

Board of Health Meeting Minutes

Wednesday, August 19, 2026 at 11:30 a.m.
Rowe Town Hall Conference Room #2

Present: Herb Butzke, Chair, Christine Bailey, Member and Rachel Lewis, RN. Christine took the minutes of the meeting. Rachel left the meeting at 12:10 p.m.

Call to Order: Chair Herb Butzke called the meeting to order at 11:35 a.m.

Meeting Minutes: *A motion was made, seconded and unanimously voted to approve July 22, 2026, meeting minutes.*

FY27 BUDGET/PAYABLES: *A motion was made, seconded and unanimously voted to approve the following FY27 invoices totaling \$6,961.02*

Vendor	Invoice#	Date	Amount
Rachel Lewis – July Mileage	260731	7/31/26	\$86.94
Christine Bailey – 1 Inspections (50 Pond Road)	260723-Bail	7/23/26	\$45.00
Kathy Atwood –1 Inspections (Potter Rd)	260805-Kat	8/5/26	\$45.00
HBST	H2607-204	7/31/26	\$220.30
HBST	H2607-207	7/31/26	\$772.30
HBST	H2607-208	7/31/26	\$220.30
FCSWMD	27390	7/30/26	\$54.00
Amazon- Nurse supplies-Ear Bionix	113-8564333-5756247	7/20/26	\$60.99
Amazon – Nurse Supplies-Lithion Battery	113-1949156-9122650	7/20/26	\$4.49
McKesson Medical Surgical	25904546	7/16/26	\$121.30
McKesson Medical Surgical	25904395	7/16/26	\$85.62
Med-ZU – Tick Tests	20260723-01	7/23/26	\$450.00
Waste Management	IAC8466899	8/6/26	\$92.81
FCSWMD	27421	8/6/26	\$538.70
FCSWMD	27422	8/6/26	\$1,874.12
FCSWMD	27423	8/6/26	\$1774.19
FCSWMD	27424	8/6/26	\$514.96
TOTAL			\$6,961.02

FY27 Acct	Account #	7-1-26 Approp	Curr Bal ()	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$19,169.00				
Clerk Wages	01-512-5142	\$14,503.00				
Training	01-512-5711	\$ 1,250.00				
Town Nurse	01-512-5143	\$56,858.00				
BOH Stipends	01-512-5141	\$ 4,938.00				
Physician Stipend	01-512-5144	\$ 500.00				
Snow Removal	01-512-5145	\$ 500.00				
Hazardous Waste	01-512-5290	\$ 500.00				
FCSWMD Assess	01-512-5300	\$ 9,315.00				
Mosquito Control	01-512-5382	\$ 5,250.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 13,410.00	C Bailey Insp, 260723-Bail K Atwood Insp, 260805-Kat HBST, H2607-204 HBST, H2607-207 HBST, H2607-208	\$ 45.00 \$ 45.00 \$ 220.30 \$ 772.30 \$ 220.30	\$ 12,107.10
Health Services	01-512-5703	\$ 7,500.00	\$ 7,181.35	Rachel Mileage – July Amazon, 5756247 Amazon, 9122650 McKesson, 25904546	\$ 86.94 \$ 60.99 \$ 4.49 \$ 121.30	

				McKesson, 25904395 Med-ZU, 20260723-01	\$ 85.62 \$ 450.00	\$ 6,372.04
Refuse Gardens	01-512-5708	\$43,960.00	\$ 43,581.64	FCSWMD, 27390 FCSWMD, 27421 FCSWMD, 27422 FCSWMD, 27423 FCSWMD, 27424 Waste Mngt, IAC8466899	\$ 54.00 \$ 538.70 \$ 1,874.12 \$ 1,774.19 \$ 514.96 \$ 92.81	38,732.86
FRCOG Health Svs	01-512-5788	\$ 6,280.00	\$ 4,657.50			
RDP Funds	29-500-4200- 29104	\$19,535.00	\$ 11,439.45	(Balance in RDP for FCSWMD: \$85.96)		
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$24,032.89	\$ 10,802.88			

