

Town of Rowe FY2012  
Board of Health  
Meeting Minutes for January 30<sup>th</sup>, 2012

Present: **Board Members:** David Cousineau, Chair, Angela Foshay and Joann Brown.  
Marcella Stafford Gore, Clerk

Call to order 6:05PM  
No audience.

**General Business**

*MINUTES*

January 16<sup>th</sup>, 2012 meeting minutes accepted and signed.

*WARRANT (s) #16 & 17*

Dave is unsure of a charge on a FCSWMD invoice (# 10729) and asked Marcella to check on it.  
Invoices approved and warrant signed.

*TRIAL BALANCE REPORT*

Report reviewed; the board is satisfied that all account balances are as they should be at this stage of the fiscal year.

**Transfer Station**

*ATTENDANT'S LOGS*

Dave read aloud the attendants logs for Dec 31<sup>st</sup>-Jan 25<sup>th</sup>; logs accepted and filed.

**NEW SHED**

*INTERIOR LIGHTING*

Dave obtained an estimate from Palmeri Electric for wiring the new electronics' shed; \$2,275.00  
Jerry Ferguson's adjusted estimate, \$2714.65.

After some discussion, Dave made a motion to accept Jerry Ferguson's bid, motion seconded and passed unanimously. Contract signed, Dave will call Mr. Ferguson and Marcella will mail the contract.

*EXTERIOR LIGHTING*

In speaking to Abby Lively, Dave was made aware that the Green Committee may now be open to distributing their grant money to Civic Projects.

He spoke with Ms. Lively about having all the Transfer Station lighting upgraded to LED and have it all be uniform with a central control.

Dave obtained three (3) estimates from Jerry Ferguson;

1- Relocate electrical panel to back side of compactor shed (lot level), **\$4,243.78.**

2- Install remote switching so all exterior lighting may be switched from the office location, **\$3,135.00.**

3- a) Replace all existing exterior light fixtures with 2 arm flood light fixtures and LED bulbs.

b) Replace existing compactor service flood bulbs with LED bulbs.

c) Add one three way switch at lot level and replace existing pole switch with a three way switch for compactor service lights.

d) Add one single receptacle in compactor shed for gas detector.

e) Add one flood light at lot level inside compactor shed on new single pole switch, **\$3,867.23.**

**Total Estimate \$11,246.01**

Dave gave estimate #'s 2 & 3 to Ms. Lively for submission to the Green Committee. The board is not sure if the committee will require more than one estimate. Ann mentioned that all wiring should be upgraded to "mouse proof" wiring. The board also discussed painting the exterior of the shed. The interior will not be painted.

**FY13 Budget**

The board is scheduled to meet with the Selectmen on Wednesday, February, 8<sup>th</sup> at 7:15pm.

### Permits/Maple House

The board reviewed the Water Test Analysis for Maple House; The report from Environmental Labs in Greenfield stated that the overview of water tests were satisfactory, therefore the Bed and Breakfast permit was approved and signed. Lisa Danek Burke and Joann will inspect on February 13<sup>th</sup> at 10:00am. Lisa also suggested a change in the inspection schedule: Lisa thinks it makes sense to shift the schedule slightly to match regulations and to inspect when the Maple House may likely have guests. The board will still inspect for this permit cycle, and may inspect again within 6 months of permit expiration.

### Annual Town Report

The board reviewed and accepted Town Nurse, Sheila Litchfield's submission for the annual town report. The board reviewed and accepted the report submitted by Ann on behalf of the BOH. The board requested that Marcella prepare the BOH inspection, permit and test data and have it ready by the end of February.

### FCSWMD

Jan Ameen sent an email stating that she was at Complete Disposal's yard last week and saw that the Rowe trash compactor box has separated from the base and when it is full, trash comes out the front. Complete's drivers will not use the box anymore. They are not currently charging rent for a box but that could change soon. Jan asked them to repair it by welding a new plate where the box is separated. They will also have to repair some holes on the side. The board is grateful that Jan acted on this and asked Marcella to send her a thank you email. The board reviewed the Executive Director and the Program Director's reports as well as the FY2013 Budget memo.

### Title V

The board reviewed the Title V Inspection Form sent by Bostley Sanitary Service for the January 24<sup>th</sup> inspection performed at the Hubert property on Newell Cross Road. **System Passes** Joann and Lisa Danek Burke attended the inspection.

### ROWE CAMP

Marcella found out from Mike Bostley that the system pumped for 1500 gals on 12/12/11 was the farm house. Dave is uncertain if this is the right system and asked Marcella to call Felicity Pickett to be sure. He also would like to know how many bathrooms are in this building and an approximate usage load.

### Rowe Camp

Dave read aloud a letter from the DEP stating that the **Boil Water Order** and the **Declaration of Water Emergency** have been terminated due to recent test results and the completed work on the well.

### New Business

The board set its meeting schedule as follows; February 14<sup>th</sup>, February 28<sup>th</sup>, March 13<sup>th</sup>, March 26<sup>th</sup>, April 9<sup>th</sup>, and April 26<sup>th</sup>. Marcella will email the schedule to the Goal Post.

Meeting adjourned 7:19PM

Approved:

\_\_\_\_\_  
David Cousineau, Chair

\_\_\_\_\_  
Ann Foshay

\_\_\_\_\_  
Joann Brown