Board of Health
Meeting Minutes
October 30, 1990

Present: James O'Brien, George Riggan, Ellen Foberg
Melissa Quinn

The meeting was called to order at 10:00 P.M.

The Board reviewed five applications received for the position of Town Nurse from the following:

Natalie Koncal
99 Riddle Street
Greenfield, Ma. 01301

Sue Sojka
246 Silver Street
Greenfield, Ma. 01301

Naomi Jodoin
Stone Hill Road
Rowe, Ma. 01367

Ruthe Jubinville
120 State Street
Shelburne Falls, Ma. 01370

Dianne Rode
Stone Hill Road
Heath, Ma. 01346

Mrs. Quinn will call the applicants and set up appointments for the first week of November for interviews with the Board.

The Board reviewed the question of back pay for the former Town/School Nurse, Sharleen Moffatt. It was pointed out that when Mrs. Moffatt was hired, she was on an hourly basis, and therefore, she was paid one week following the week which she worked, IE. a one week lag. No adjustment was made when she was switched to a salary basis in 1985. There is no such lag when an employee is salaried. It was the consensus that since Mrs. Moffatt received a full weeks pay for her final week, in which she worked only two days, she actually has already received three days back pay. Therefore, the Board instructed Mrs. Quinn to pay Sharleen Moffatt for two days, or $179.88, which was calculated as follows:

$449.69, or one weeks gross pay divided by 5 days = $89.94
$89.94 x 2 days = $179.88

This payment will be made on Warrant # 19, November 6, 1990.

The meeting adjourned at 10:44 P.M.

Respectfully submitted,
Melissa S. Quinn, Clerk

Approved:

James E. O'Brien

James E. O'Brien, Chairman

Ellen L. Foberg

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George A. Riggan

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