

Board of Health Meeting Minutes

Wednesday, May 20, 2026 at 6:00 p.m.
Rowe Town Hall Conference Room

Present: Herb Butzke, Chair and Kathy Atwood, Member, Rachel Lewis, RN; and Christine Bailey, Admin Assistant. Randy Crochier (FRCOG) and John Hillier (Coastline Property Renovations) joined the meeting at 6:00 p.m.

Call to Order: Chair Herb Butzke called the meeting to order at 6:00 p.m.

HEARING –Notice of Violation/Order to Correct in accordance with Massachusetts Nuisance Law (M.G.L. c.111 §§ 122-128) and the State Environmental Code, Title 5 (310 CMR 15.000) - **19 Ford Hill Road**. Randy Crochier said the property contained two systems. Both failed on September 1, 2022. Mr. (John) Hillier requested a 12-month extension. Per FRCOG and Board discussion, John needs to begin the design plan immediately. Mr. Crochier referred John to Shawn Kimberly to look at the property for design, as trees possibly need to be removed. John also needs to secure a licensed installer within 30 days. The Board discussed and agreed only to an extension if the trees need removal. If no trees need to be removed, the septic needs installation before winter. ***A motion was made, seconded and unanimously voted to approve an extension only if trees need to be removed. If not, both systems need to be complete and in compliance by October 15, 2026 or one system complete and in compliance with the other system disconnected/buried.***

HEARING –Nuisance Correction Order in accordance with Massachusetts Nuisance Law (M.G.L. c.111 § 31 and M.G.L. c111 § 122) - **35 Newell Cross Road**. Randy Crochier and the Board discussed evidence of intentional or negligent feeding of wildlife, specifically bears continuing at 35 Newell Cross Road. These conditions likely attract and habituate bears, creating a public safety concern and risk to neighboring properties. The resident has failed to comply with Mr. Crochier’s cease and desist order of June 4, 2025. He will resend another letter explaining the dangers and fines that will be imposed if the feeding of dangerous wildlife continues. ***A motion was made, seconded and unanimously voted to approve Mr. Crochier to send a second letter issuing a \$25/day fine with a waiver if feeding ceases.*** Christine will post a flyer in the goalpost with guidelines on feeding wildlife especially during bear season.

Meeting Minutes: ***A motion was made, seconded and unanimously voted to approve April 15, 2026, meeting minutes.***

FY26 BUDGET/PAYABLES: ***A motion was made, seconded and unanimously voted to approve the following FY26 invoices totaling \$5,481.02.***

Vendor	Invoice#	Date	Amount
Amazon – Temp Data Logger for RN	1534621	2/5/26	\$167.63
Rachel Lewis – April Mileage	260430	4/30/26	\$119.26
Amazon – Office Supplies (RN)	4801843	4/16/26	\$34.55
Amazon – RN (duffle bag)	0483408	4/15/26	\$79.99
Amazon – Supply Cord for Cameras – Refuse Gardens	9359409	4/28/26	\$16.97
USPS – EDDM Dump tag mailing	10576586	4/29/26	\$64.96
USPS – Postage Stamps (mailing of tags	#14	5/5/26	\$36.60
Lodge Tire	13005876	5/6/26	\$50.00
FCSWMD	27075	5/5/26	\$911.66
FCSWMD	27076	5/5/26	\$187.50
FCSWMD	27077	5/5/26	\$1,556.34
FCSWMD	27078	5/5/26	\$492.07
Waste Management	IAC8110464	5/6/26	\$447.18
Institute for Wild Med (Narcan & CPR Training)	2414	4/29/26	\$516.67
Housatonic Basin – Water Testing	H2604-160	4/30/26	\$162.50
Housatonic Basin – Water Testing	H2604-163	4/30/26	\$162.50

