Town of Rowe - FY 2014
Board of Selectmen – Minutes
Wednesday, April 9, 2014 - 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Chair Wilson and Vice-Chair Susan Gleason and Administrative Clerk Janice Boudreau
Absent: Select Board Member Noel Abbott

Audience: Dennis May, Maggie Parent, Wayne Zavotka

Minutes

Motion to Accept Minutes of March 26, 2014: Following Review, Chair Wilson made a motion to accept the Minutes of March 26, 2014 as presented. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was not present for the vote.

Motion to Accept Minutes of April 8, 2014: Following Review, Chair Wilson made a motion to accept the Minutes of April 8, 2014 as presented. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was not present for the vote.

New Business

Old Business

1./ FY15 Budget: Select Board Members discussed FY15 Budget with Finance Chair Dennis May. Concerns discussed were:

a.) Chair Wilson reported speaking with MA Department of Revenue (DOR) Bureau of Accounts Advisor Joe Boudreau to review FY15 Budget Worksheet. A worksheet was reviewed from MA DOR FY15 Budget Summary.

b.) There was discussion concerning the process of budget preparation and duties of the Finance Committee in relation to the budget process. Discussion ensued about getting the Finance Committee more engaged in the process for the future.

2./ Review Highway Superintendent Job Description: The draft job description for the Highway Superintendent position was reviewed, including edits provided by Selectman Abbott.

Motion to Accept Highway Superintendent Job Description: Chair Wilson made a motion to accept the job description for the Highway Superintendent position with amendments, without the Selectman Abbott's additional paragraph. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

3./ Noel: Broadband Report: Noel was not present at the meeting to provide report.

4./ Atlas Contract: Following review, it was decided to contact the Atlas Pyro Vision Productions, Inc. and ask whether it was acceptable to sign the contract for the fireworks display for Old Home Days following the Annual Town Meeting following citizen approval.

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 4:56 p.m. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

Respectfully Submitted,

Janice Boudreau

Approval Date: May 7, 2014

Approved:

Marilyn Wilson, Chair

Susan Gleason, Vice-Chair

Noel R. Abbott, Selectman

Attachments:

- Agenda 04/08/14
- Atlas Contract
- FY15 Budget Summary Worksheet (DOR)