

**Town of Rowe FY2013  
Board of Health  
Meeting Minutes for December 21<sup>st</sup>, 2012**

Present: **Board Members:** David Cousineau, Chair and Jennifer Morse. Joann Brown, absent  
Clerk, Marcella Stafford Gore

Call to order 6:49 PM  
*Meeting was delayed*

**GENERAL BUSINESS**

*Minutes*

December 7<sup>th</sup>, 2012 meeting minutes approved and signed

*Warrant (s)/Invoices*

The board reviewed and signed invoices/payroll warrant.

**TRANSFER STATION**

*Attendants Logs*

Dave read aloud the attendants logs; Logs accepted and filed.

*Special Project/Compactor Roof*

The board reviewed an estimate from Steve Crowningshield;

*“Placing a new metal roof on compactor building, strip shingles and add new vinyl rain gutters”...*

estimate \$1,450.00

The board voted to accept this estimate and to place the amount on the FY14 budget as a Special Project.

**FCSWMD**

*Transponder Request*

The board approved a request from Jan Ameen to allow Waste Management a transponder for the transfer station gate. Dave will contact the attendants and Marcella will contact Jan to see how Waste Management would like to retrieve the remote.

**HEALTH SERVICES**

The board discussed the DOPH letter re:CLIA-ListServ;

Marcella spoke to Town Nurse Sheila Litchfield, who informed her that the nurse's office is CLIA waived for lab testing. Marcella will contact DOPH with the CLIA waived certificate information and inquire if the board needs to meet any further requirements.

**MAPLE HOUSE**

The board reviewed Rebecca Bradley's required paperwork for her Maple House license;

Water testing and analysis, ServSafe Food Handler certificate and Allergen Awareness Training certificate.

The board approved and signed the permit and will issue it after Jennifer and Lisa inspect the premises. Jennifer will call Lisa to set an inspection date.

**TITLE V**

*Pumping Reports*

<i>NAME</i>	<i>ADDRESS</i>	<i>GALS PUMPED</i>
<i>Ash, Brian</i>	<i>6 Pine Hill Dr.</i>	<i>1000</i>
<i>Danek, Tom</i>	<i>4 Monroe Hill Rd</i>	<i>1000</i>
<i>Davidson</i>	<i>81 Hazelton Rd</i>	<i>1000</i>
<i>Grodd</i>	<i>56 Pond Rd</i>	<i>2000</i>

*Inspections, Certificate of Compliance*

Dave allowed Sue Foster to have a separate COC sheet for the signature of her installer and designer. He explained that this was temporary for the purpose of closing on the sale of her property and that she would be required to submit one COC with both signatures thereon as soon as possible. Dave will call the health agent to review and confirm that all paperwork has been submitted.

*Gates perc test results tabled.*

Adjourned: 6:49pm

Next meeting date, January 4<sup>th</sup>, 2013

***Meeting adjourned 7:37 pm.***

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David Cousineau, Chair

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Joann Brown

\_\_\_\_\_  
Jennifer Morse

Pg 2 Dec 21, 2012 minutes

***Minutes accepted at the January 4, 2013 BOH meeting***