Board of Health
Meeting Minutes
May 18, 1993

Present: Ellen Foberg, Leonard Laffond, James O'Brien, Melissa Quinn

The meeting was called to order at 7:10 P.M.

In a reorganization of the Board it was the unanimous vote to elect Ellen Foberg to serve a Chairman of the Board.

It was voted unanimously to accept the resignation of town nurse Dianne Rode, effective Friday, May 21, 1993. A copy of a memo to Ms. Rode notifying her when her final paycheck would be available as well as the disposition of town-owned equipment and medical records is attached. Mr. O'Brien questioned the management of the medical records, and insinuated that the other members of the Board as well as the Administrative Assistant would take the opportunity to examine medical files. Chairman Foberg, Mr. Laffond, and Ms. Quinn took exception to this allegation. There was a discussion regarding several issues, including the medical records and supervision of the town nurse and the town hall custodian. The Chairman noted that questions and concerns from the town nurse should have been addressed to her directly rather than another member of the Board. It was further noted that according to her job description "the Town Hall Custodian ... reports to and is supervised by the Administrative Assistant", therefore questions and concerns from the custodian should be directed to Ms. Quinn.

A letter to Michael and Rebecca Bradley (Middletown Hill Road) was read and approved for mailing. (see attached)

It was noted that two percolation tests have been scheduled for Tuesday, June 25: Michael and Rebecca Bradley (Middletown Hill Road) at 10:00 A.M. and Paul Dunnell (Leshure Road) at 12:00 noon. Both are old systems that need upgrading.

It was noted that the administrative assistant returned all of the radon test kits to NITON Corporation because they had reached their expiration date. NITON mailed ten new kits (five radon-in-air and five radon-in-water) so that some would be on hand. Additional kits will likely be ordered in the fall.

There was a discussion regarding filling the town nurse position on a temporary basis. Chairman Foberg and Mr. Laffond will attend the next meeting of the School Committee to discuss a possibility for the school nurse to offer blood pressure checks for residents (as well as the annual fall influenza clinic) until school is dismissed for summer vacation.

A copy of a vegetation management plan for the B & M Railroad right-of-way was received. Application of herbicide will take place between June 15 and July 15, with "touch-up" applications between July 15 and mid-August. Notice will be placed in the June *Goal Post*.

The meeting adjourned at 8:15 P.M.

Respectfully submitted,
Melissa S. Quinn, Administrative Assistant

Approved:

Ellen L. Foberg

Ellen L. Foberg, Chairman

Leonard J. Laffond

James E. O'Brien

Town of Rowe

FRANKLIN COUNTY

Massachusetts

01367

May 18, 1993

Michael & Rebecca Bradley
Middletown Hill Road
Rowe Massachusetts 01367

Dear Mr. & Mrs. Bradley:

We are in receipt of a "Notice of Decision on a Special Permit" issued May 12, 1993 by the Rowe Planning Board granting you a special permit to operate a "Bed & Breakfast having 3 rooms or less to let."

Please advise us in writing what type of breakfast you plan to serve at your Bed & Breakfast; i.e., "full breakfast" or "continental breakfast" as defined by Commonwealth of Massachusetts Regulation 105 CMR 590.000 State Sanitary Code Article X--Minimum Sanitation Standards for Food Establishments (see attached). This will determine our involvement in inspecting and licensing your facility.

Please also advise us in writing what type of well (i.e., shallow, spring, or drilled) serves your dwelling. This will determine the frequency of water tests for bacteria and nitrates that will be required.

Sincerely,

Ellen L. Foberg

Ellen L. Foberg, Chairman
Rowe Board of Health

Attachment

P.O. Box 279
Rowe, Massachusetts 01367

(413) 339-5520
Fax (413) 339-5316