Town of Rowe – FY2010
Board of Selectmen
Minutes – Wednesday, May 19, 2010 – 5:00pm

Call to order: The meeting was called to order at 5:00pm by Selectman McLatchy.

Present: Selectmen Paul McLatchy III and Jennifer Wood; Town Coordinator Ellen Miller

Absent: Chair Bill Loomis

New Board Member: Newly-elected member Jennifer Wood (elected May 15th) was welcomed to the Board. The Board did not reorganize at this time as Chair Loomis is in the hospital.

Conflict of Interest Disclosure Forms: Per MGL c.268a, Sec. 23, Selectman McLatchy and Selectman Jennifer Wood filed Conflict of Interest disclosure forms with the Town Clerk as they both work in the Child Care Dept. at Mt. Snow.

Appointments: The Selectboard voted unanimously (2/0) to make the following appointments:

Russ Powers	Animal Inspector
Ted Palmer	FCSWMD Representative
Jim Lively	FCSWMD Representative (alternate)
Russ Jolly	Zoning Board of Appeals
Jodi Brown	Old Home Day Committee
Jack Williams	FRCOG Planning Board, BOS Representative

The Selectboard postponed all other annual appointments until the next meeting on May 26. They also approved inserting the following wording on appointment papers, as many times individuals do not respond to their appointment papers, and it is unknown whether they have forgotten to get sworn in, or are not interested in the appointment and simply don't return the appointment paper…

> *Your one (1) year appointment will expire June 20XX. Please present yourself to the Town Clerk to be qualified for this office within thirty (30) days of the date of this notice. If not sworn in within thirty (30) days, the Board of Selectmen deems that you decline this appointment.*

Fire Chief Reaching Retirement Age: At last week's meeting Ms. Miller reported that she had been informed by the Franklin Regional Retirement System that Fire Chief Ed May is reaching age 65 in May 2010, which is the mandatory retirement age for uniformed public safety personnel in the Commonwealth of Massachusetts. Ms. Miller is checking with Town Counsel to see if there are exceptions for towns with volunteer departments. Chief May will attend the next meeting (May 26) to discuss the matter.

Police Department IT Upgrade: Chief Dandeneau has not yet contacted Horace Moody concerning the IT upgrade of his department to allow for electronic processing of gun permits.

Dog Complaint: The Selectboard has not heard from dog owner Lisa Bryant. At the Annual Town Meeting on May 10th a new Non-Criminal Disposition by-law was passed concerning nuisance dogs. The Town Clerk will now send the by-law as voted to the Attorney General for approval. Once approved this should hopefully address the ongoing problems with dogs at 11 Hazelton Road.

Joint Pole Location Request: National Grid and Verizon New England, Inc. submitted a request that a pole location hearing be held for the installation of jointly-owned new pole on Middletown Hill Road (adjacent to the Veber property) 470' south of the centerline of the intersection of Ford Hill Road. The Selectboard had agreed to hold the hearing at their meeting on May 12, but that meeting was cancelled due to Mr. Loomis' heart attack. The hearing will now be held at the May 26th meeting. Ms. Miller will send out new notices to abutters and National Grid and Verizon New England.

School Solar PV Array Project: This project was approved at the recent town meeting. Energy Committee Chair Jack Packard is working with engineer Bart Bales to develop a bid package or RFP for the project. The Conservation Commission is holding a meeting on June 1st to act on a *WPA Form 1—Request for Determination* from Bob Clancy, school principal, concerning the project, as it is planned to install the array on school property adjacent to the causeway pond on Pond Road.

Municipal Relief Transfers: The Selectboard voted unanimously (2/0) to approve the following transfers:

Transfer #	*Amount*	*From*	*To*
FY2010-01	$2,000.00	01-5-704-330 Refuse Garden Ops	01-5-704-335 Trans Sta Wages
FY2010-02	$ 500.00	01-5-204-250 Winter Roads	01-5-204-226 DPW Electricity
FY2010-03	$5,842.28	01-5-204-250 Winter Roads	01-5-204-222 DPW Ops/Maint
FY2010-04	$9,000.00	01-5-204-220 DPW Wages	01-5-204-230 DPW Annual Projects
FY2010-05	$4,472.00	01-5-306-112 Lib CWMars Mini-net Memb	01-5-306-107 Lib IT Equip Upgrade

All transfers will be forwarded to the Finance Committee for their concurrence.

