

**Town of Rowe FY2014
Board of Health
Meeting Minutes for August 6th, 2013**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Jennifer Morse.
Clerk, Marcella Stafford Gore

Call to Order 6:06PM.

Poll of Audience:

Rowe Health Agent, Lisa Danek Burke, School Building Site Civil Engineer, Bob Stevens, School Building Project Manager, Dan Pallotta and Shawn Kimberley, P.E. of S.K. Kimberley Engineering all in to discuss new school building septic system. Mary Lenth and Rosie Gordon in to observe the meeting.

School Septic System

The BOH received an advisory letter from DEP Deputy Regional Director, Brian Harrington: After copies of the letter were distributed and read, a discussion on whether or not the current septic system should be upgraded or replaced ensued.

Mr. Stevens submitted a proposal:

- The existing septic tanks and siphon will be replaced with new tanks and pump chamber.
- The d-boxes will be replaced and sealed against water infiltration.
- A replacement leach field will be designed and designated on site for replacement if necessary.
- A reserve fund of \$100,000.00 will be established to pay for a new system if needed.
- A complete Title V inspection will be performed after one year of operation so that the functioning of the current leach field can be conclusively determined.

Mr. Kimberley submitted plans that include a proposed pump chamber, septic tank and grease trap. The plans also show the designated site of a future leach field if needed.

(The new school building is scheduled for occupancy in September 2014)

The board voted unanimously to accept the proposal submitted by Mr. Stevens.

The BOH will require:

- A construction schedule from Mr. Stevens stating when the upgrades will be completed.
- Review and approval of the engineer's plans by the health agent.
- The addition of the installer information (section 3) before the permit application will be approved and the permit issued.
- A complete Title V inspection in the spring of the first school year in the new building.

(Copies of the proposal and DEP letter are attached to these minutes)

GENERAL BUSINESS

Minutes

Minutes for July 23rd, 2013 accepted and signed.

Warrant (s)/Invoices

Payroll warrant#3 and invoices approved and signed.

Balance Report

The board reviewed the end of FY2013 and the current account balance reports. No action taken.

TRANSFER STATION

Attendants Logs

Attendant's logs read aloud and accepted.

Caution Signage

An attendant reported to Jennifer another incident where residents backed up into each others vehicles. Jennifer will again ask Jim Taylor about signage prices and availability.

HEALTH SERVICES

Dave read aloud portions of the nurse's monthly report; there were a total of 136 client encounters for July.

PELHAM LAKE

Beach Testing Results

Date	Right	Center	Inlet
7/01	3	7	28
7/08	4	34	17
7/15	7	9	10
7/22	2	36	no data
7/29	3	2	33

Recycling

Park Ranger, Sean Loomis spoke to Jennifer about wanting to build a wooden receptacle for recyclables. Jennifer left a message at FCSWMD for Jan Ameen to inquire if funding for such a project is available.

Christian's Law

Sean will have a written policy available for residents who visit the lake and the lifeguard will have a list of swimmers for the recreation programs. The board discussed storage for the life jackets and felt a rack would be best suited so wet jackets could be hung to dry. Jennifer will talk to Sean.

ROWE CAMP AND CONFERENCE CENTER

Inspection

The inspection for the Senior Camp session was conducted on July 30th. The inspection passed. Lisa will submit a report.

Report

The board reviewed the health agent's inspection reports for inspections conducted on 7/8 and 7/22. Reports accepted

NEW BUSINESS

1-The board voted unanimously to allow Marcella \$500.00 for the purchase of a new printer.

Meeting adjourned 8:00pm.

David Cousineau, Chair

Joann Brown

Jennifer Morse