

Town of Rowe FY2011
Board of Health
Meeting Minutes for September 26th, 2011

Present: **Board Members**; David Cousineau, Chair, Angela Foshay and Joann Brown.
Marcella Stafford Gore, Clerk.
Call to order 6:00PM
No audience.

General Business

Minutes

September 12th, 2011 meeting minutes approved and signed.

Warrant (s) #7

Invoices approved and warrant signed.

Transfer Station

Attendant's Logs

Dave read aloud the attendant's logs.

A build-up of spillage under the compactor hopper will require three hours to clean. Dave will call Jim Lively and authorize the overtime.

Logs accepted and filed.

Trees

Ann spoke to Selectman Noel Abbott re: the Lanoue invoice. Ann requested that the invoice be placed on the **Special Town Meeting** that the town will be having for Green Communities given that the issue was tabled at the September 20th **STM**. Ann submitted three articles;

1- To ask the town to vote to transfer \$5,000.00 from the transfer station Fence Repair Reserve Account to a fund to pay for the tree removal.

2- To ask the town to vote to transfer \$1,000.00 from the transfer station Snow Blower Account to a fund to pay for the tree removal.

3- To ask the town to vote to transfer \$5,000.00 from the transfer station New Recycling Shed Account to a fund to pay for the tree removal.

The board agreed to have these three articles on the next STM warrant.

Ann will call Lanoue Tree Service to discuss the invoice. She would like a more detailed explanation of the charges.
Shed

The board reviewed the DEP permits.

Dave made a motion to accept the Valley Concrete and Construction bid for Alaskan Floating Slab.

Passed unanimously.

Dave made a motion to accept the Steve Crowningshield Building and Remodeling bid.

Passed unanimously.

The board will notify these companies when it is determined that the money is available.

Ann will contact Jim Hawkins for the required permits.

Pelham Lake

The test results for September 9th, read;

Right 461, Beach Swimming Area 488, Brook Inlet 186 and Left 579.

The beach is closed; therefore the high readings require no action be taken.

Title V

Application for May's Disposal System Construction Permit approved, signed and mailed along with a letter granting a variance for the Potter Road property. Copies filed in May folder.

Disposal System Construction Permit for Jim Williams approved and signed.

Health Services

Vaccines

Dave read aloud the memo from Sheila Litchfield explaining that due to the \$505.00 application fee, she will not bill Medicare this year for flu vaccinations, and will instead submit for reimbursement from providers through the UMass Medical Center consortium.

Nurse Benefits

The board discussed that the added 8 hours per week now entitles the town nurse to be paid for at least 25 days without work. Sheila's 24 hour work week qualifies her for the Town of Rowe Wage and Benefits Package which includes vacation, sick time, personal time and paid holidays. Ann feels that this cannot be justified and is inappropriate for a part time, hourly employee and that the board should vote to reduce her hours from 24 to 19-1/2 hours per week. Ann would be willing to speak to Sheila about reducing her hours. Dave and Joann do not want to reduce the hours at this point; they both agree that these town benefits are available to anyone working over 20 hours per week, and that it would be unfair to take the time away from her after the board fought for the additional service hours, they feel the board is committed to the 24 hour week.

Joann and Dave decide to leave it as it is for now and to re-visit the issue if Sheila decides to utilize medical benefits; Ann disagrees and is adamant that it will be more difficult to take back a portion of the added hours the longer it is put off.

Overtime

Sheila's payroll sheet included a 1/2 an hour of overtime this pay period. The board asked Marcella to email Sheila and explain that "she is scheduled and expected to, work no more that 8 hours per work day".

New Business

FCSWMD

Dave read aloud memo from Jan Ameen:

The town's escrow balance is \$10,989.49 and the revenue total is \$1,045.40. Total of 22.04 tons recycled.

DOPH

Marcella will complete the mandatory Recreational Camp Reporting Requirement and mail out.

Administration

1-The board decided to hold the Public Hearing for the regulation amendments on Monday October 24th. Marcella will compose notice and send to The Greenfield Recorder for publication on Monday October 10th and Monday October 17th. Dave will talk to Jim Taylor re: omitting the "stump brush dump" regulation.

2-The board received an email from Selectman Paul McLatchy notifying them of the town's intention of switching the BOH office to the Assessor's Clerk office. The board has no issue with this as they do not have to be involved with the move. Marcella will email Paul.

3-The board gave permission to Marcella to purchase a box of envelopes with the BOH's return address printed on them, this purchase and the costs will be divided equally with the Health Services office.

Motion made and seconded to adjourn the meeting.

Meeting Adjourned 7:29 pm.

Approved:

David Cousineau, Chair

Ann Foshay

Joann Brown