FY2010 CDBG Funding: Ms. Miller reported that she has been informed by FCRHRA that Rowe will not be eligible to apply for FY2010 housing rehab funds as a need for the funds cannot be demonstrated. There are still outstanding funds available for housing rehab in Rowe in current block grants. The town could apply for funds for other projects. The Selectboard will discuss possible projects at their next meeting.

CORI Policy: Ms. Miller presented a draft CORI Policy. The Selectboard will discuss this at their next meeting.

Open Meeting Law: Significant changes have been made on the state level to the current Open Meeting Laws. These changes become effective July 1st. Ms. Miller has sent a memo to all town officials forwarding them information concerning the new laws.

Town Counsel: Before appointing town counsel for FY2011 the Selectboard would like to hold a meeting with all town boards. This meeting will be held after Mr. Loomis returns from his medical absence.

Town Counsel Correspondence: *Memo to Municipal Clients* (K&P May 17, 2010): Information was received concerning amendments to the *Family and Medical Leave Act Regulations* (FMLA).

Streetlights:

- **Pond Road Streetlight:** Ms. Miller informed the Board that the Park Commission is requesting that the streetlight on Pond Road in front of the Browning Bench Tool Factory be turned off. The Selectboard voted unanimously to have the light turned off. Ms. Miller will notify National Grid.
- **Reduce Wattage?:** Ms. Miller asked if the Board would be interested in reducing the wattage on some or all of the nine (9) 100W streetlights in town. Most, if not all, are in the village. The Selectboard members agreed to view these lights after dark to determine if they could safely be reduced.

Police Cruiser: Ms. Miller turned over to Selectman McLatchy information received concerning Ford's police vehicle leasing program.

Motor Vehicle Excise Tax Refunds: The Selectboard voted unanimously to approve the following two 2010 MV Tax Refunds: Gary Hudson $8.75 – vehicle gifted to family member; Susan Wood $28.75 – vehicle sold.

Special Town Meeting: A meeting will need to be called soon for at least two items: 1) more funds for the park composting toilet facility, and 2) funds for paying Ed May as Administrative Clerk for the Fire Department (as he may need to step down as Fire Chief effective May 31st). To be discussed at the next meeting.

Police Log: Log for month of April 2010 was reviewed.

Building Permits: Permits for the month of April 2010 were reviewed.

Correspondence:

- **Regional Dispatch Study:** A memo was received from FRCOG requesting a letter of support from the town concerning their application for a grant to perform a feasibility study that will define how dispatch service is currently

provided across Franklin County and examine the costs and benefits of other possible dispatch service options. The Selectboard voted unanimously to support their request and asked Ms. Miller to send a memo to them to that effect.

- **Special Election Mandate:** A memo was received from the Division of Local Mandates informing all cities and towns that the state has approved funding of $6.3 million for the special election held to fill the vacancy in the U.S. Senate, as they have determined that the special election was subject to the state funding provisions of the Local Mandate Law. The **Town of Rowe will receive $1,694.13** as reimbursement for the local cost of that special election. Town Clerk Carrie Silva had sent paperwork to the state detailing Rowe's costs for this special election.
- **PanAm Railways Herbicide Application:** Notification was received that the railway company will be applying herbicides between June 15 and July 15, 2010.
- **National Grid Herbicide Applications:** Notification was received from National Grid that foliage and cut stumps will be treated with herbicides from June 7 to December 17, 2010.
- **Loss to Building:** Notification was received from Frontier Adjusters that there was a loss exceeding $1,000 at property owned by Mary Jo Phelps at 36 Petrie Road, Rowe.

Meeting Schedule: It was agreed that meeting schedule would remain as alternate Wednesdays at 5:00pm for the time being. When Selectman Loomis returns the Board will revisit the meeting schedule.

Adjournment: The Selectboard voted unanimously to adjourn the meeting at 6:00pm.

Respectfully submitted,
Ellen B. Miller, Town Coordinator

Approved: (ABSENT)
William A. Loomis, Chair

Paul McLatchy III, Acting Chair

Jennifer Y. Wood

Sept 20, 2010
Date Approved

Documents:

- Agenda
- Conflict of Interest disclosure forms (McLatchy & Wood(
- Municipal Relief Transfers (FY2010-01 thru 05)
- Draft CORI Policy
- Memo re Open Meeting Law changes
- K&P Memo to Municipal Clients: *Family and Medical Leave Act Regulations*
- MV Excise Tax Refunds (Hudson and Wood)
- Police Monthly Log – Apr 2010
- Building Inspector's Report – Apr 2010
- Regional Dispatch Study correspondence
- PanAm Railways Herbicide Application
- National Grid Herbicide Application
- Loss to Building Notice – Phelps (Petrie Rd)