

**Town of Rowe FY2013  
Board of Health  
Meeting Minutes for August 31<sup>st</sup>, 2012**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Jennifer Morse  
Marcella Stafford Gore, Clerk.

Call to order 6:00 PM

**APPOINTMENT (s)**

*Town Nurse, Sheila Litchfield*

Sheila attended the meeting to explain the Hawlemont **E**mergency **D**ispensing **S**ite plan;  
The participating towns include Charlemont, Hawley, Heath, Monroe and Rowe. The plan was put in place to dispense vaccine in the case of a large scale communicable disease outbreak or bio-terrorism event that would impact these five towns. The plan was developed by joint collaboration of representatives from each town and the primary **EDS** is the Hawlemont Regional Elementary School on Main St. in Charlemont. MDPH protocols will be followed throughout.

When the Rowe Emergency Response Plan is finalized, the **EDS** plan will be added as a chapter. Dave as Chair, will be the first BOH member contacted in any case of emergency.

Sheila mentioned that on November 3<sup>rd</sup> a flu clinic will be held for the five participating towns at the dispensing site and it would be a good opportunity to see the plan in action if any board member would like to volunteer at the event. She also suggested that the board choose a member to be the MAPHCO representative.

**GENERAL BUSINESS**

*Minutes*

August 17<sup>th</sup>, 2012 minutes approved and signed

*Warrant (s)/Invoices*

The board reviewed and signed several payroll warrants.

No vendor invoices this meeting

All of the FY13 invoices for **Health Services** were reviewed. The nurse will keep a file of all invoices submitted for payment in her office.

**TRANSFER STATION**

*Attendants Logs*

Dave read aloud the attendants logs; Logs accepted and filed.

*Hazardous Waste Collection*

Dave spoke to both attendants re; having residents drop off their hazardous waste at the transfer station and the attendants bringing it to the collection site in Greenfield for Hazardous Waste Collection Day; Jim Lively was concerned that they would receive more waste than could be safely handled/transported.

The board decided to leave the set-up as is (with residents transporting their own hazardous waste) and hope that the townspeople will take advantage of this free service. Flyers and registration forms were made available at two locations and an announcement was published in the Goal Post.

**FCSWMD**

Franklin County *Clean Sweep Collection Report* reviewed and filed.

**Health Services**

Town Nurse, Sheila Litchfield sent a memo explaining her last time sheet. The memo also stated that the patient couch/bed (not currently being used in Rowe), is on loan to Barbara Griffin, Rowe School Nurse for use in her office at the Hawlemont School.

**PELHAM AKE**

*Weekly Test Results*

<b>8/13/12</b>		
RT Side	Swimming Area	Brook Inlet
9	9	57
<b>8/20/12</b>		
0	0	56

**Title V**

*Perc Tests*

<b>Name</b>	<b>Address</b>	<b>Gals Pumped</b>
<i>Nadeau/Andogni 5-18-12</i>		<i>Passed</i>
<i>Foster, William 8/13/12</i>	<i>300 Zoar Rd</i>	<i>Passed</i>

**OLD BUSINESS**

1-Received an email from **Dennis Humbert** stating that he has complied with the board's recommendation and has rendered the laundry waste pipe unusable. Marcella will contact Health Agent, Lisa Danek Burke to set up an inspection date.

2-Dave tried but was unable obtain plans to the school building so that he may easily locate the leach field. Debris removal has not yet started at the school. Dave will purchase metal signage for posting near the leach field area.

**NEW BUSINESS**

Soil evaluation for **Hoffman (Zoar Rd)** on September 12<sup>th</sup>, Jenn and Jodi will both attend. Marcella will contact Lisa.

Next meeting date, September 12<sup>th</sup>, 2012 at 6:00 p.m.

***Meeting adjourned 7:17p.m.***

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David Cousineau, Chair

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Joann Brown

\_\_\_\_\_  
Jennifer Morse