send Letter:** Following review, Chair Wilson made a motion to sign letters to three former Fire Department Employees thanking them for their service. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

Audience of Citizens: None

**Adjournment:**

Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 4:47 p.m. The motion, seconded by Selectman Quist, was accepted. (3/0/0)

Respectfully Submitted,


Janice Boudreau

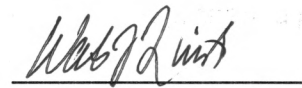
October 22, 2014

Approval Date: \_\_\_\_\_

Approved: \_\_\_\_\_

  
Marilyn Wilson, Chair

  
Susan Gleason, Vice-Chair

  
Walt Quist, Selectman

**Attachments:**

- Agenda 10/14/14
- Letters to Former Fire Dept. Members (3-pgs.)