

Town of Rowe Park Commission
Meeting Minutes
June 26th, 2023
6:00 PM
Hybrid Meeting, Zoom Participation or In-person Option

In attendance: Laurie Pike (Park Commissioner), Hannah Poplawski (Park Commissioner), and Sean Loomis (Park Manager)
Audience of Citizens: None
Called to Order: 6:05 PM
Request that anyone who is recording the meeting inform the rest of the attendees.
Approval of June 12th, 2023, Park Meeting Minutes by roll-call vote: Laurie Pike-yes and Hannah Poplawski-yes.

Woodlands Partnership Grant Application

1. Laurie had reached out to FRCOG to see if they could help write this application but because of the tight deadline they were unavailable. We'll refer to previous applications and submit everything ourselves.
2. There are a couple projects we would like to apply for and then we brainstormed other tasks if there was money left over.
 - a. Colorcore Signs- This will include the sign materials and labor for routing, hangers, and cedar posts where needed. Sean estimates it will take ~1 hour to install the signs on existing posts and ~2 hours where we need to add a post and sign. This includes hiking between each one.
 - b. Three Panel Kiosk- We reviewed a couple images and chose the one we liked the most. We'll provide the image for Rich Hamilton to reference so he can give us a quote for the materials and his labor to build it for us.
 - c. If funds are still available, we'd like to get a quote from Andrea Hopkins to design a permanent sign for the new kiosk, discuss with the foresters our options for invasive species removal or if we should look into developing a plan for removal, ask Rich Hamilton for a quote to build 20 permanent storyboards, and research cost of deer fencing.
3. Laurie has drafted the introduction and scope of work, when we have the quotes and final tasks Hannah will write the descriptions for each and include a breakdown of the cost.

Park Updates

1. Laurie has reserved the gym at Rowe School for the Pickleball introduction and demonstration on July 10th.

2. Sean has received a couple applicants for the Rec Director position. He'll reach out to those who have responded and schedule interviews.

Minutes for this meeting were approved by roll call vote on July 24, 2023.

Meeting Adjourned at 7:30 PM

Respectfully Submitted by,

Hannah Poplawski

Park Commissioner