TRANSFER STATION:

- Herb Butzke read the Transfer Station Logs.
- Jan Ameen sent the FY27 average market value (AMV) and net fee. She reported the processing fee for August was \$74.67
- Christine said the Refuse Garden painting will begin Friday, September 10, 2026. Sheriff Dave West estimates 2-3 days. This should not interfere with any open dump hours. Jerry will measure and pick up all supplies. Christine will confirm with Jerry.
- Herb reminded both Attendants to not exceed a 16-hour work week unless there is special training, snow removal, etc. Christine said she can help with account numbers on their timecards if needed.
- Herb and Christine discussed the dump gate, and both agreed it is important that it is fixed/or replaced. She received a quote from CitiWorks, Corp. in Attleboro, MA for \$9,897.00. She will be calling Fitzgerald Fence in Florence to also get a quote. Discussion will continue at the September meeting.

BOH CONCERNS & UPDATES:

- **BOH Emergency Plan:** Nothing to report.
- **BESS:** Herb said BOS, Planning, Assessors and the new Fire Chief are meeting on preliminary talks of a (BESS) Battery Emergency Storage Plan at Great River Hydro. Herb is concerned about the noise level for residents and hikers. He said that in the event of a fire they use a dry powder fire extinguisher. Herb said the plan was also discussed at the 10:00 a.m. Assessors meeting today. Rick Williams said in the meeting that he did not think Yankee Atomic would agree to the storage facility being so close to the Yankee fuel storage. Rick also said the tax revenue would be an additional \$1 million for the Town.
- Rachel suggested we work with Fire/Public Safety to have in place an emergency plan before Winter. Herb will be reaching out to Christopher Goodhind, Fire Chief on both an Emergency plan and the BESS proposal.
- **Vacation request:** Christine submitted a vacation request for the week of September 15, 2026.

NURSE UPDATES: Rachel reported the following statistics for the month:

- Individual Stats July: 7.5 days worked, 77 patient encounters. 67 of the encounters were residents 65 years +
- Walking club continues every Monday morning
- Date booked for the fall Flu and Covid clinic will be Friday October 16th from 1-4p at school, hosted by Big Y pharmacy again.
- Tick Test Coupons- Rachel ordered the tick tests. She will put an article in the Goal Post and on the Nurse webpage. Tests are \$60.00 each with the Town subsidizing \$45.00 of the \$60.00. This would leave a balance of \$15.00, being the resident's responsibility. She will order 10 tests. ***A motion was made, seconded and unanimously voted to approve the purchase of 10 tic testing kits for resident use.***
- Rachel submitted a vacation request for November.

TITLE 5s, PERCs: The following Title 5s were completed:

- Potter Road – Boutwell Perc (August 5, 2026) - Passed

SYSTEM PUMPING:

- 252 Zoar Road – Cirinna
- 14 Old Cyrus Stage Road – Morano

- 163 Leshure Road – Little
- 54 Old Cyrus Stage Road – Grieco
- 50 Pond Road – Hall
- 24 Steele Brook Road – Cascone
- Fife Brook Dam & 370 River Road – Bear Swamp

WATER TESTING:

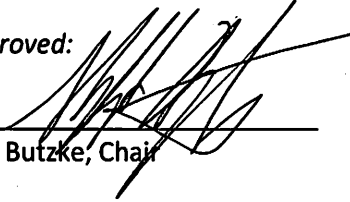
- Housatonic Basin Sampling (All samples received in proper condition)

NEW BUSINESS: None

Meeting Adjourned: A motion was made, seconded and unanimously voted to adjourn the meeting at 12:09 p.m.

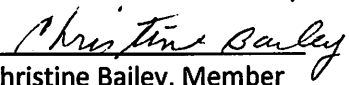
The next Board of Health meeting will be held on September 23, 2026, at 11:30 a.m.

Approved:



Herb Butzke, Chair

Kathleen Atwood, Member



Christine Bailey, Member