Town of Rowe – FY2010

Board of Selectmen

Minutes – Wednesday, January 13, 2010 – 6:00pm

Call to order: The meeting was called to order at 6:00pm by Chair Bill Loomis.

Present: Selectmen Bill Loomis and Paul McLatchy III; Town Coordinator Ellen Miller

Absent: None

Also Present: Anne Besgen, FinCom

FY2011 BUDGETS:

The board met with the following departments to discuss their FY2011 budget proposals:

Library

- **Wage Increase:** Proposing 2.3% wage increase for all employees.
- **Operations:** Up 5.69% over FY2010. Bookmobile permanently cancelled. It had delivered 300-400 items every two months.
- **CWMars:** System not in place yet. Communication system problems. Hopefully will be fixed in February. Items to be borrowed via new CWMars system will be delivered by van. Other towns receive delivery every two weeks. They don't know about Rowe delivery schedule.
- **ADA Accessible Restroom:** They need to get new estimates. Entails carpentry and plumbing.
- **Front Step Repair/Replacement:** They need to get estimates.
- **Grant Eligibility:** Ms. Miller informed the Selectboard that in order for the town library to be eligible each year for state library grant funds, their budget needs to increase a minimum of 2.5% over the average operations budget for the last three years. Capital expenditures are not included in this equation.

Council on Aging: Level fund budget at $5500.

Tax Collector: Point Software costs are increasing to $5007 for FY2011 (up from 4,620 in FY2010). New expense $250 for GoToMyPC.com for offsite support. Need new printer in FY2011...estimate $560.

Beautification: Level fund request for FY2011 ($3000).

Old Home Day: Level fund request for FY2011: $6000 and $5000 for fireworks. No committee yet for July 2010 celebration.

Building Inspector: Level fund for FY2011: $5000

Constable: For some time has been paid both Stipend and hourly wage for working at polls. This needs research. Ms. Miller will print pay history.

Town Clerk:

- **Budget:** Submitted budget for four (4) elections for FY2011 = $4000. Fluctuates yearly between two and four elections. FY2010 was budgeted for two elections ($2000), but had to add $3500 at Oct STM to cover three elections not planned for (Nov 21st town election for Selectboard position; and Dec 8th state primary and Jan 19th State Election to fill Sen. Ted Kennedy's seat).
- **Increase Stipend:** Ms. Miller reported that Ms. Silva stated she is putting more hours into her Town Clerk job than she had anticipated. The Selectboard would like Ms. Silva to review the job description for her position to see if it fits the description of her actual duties. Chair Loomis stated that he can provide her a copy of the job description prepared by Sue Wood when she was Town Clerk if Ms. Silva cannot locate a copy of the document. Ms. Miller will inform Ms. Silva.

Fire Department: No show. Ms. Miller will call to remind Chief May to meet with the board.

Police Department: No show. Ms. Miller will call to remind Chief Dandeneau to meet with the board.

Group Medical/Dental/Life: Ms. Miller reported that BlueCross/Blue Shield HMO premiums will increase 5.9% for FY2011 and PPO premiums will increase 3.0% for FY2011. She will prepare a detailed estimate for total costs for FY2011.

Yankee Land Committee: Chair Loomis stated that since Geoff Bagley has resigned, this committee needs a new chair. He will ask Lenny Laffond if he is interested in being chair. The committee has a special project budget of $5000 for FY2010. No additional funds will be requested for FY2011.

Appointed vs Elected: There was some discussion about perhaps changing three elected town positions to appointed positions...Town Clerk, Tax Collector and Treasurer. Due to the ever-increasing complexities of these positions, it may be time to fill these positions via hiring vs. election. Many towns have done this. It was decided to bring this matter before townspeople at the next Annual Town Meeting to get a sense of voters opinions on the matter.

Appointments: At the recommendation of Town Clerk Carrie Silva the Selectboard voted unanimously to appoint Jennifer Morse as Election Warden and Prudence Berry as Election Worker. Ms. Miller will send them appointment papers.

Next Meeting: The next regular meeting of the Selectboard will be Wednesday, January 20, 2010.

Adjournment: The Selectboard voted unanimously to adjourn the meeting at 7:30pm.

Respectfully submitted,
Ellen B. Miller, Town Coordinator

Approved: William A. Loomis

William A. Loomis, Chair

Paul McLatchy III

Paul McLatchy III

[Vacant]

Feb 18, 2009

Date Approved