# Town of Rowe – FY2008
## Board of Health
## Minutes – October 5, 2007

**Call to order:** The meeting was called to order at 10:10 AM.

**Present:** Ann Foshay, Daniel Poplawski, Danette Reynolds-Gallaghar
Sheila Litchfield, Interim Town Nurse

**Audience:** Peter Besgen, June Brown, Jim Davidson, Loretta Dionne, Cindy Laffond, Betty Lenth, David Lenth, Jack Packard, Judy Pierce, Kris Swenson

**OLD BUSINESS**
**Minutes:** The minutes of the 09-28-07 meeting were approved and signed as submitted.

**Outdoor Wood Boilers:** The BOH reviewed a draft of the Outdoor Wood Boiler regulations, made corrections and unanimously voted to arrange for a public hearing on the regulations in compliance with the law.

**Health Services Survey:** Results of the Health Services survey were read and discussed (see attached). Sutures were the only service requested by the majority of the survey respondents that would require the services of a nurse practitioner. However, sutures are considered emergency care and this is not the function of health services. Interim town nurse Sheila Litchfield also indicated that any injury requiring stitches should be referred to a hospital Emergency Room as x-rays, internal stitches, etc might be needed. It was discussed that Health Services appeared to be evolving into a "free-standing" health clinic which could present the following problems:

(1) encourages people not to interact with their primary care physician
(2) exposes the town to liabilities

Danette Reynolds said that the town needs high quality nursing services and the BOH should consider a nurse practitioner (NP) if one does apply for the position. However, she felt a need to get back to what the town had originally voted on: a town nurse, not a health clinic. Danette said that the town never voted on having an NP, just a town nurse and if the town wants to have a health clinic, someone should present a petition to be voted on at the annual town meeting.

Loretta Dionne questioned whether the BOH could limit the scope of practice of an NP if they were hired to fill the town nurse position. Sheila said that the Board could limit the services that could be provided.

Sheila recommended that in the job description for town nurse the BOH list the scope of duties a registered nurse (RN) or NP would be allowed to do. Also, if the person hired to fill the position is an NP, prescriptions should be written on an emergency basis only and for a limited period of time. Sheila informed the BOH that prescriptions have an expiration date on them specifically to make the patient visit their primary care physician in order for the prescription to be renewed. This allows the physician to evaluate the patient and make any alterations to medications that might be needed.

Judy Pierce asked Sheila about the performance of the previous town nurse. Sheila responded that the health services office was well stocked, that residents received good medical care and that the nurse was a good diagnostician. The quality of care was not an issue but the service was evolving to be a primary care clinic and people were being encouraged to use it as a primary care clinic.

The following issues/items were voted on:

(1) creation of an Advisory Committee of Nurses to advise the BOH on the fine details in the town nurse job description, be involved in interviewing applicants for the position, and, when needed, advise the BOH on any issues concerning the town nurse. Vote passed unanimously.

(2) advertise the position of town nurse to be filled by an NP or RN with preference for an NP. Vote passed unanimously.

(3) advertise the position of town nurse to be for 16 – 20 hours per week. Vote passed: Ann Foshay and Danette Reynolds voted in favor of, Dan Poplawski voted against.

The position of town nurse will be posted by October 9, 2007.

The BOH will review the draft of a job description submitted by Sheila and have it finalized by October 15, 2007. Present and former nurses in the town will be contacted to see if they will serve on the advisory committee. Those accepting will be given a copy of the draft job description and asked to give their input to the BOH.

**Transfer Station:** Dan Poplawski reported that contractor Steve Crowningshield said that eliminating sound-proofing materials for the Swap Shed remodel will only reduce the cost by about $50.00. The BOH agreed to go ahead with the original quote using sound-proofing materials. Steve is expected to start the project in mid-November.

