Town of Rowe - FY 2014
Board of Selectmen – Minutes
Wednesday, May 21, 2014 - 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Chair Wilson and Vice-Chair Susan Gleason, Selectman Walt Quist and Administrative Clerk Janice Boudreau

Audience: Jodi Brown, John Magnago, Jim Taylor

Minutes: **Motion to Accept Executive Session Minutes of May 20, 2014:** Following review, Chair Wilson made a motion to accept the Minutes of Select Board Executive Session Meeting of May 20, 2014 as presented. The motion, seconded by Vice-Chair Gleason, was accepted. Roll call vote was taken:
Chair Wilson – aye
Vice-Chair Gleason – aye
Walt Quist abstained from voting as he was not present at the meeting

Motion to Accept Minutes of May 20, 2014: Following review, Chair Wilson made a motion to accept the Minutes of May 20, 2014 as presented. The motion, seconded by Vice-Chair Gleason, was accepted. (3/0/0)

New Business

1. Request to Transfer Funds: Highway Superintendent Jim Taylor requested that $1115.00 be transferred from the Special Projects Account to the Heating Oil Account due to the cold winter fuel costs.

Motion to Approve Request to Transfer Funds: Chair Wilson made a motion to approve request to transfer funds from the Special Projects Account to the DPW Heating Oil Account. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

2. Request to Transfer DPW Funds: Highway Superintendent Jim Taylor requested to transfer funds from Highway Wages to the Summer Youth Employment Account as a way to jump start the program, train Supervisors and have a smaller group for safety purposes work on a particular hill with a smaller group. It was agreed to be a good plan.

3. Meeting Scheduled to Discuss Bridges: It was agreed to meet to discuss the bridge reclamation plan at the next Select Board Meeting.

4. Public Records Request for Citizens' Petition: Chair Wilson reported completing a citizen request for a copy of the Special Town Meeting Citizen Petition, Minutes of the Special Town Meeting and Annual Town Meeting and the final votes.

5. Brush Truck: Chair Wilson reported that a Town Brush Truck was needed and could be obtained from a state program free of charge. It was agreed to have the Fire Chief come in and speak about it as well as provide an update on other issues.

6. Response to Fire Calls: two people needed: Chair Wilson discussed the need to have 2 persons respond to a fire and had a report of one person responding.

7. Discuss 2nd Legal Opinion re: Ellen Miller's Retirement Agreement: Chair Wilson reported obtaining a second opinion about the former Town Coordinator's retirement agreement in which she retired from her position as Town Coordinator and resigned from all of the other boards. Chair Wilson said she had not abided by the agreement and continued to participate on 3 committees. Town Council and the second legal opinion advised the Select Board to write a letter to Ellen Miller which was read in open session. The letter asked Ms. Miller to curtail her active participation in any Board or Committee she was a member of prior to the December 31, 2014 date.

Motion to Send Letter: Following review and discussion, Vice-Chair Gleason made a motion to accept the draft letter to Ms. Miller with amendments. The motion, seconded by Chair Wilson, was unanimously accepted. (3/0/0)

8. Discuss Summer Scheduling: Following discussion, it was agreed to meet every other week during the Summer months.

9. MA DEP – Solid Waste Program Certification Letter: Certification for Transfer Station Waste Ban Compliance Plans Pursuant to 310 CMR 19.035 was reviewed after the Board of Health presented the document to the Select Board for signature.

Motion to sign Certification: Following review Chair Wilson made a motion to sign the Certification for Transfer Station Waste Ban Compliance Plans Pursuant to 310 CMR 19.035 following the Board of Health request for signature. The motion, seconded by Vice-Chair Gleason was accepted. (3/0/0)

10. Superintendent Advertisement: The draft advertisement for the Highway Superintendent was reviewed and amended. It was agreed to put the job description of the website.

Motion to accept Job Description: Following discussion, Chair Wilson made a motion to accept the advertisement for the Highway Superintendent as amended. The motion, seconded by Vice-Chair Gleason was accepted. (3/0/0)

11. Sign Atlas Contract for Old Home Days: The contract with Atlas Pyro Vision Productions, Inc. for the fireworks for Old Home Days.

Motion to sign Contract: Following review Chair Wilson made a motion to sign the contract with Atlas Pyro Vision Productions, Inc. for the firework display at Old Home Days. The motion, seconded by Vice-Chair Gleason was accepted. (3/0/0)

12. Review and Sign Schedule Z – to Return Net Metering Service to School: The Schedule Z Contract to transfer the Net Metering Service from the Town Hall back to the school was reviewed.

Motion to sign Schedule Z: Chair Wilson made a motion to sign the Schedule Z Contract to transfer the Net Metering Service from the Town Hall back to the school was The motion, seconded by Vice-Chair Gleason was accepted. (3/0/0)

13. Motor Vehicle Excise Tax: Tax Collector presented a Motor Vehicle Refund due for Joseph Thane for the amount of $41.41.

Motion to accept Motor Vehicle Refund: Chair Wilson made a motion to sign the Motor Vehicle Refunds Report to refund $41.41 to Joseph Thane. The motion, seconded by Vice-Chair Gleason was accepted. (3/0/0)

14. Request from FRCOG: Franklin Regional Council of Governments (FRCOG) requested that Rowe support a grant for a Mass in Motion Municipal Wellness and Leadership to work on health initiatives.

Motion to Support FRCOG Grant: Following review, Chair Wilson made a motion that Rowe sign a letter support for a grant Franklin Regional Council of Governments (FRCOG) is applying for a Mass in Motion Municipal Wellness and Leadership to work on health initiatives. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

Old Business

1. Review Meeting protocol and guidelines for Minutes: Chair Wilson reviewed protocol for Select Board meetings and indicated that citizens speak at the discretion of the Chair. She said that the Minutes remind the Board about what was done at meetings and stressed attendance on time.

2. Charlemont Ambulance Issue: Susan update: Susan reported that nothing new had taken place and that the state had threatened to pull license from the Charlemont Ambulance and that one EMT and one Basic was needed to respond and two EMTs to transport which is a problem that needs to be addressed.

Audience: Jodi Brown reported that 150 Nurses had returned to work at the hospital in North Adams.

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 4:40 p.m. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date: JUNE 4, 2014

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Walt Quist, Selectman

Attachments:

- Agenda 05/21/14
- FRCOG – Wellness Support
- Motor Vehicle Refunds Report
- Schedule Z- Net Metering Service
- Atlas Pyro Vision Productions, Inc. Contract
- MA DEP – Bureau of Waste Prevention – Solid Waste Program