Town of Rowe - FY 2014
Board of Selectmen – Minutes
Wednesday, March 5, 2014 - 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Select Board Chair Marilyn Wilson at 3:03 pm.

Present: Select Board Chair Marilyn Wilson, Vice-Chair Susan Gleason, Administrative Clerk Janice Boudreau, Selectman Noel Abbott was absent from the meeting

Audience: Rosie Gordon

Minutes:

The approved final Minutes of February 12, 2014 and February 20, 2014 were signed.

Motion to Accept the Minutes of February 26, 2014: Following review, Chair Wilson made a motion to accept the Minutes of February 26, 2014 as presented. The motion, seconded by Vice-Chair Gleason was accepted. (2/0/1) Selectman Abbott was absent from the vote.

New Business:

1./ Request for $460.00 for printing Town Directory: Chair Wilson reported that there was a request for the updated Town Directory to be printed by Adams Printing as done in the past in 2003 and 2008. It would cost $460.00 for 250 copies. Town Accountant recommended using line item General Administrative to fund rather than a reserve fund transfer. Vice-Chair Gleason raised the idea that the budget line item 'Town Reports' could have 'Other Publications' added to it to cover costs such as this.

Motion to pay for $460.00 for printing Town Directory: Vice-Chair Gleason made a motion to request the amount of $460.00 to pay for the printing of an updated Town Directory be taken from the General Administrative line item. The motion, Chair Wilson, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

2./ Chair Wilson asked to consider $2036.00 from the line item 'IT Hardware/Software' be transferred to line item 'IT Consultant' since there were a number of expenses involved in transition to the new IT Consultant and could be done as they were related expenditures and present to Finance Committee.

Motion to Transfer Money: Following discussion, Chair Wilson made a motion to transfer $2036.00 from the line item 'IT Hardware/Software' to line item 'IT Consultant' . The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

3./ Budget Items: Chair Wilson explained that there was over spending in the budget line items of 'Municipal Center Operations' and 'Winter Highway'. There was discussion about how some items that were formerly under the ' General Administrative' were now being assigned to line item 'Municipal Center Operations'. In this transition, it was agreed to remedy the situation by requesting a Reserve Fund Transfer of $5,000.00 be made to 'Municipal Center Operations' and move $2000.00 from 'General Administration' . Chair Wilson thought overspending of Chapter 90 funds was allowed.

Motion to Request Reserve Fund Transfer: Chair Wilson made a motion to request the Finance Committee make a Reserve Fund Transfer of $5000.00 to the 'Municipal Center Operations' line item. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

Motion to Request Line Item Transfer: Chair Wilson made a motion to request the Finance Committee make a line item transfer of $2000.00 to the 'Municipal Center Operations' line item from the 'General Administrative' line item. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

4./ Tax Abatements Requests: Tax Collector Sandy Daviau tax refunds for vote.

Motion to Accept Request for Refunds: Chair Wilson made a motion to accept the motor vehicle refunds to John Rossi of $190.70 due to overvaluation, $17.50 due to transfer plate, $82.29 for traded vehicle and $26.25 for overvaluation. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

Motion to Accept Request for Refund: Chair Wilson made a motion to accept the real estate refund to Frederick Field due to over payment for the amount of $23.31. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

5./ Memo Concerning Meeting Postings: Select Board Members reviewed, discussed and amended a memo concerning the posting of Boards and Committee meetings to comply with MA Open Meeting Law to be sent to Town Boards and Committees.

6./ Pole Hearing: Select Board Members reviewed a 'Petition for Joint or Identical Pole Locations' that was requested in June from Verizon and National Grid but never scheduled by Town Coordinator. Following discussion and review of maps it was agreed to approve the request.

Motion to approve 'Petition for Joint or Identical Pole Locations' : Chair Wilson made a motion to accept the 'Petition for Joint or Identical Pole Locations' by Verizon and National Grid to locate poles wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Monroe Hill Road – Install One JO Pole on the West side of Monroe Hill Road to service 12 Monroe Hill Road, Rowe Massachusetts, beginning at a point approximately 600'N of the centerline of the intersection of Hazelton E Road. Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1) Selectman Abbott was absent from the vote.

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7./ HCOG Contract: The 'Municipal Aggregation Plan for the Town of Rowe' was reviewed and read by Select Board Members. It was agreed Administrative Clerk would follow up with questions about whether the Town had any responsibility for administration or notification of the public before preparing a letter indicating the mandatory consultation process had been completed.

8./ Fiber Optic contract: Chair Wilson said she received an email that Selectman Abbott sent to Lisa Miller about the School Committee approving a 1 year contract with Crocker Communications for connection to fiber optic service to the school worksite. She thought that the School Committee has no authority to enter into contractual agreements and that individually Selectman Abbott has no authority to insert into the matter since Central Office would be handling the matter.

Old Business:

1./ Board of Selectmen Budget: Select Board Members continued review of FY15 Budget items.

2./ Sign Treasury Warrant: Chair Wilson reviewed and signed FY14W18

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting 4:50 p.m. The motion, seconded by Vice- Chair Gleason, was accepted. (2/0/1) Selectman Abbott was not present for the vote.

Respectfully Submitted,

Janice Boudreau
Secretary

Approval Date MARCH 19, 2014

Approved: _____
Marilyn Wilson, Chair

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Susan Gleason, Vice-Chair

_____
Noel R. Abbott, Selectman

Attachments:

- Agenda 03/05/14
- 'Municipal Aggregation Plan for the Town of Rowe – prepared by HCOG (87 pages)
- Petition for Joint or Identical Pole Locations
- Real Estate Refunds Report – Frederick Field Jr.
- Motor Vehicle Refunds Report – John F. Rossi
- Motor Vehicle Refunds Report – John F. Rossi
- Draft Memo to Town Boards regarding MA Open Meeting Law Posting