**NEW BUSINESS**

**Septic Tank Pumping:** The following pumping reports were received:

| *Name/Location* | *Date* | *# of Gal* | *Condition* | *Pumper/hauler* |
|---|---|---|---|---|
| Williams College<br>64 Cross Rd (Map 11 Lot 18) | 07-07-07 | 2500 | good | Greg's Wastewater |
| John Magnago<br>169 Ford Hill Rd (Map 1 Lot 60) | 09-11-07 | 1500 | good | Greg's Wastewater |
| Brian Donelson<br>43 Potter Rd (Map 11 Lot 89) | 09-11-07 | 1500 | n/a | Greg's Wastewater |
| Linda Bickford<br>182 Ford Hill Rd (Map 12 Lot 84) | 08-21-07 | 1000 | OK | Bostley Sanitary Service |
| David Wayne<br>45 Dell Rd (Map 6 Lot 54) | 01-29-07 | 1000 | OK | Bostley Sanitary Service |
| Leah Gates<br>40 Shippee Rd (Map 12 Lot 66) | 09-13-06 | 1000 | OK | Bostley Sanitary Service |
| Billie Brown<br>60 Shippee Rd (Map 12 Lot 48) | 09-13-06 | 1000 | OK | Bostley Sanitary Service |
| Mike Bradley<br>51 Middletown Hill Rd (Map 2 Lot 12) | 10-30-06 | 1500 | OK | Bostley Sanitary Service |
| Rowe Camp & Conf Center<br>22 Kings Highway (Map 3 Lot 24) | 10-26-06 | 1000 | OK | Bostley Sanitary Service |
| Bill Baker<br>65 Stone Hill Rd (Map 11 Lot 28) | 10-05-06 | 1000 | OK | Bostley Sanitary Service |
| Lewis Spratlan<br>38 Middletown Hill Rd (Map 1 Lot 19) | 10-10-06 | 2500 | OK | Bostley Sanitary Service |
| Jim Taylor<br>58 Pond Rd (Map 2 Lot 19) | 09-13-06 | 1000 | OK | Bostley Sanitary Service |
| Rick Williams<br>25 Middletown Hill Rd (Map 2 Lot 61) | 09-08-06 | 1500 | OK | Bostley Sanitary Service |
| Mike Bradley | 09-06-06 | 1375 | OK | Bostley Sanitary Service |

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|---|---|---|---|---|
| 51 Middletown Hill Rd (Map 2 Lot 12) | | | | |
| Francis Benson | 08-17-07 | 1000 | OK | Bostley Sanitary Service |
| Pine Hill Dr (Map 1 Lot 31) | | | | |
| Jim Williams | 08-23-07 | 1000 | OK | Bostley Sanitary Service |
| 146 Ford Hill Rd (Map 12 Lot 81) | | | | |
| Mike Phillips | 08-02-07 | 1000 | OK | Bostley Sanitary Service |
| 62 Pond Rd (Map 2 Lot 11) | | | | |
| Barbara Grogan | 08-17-07 | 500 | OK | Bostley Sanitary Service |
| 81 Hazelton Rd (Map 1 Lot 34) | | | | |
| Leonard Brown Jr | 09-26-07 | 1000 | n/a | Houghton Sanitary Service |
| 16 Shumway Rd (Map 11 L 23) | | | | |
| Helen Shields | 09-26-07 | 1000 | n/a | Houghton Sanitary Service |
| 146 Potter Rd (Map 12 L 14) | | | | |

**Water Testing Results:** The following test results were received from Berkshire Enviro-Labs:

| ***Location*** | ***Date*** | ***Result*** |
|---|---|---|
| Rowe Town Hall | 05-02-07 | all results within normal range |
| | 06-06-07 | " " " " |
| Avery Fountain | 05-02-07 | all results within normal range |
| | 06-06-07 | " " " " |
| Pelham Lake Park | 05-02-07 | all results within normal range |
| (outside fountain) | 06-06-07 | " " " " |

**Rowe Camp & Conference Center:** The BOH received notification from the Commonwealth of Massachusetts, Dept. of Public Health Community Sanitation Program (CSP) informing them that an inspection by the state on August 9, 2007 found violations to the Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter V) at the Rec Hall kitchen (see attached). The CSP recommended the BOH issue correction orders for the violations noted in their report.

**Next Meeting**: The next meeting will be October 15, 2007.

**Adjournment:** Meeting adjourned at 1:00 PM.

Respectfully submitted,
Danette Reynolds-Gallaghar

Approved:

Angela Foshay

Daniel Poplawski

Danette Reynolds-Gallaghar, Chairman