Town of Rowe - FY 2014
Board of Selectmen – Minutes
Wednesday, May 7, 2014 - 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Chair Wilson and Vice-Chair Susan Gleason and Administrative Clerk Janice Boudreau
Absent: Select Board Member Noel Abbott resigned from the Select Board as of 4/30/14.

Audience: Jodi Brown, John Magnago, David Roberson, Florence Veber

Minutes: **Motion to Accept Minutes of April 9, 2014:** Following review, Chair Wilson made a motion to accept the Minutes of Select Board Meeting of April 9, 2014 as presented. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

Motion to Accept Minutes of April 23, 2014: Following review, Chair Wilson made a motion to accept the Minutes of Select Board Meeting of April 23, 2014 with additions to the list of the attachments. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

New Business

1. Review Ad for Highway Superintendent: Discussion concerning the details for the advertisement for the hiring of the Highway Superintendent to replace Jim Taylor. Salary ranges were reviewed of other area towns and it was agreed to review and discuss further with the Finance Committee.

2. . Minutes of April 23, 2014: Upon further inspection, Chair Wilson said that the line item transfer reported in the Minutes of April 23, 2014 needed a further correction to read, a transfer of $ 5000.00 from Treasurer's Office Reconciliation to Municipal Center Operations.

Motion to Amend Minutes of April 23, 2014: A motion to amend the Minutes of April 23, 2014 was made by Chair Wilson to read a transfer of $5,000.00 from Treasurer's Office Reconciliation to Municipal Center Operations. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

3. Clapboard Repairs to Town Hall: Chair Wilson reported reviewing the exterior of the Town Hall with the Beautification Committee member Thom Chiafolo and rot on the clapboards was noticed. An estimate was obtained from Steve Crowningshield for the work. It was agreed to speak with Steve about possible options.

4. Town Reports: Chair Wilson reported the Town Reports were completed and delivered to Rowe voters and available in Town Hall for pick up as well as on the Town website. Administrative Clerk reported completing the job for around $1500.00, including postage, or approximately $1100.00 under budget. She was waiting for the recent paper bill to add in the 24 reams of paper to obtain a more accurate number.

5. Report of Charlemont Ambulance Meeting: Chair Wilson reported the State sent a letter indicating if standards were not kept up having 1 EMT and 1 Basic to respond to an incident that the license would be revoked. To transport 2 EMTs were required to meet State standards. There was discussion about how to work on the problem and it was agreed to come up with a plan within a year. A task force will form for this purpose. Chair Wilson will write a letter to speak about the difficulty with a small town attempting to meet State requirements. A member of the BOS should be on the Committee and Susan Gleason agreed to join the Task Force along with Gail May, EMT Coordinator.

6. Principal Knittle Request: Due to the school fire, Principal Knittle requested the use of Town Hall spaces for a period of July 1 to August 1; Tuesdays through Thursdays from 8am to noon. There was discussion about problems with storage and clean up after each session.

> **Motion to approve Request**: Chair Wilson made a motion to approve the use of the Town Hall meeting spaces for a period of July 1 to August 1; Tuesdays through Thursdays from 8am to noon. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

7. MA DOT Project Request: Highway Superintendent Jim Taylor requested the Select Board to sign a Project Request for $21,958.00 for crushed gravel to repair winter damage.

> **Motion to Sign Request**: Chair Wilson made a motion to sign the Project Request to Massachusetts Department of Transportation 2014 Winter Rapid Road Recovery Program for the amount of $21,958.00. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

8. Select Board Meeting to Schedule: Chair Wilson raised the issue of former Town Coordinator participating on committees that she formally resigned from as part of her Separation Agreement and that she had not been reappointed to the committees. Chair Wilson wanted to discuss further after consulting Town Counsel on the matter. It was agreed to meet on Friday, May 9, 2014 at 4:30 pm.

9. Lake Problem: Chair Wilson spoke about the problem of an invasive plant that was rapidly progressing in the lake. The Park requested to have a study to manage the issue.

Old Business

1. Pole Hearing from National Grid: Planning Board Chair David Roberson expressed concern over work on trees on Petrie, Monroe Hill, Tunnel and Hazelton Roads by National Grid. He raised the concern of whether or not they were going to raise the height of the electrical poles as well. He indicated the Select Board would be responsible for the height of the poles. He said there were problems in the past with not obtaining problem permissions prior to the work. He said there would be tree hearings conducted by the Planning Board as concerned Scenic Byways. Administrative Clerk reported the Engineer on the project reported it was still the design phase.

MW

2. Old Home Day Committee and Friends of Rowe School Committee discussion concerning the sale of alcoholic beverages at Old Home Days: Donna Flagg who was asked to attend the meeting to discuss with the Police Department and had not responded. It was noted that further discussion would be required if alcoholic beverages were to be served.

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 4:40 p.m. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date: May 13, 2014

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Noel R. Abbott, Selectman

Attachments:

- Agenda 05/07/14
- Rowe Elementary School Request
- WRRRP – Winter Rapid Road Recovery Program- Application
- DPW Superintendent Requirements