Wired West – April				4383945	5/12/26	\$90.00
National Grid				260505	5/5/26	\$114.64
Kathy Atwood – 6 Inspections				260520	5/14/26	\$270.00
TOTAL						\$ 5,481.02
FY26 Acct	Account #	7-1-25 Approp	Curr Bal (4/26/26)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 2,540.61			
Clerk Wages	01-512-5142	\$ 13,930	\$ 2,478.23			
Training	01-512-5711	\$ 1,213	\$ 1,052.26			
Town Nurse	01-512-5143	\$ 54,644	\$ 10,875.95			
BOH Stipends	01-512-5141	\$ 4,938	\$ 1,234.50			
Physician Stipend	01-512-5144	\$ 500	\$ 250.00			
Snow Removal	01-512-5145	\$ 500	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.96			
Mosquito Control	01-512-5382	\$ 5,000	\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 6,106.24	HBST, H2604-160, dtd 4/30/26 HBST, H2604-163, dtd 4/30/26 K. Atwood #260520, dtd 5/14/26	\$ 162.50 \$ 162.50 \$ 270.00	\$ 5,511.24
Health Services	01-512-5703	\$ 7,500	\$ 2,181.15	Amazon, #1534621, dtd 2/5/26 Rachel Lewis Mileage, dtd 4/30/26 Amazon, #4801483, dtd 4/16/26 Amazon, #0403408, dtd 4/15/26	\$ 167.63 \$ 119.26 \$ 34.55 \$ 79.99	\$ 1,779.72
Refuse Gardens	01-512-5708	\$ 41,870	\$ 6,124.84	Amazon, #9359409, dtd 4/28/26 USPS, #10576586 dtd 4/28/26 USPS, #14, dtd 5/5/26 FCSWMD, #27075, dtd 5/5/26 FCSWMD, #27076, dtd 5/5/26 FCSWMD, #27077, dtd 5/5/26 FCSWMD, #27078, dtd 5/5/26 Lodge Tire, #13005876, dtd 5/6/26 Waste Mngt #IAC8110464 (bal RDP) Wired West, #4383945, dtd 5/12/26 Nat'l Grid, 260505, dtd 5/5/26	\$ 16.97 \$ 64.96 \$ 36.60 \$ 911.66 \$ 187.50 \$ 1,556.34 \$ 492.07 \$ 50.00 \$ 310.50 \$ 90.00 \$ 114.64	\$ 2,293.60
FRCOG Health Svcs	01-512-5788	\$ 6,040	\$ 130.00			
RDP Funds	29-500- 4200-29104	\$19535.00	\$ 16,236.42	Waste Mngt #IAC8110464 (bal RG)	\$ 136.68	\$16,099.74
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$18,875.82	\$ 6,748.45	Institute for Wild Med, CPR Training (Balance #2414)	\$ 516.67	\$ 6,231.78

TRANSFER STATION:

- Kathy Atwood read the Transfer Station Logs.
- The FY26 April net processing fee increased to \$72.01 (March: \$64.25). Herb said it was probably due to the uprising cost of fuel.
- Christine deposited the FCSWMD Scrap Metal Revenue check of \$512.68 in the Revolving Dump Tag revenue account.

BOH CONCERNS & UPDATES:

- Review of the FY26 Budget – Tabled for June meeting
- Jan Ameen asked if Towns would be willing to donate \$150.00 of RDP funds towards the West County Fix-It Day being held on 6/13/26. **A motion was made, seconded and unanimously voted to approve a \$150.00 donation of RDP funding to support the West County Fix-It Day on 6/13/26.**
- The office received the 2026 Yearly Operational Plan & Vegetation Mngt Plan letter for the spraying of the power lines.
- Several vacation requests were submitted for approval from Christine and Rachel.
- BOH Emergency Plan – Herb said the emergency planning is going forward. He will send the office guidelines for the Emergency Binder.

NURSE UPDATES: Individual Stats: April – 12.5 days worked, 119 patient encounters. 103 of the encounters were residents 65 years and older. The Walking club continues every Monday morning. The Exercise club finished with Deb Lively on Mondays in April and May for an hour- turnout was great (between 4-7 people each week) and feedback was positive. Will maybe try another exercise group in the Fall. Our blood pressure month in May is a great success with a raffle prize to incentivize. There is an AARP talk in June, during COA event- ‘making cents of caregiving costs.

TITLE 5s, PERCs: The following Title 5s were completed:

- 0 Leshure Road – Lewis - Failed
- 0 Leshure Road – Lewis - Failed
- 0 Lesure Road – Guzzo - Canceled
- 42 Cyrus Stage – Fitzgerald – Conditional Pass with a component needing replacing
- 19 Ford Hill – Coastline (Awaiting signoff/extension)
- 7 Potter Road – Churchill – Failed
- RC&CC – All camps under review
- Pelham Lake Park – Passed
- Reisman (Jaynos) - Completed

SYSTEM PUMPING: The following septic systems were pump with no issues:

- 32 Shippee Road – Matt Stine
- 61 Zoar Road – Greg Poehlein
- 112 Ford Hill Road – Alexandra Reisman
- Town Park Road – Pelham Lake Park
- 4 Stone Hill Road – Ed & Lori Silva
- 487 Tunnel Road – Janet Cowie

WATER TESTING:

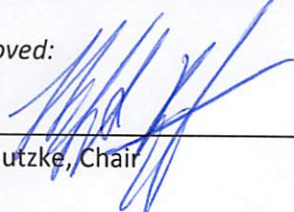
- Housatonic Basin Sampling (All samples received in proper condition)

NEW BUSINESS: No new business was brought forward.

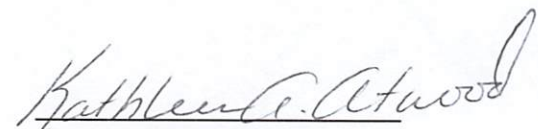
Meeting Adjourned: *A motion was made, seconded and unanimously voted to adjourn the meeting at 7:29 pm.*

The next Board of Health meeting will be held on June 17, 2026, at 6:00 p.m.

Approved:



Herb Butzke, Chair



Kathleen Atwood