Board of Health
Meeting Minutes
January 26, 1993

Present: Ellen Foberg, Leonard Laffond, James O'Brien, Melissa Quinn

The meeting was called to order at 7:30 P.M. Also present were William Foster and Dianne Rode.

Building Inspector William Foster came in to ask for information relative to the status of a septic system on the property of Daniel & Mary Jo Phelps on Leshure Road. Mr. & Mrs. Phelps have expressed an interest in constructing a new house on the property. Mrs. Quinn was directed to research the matter and have the information ready for the next meeting of the Board.

Dianne Rode (Town Nurse) presented her FY 94 proposed budget to the Board. The line item for Nurse Substitute was eliminated. There was a discussion of the Town Nurse's hours. It was noted that she spends eight (8) hours per week in the Town Hall with the remaining twelve hours being allotted for home visits. It was the consensus of the Board that there needs to be a better accountability for these hours. Mrs. Rode was directed to keep a log or a time sheet for her visiting hours, and turn it in bi-weekly to the Administrative Assistant. It was the consensus that in order to provide better service to residents that effective March 1, 1993, Mrs. Rode's Town Hall hours would be changed from Mondays 10:00 A.M. to 12:00 Noon to Tuesday, 9:00 A.M. to 11:00 A.M. Her Thursday hours would be unchanged. It was further agreed that two (2) of the remaining twelve (12) hours formerly allotted to home visits would be spent in the Town Hall for preparation and office work. The ten hours remaining are to be spent in home visits. All twenty hours are to be accounted for on the above mentioned log/time sheet. Mrs. Rode took exception to the deletion of the substitutes wage item from her budget. The Board commended Mrs. Rode's service to the Town but pointed out that they are operating under severe budget restraints and they do not feel that patients are endangered by dropping this line item. It was noted that no money has been expended from this account this fiscal year.

Mr. Laffond reported on a meeting of the Franklin County Solid Waste Management District he attended on January 25. He noted that the "Reserve Fund" mentioned in the FCSWMD proposed budget is made up of unexpended appropriations from previous years and is used to offset new appropriations. He also brought back the Annual Report for the FCSWMD. (see file)

The meeting adjourned at 8:05 P.M.

Respectfully submitted,
Melissa S. Quinn, Administrative Assistant

Approved:

Ellen L. Foberg

Leonard J. Laffond

James E. O'Brien