

Board of Health Meeting Minutes

Wednesday, April 15, 2026 at 6:00 p.m.
Rowe Town Hall Conference Room

Present: Herb Butzke, Chair, Kathy Atwood, and Dan Poplawski, Members; Rachel Lewis, RN; Christine Bailey, Admin Assistant. Randy Crochier and Jasmine Ward (FRCOG) joined the meeting at 6:17 p.m.

Call to Order: Chair Herb Butzke called the meeting to order at 6:03 p.m.

FRCOG: Randy Crochier and Jasmine Ward joined the meeting at 6:17 p.m. The following Title 5s were discussed:

- **16 Hazelton Road:** Matt Brown was seeking a variance for his septic system as it did not meet the 75 feet requirement from the property line. The alternative would be pumping the sewage uphill behind the house, which would be quite pricey. All were in favor to grant Mr. Brown this variance. ***A motion was made, seconded and unanimously voted to approve a variance for the installation of a new septic system which measures 33 feet from his neighbor's property line.***
- **19 Ford Hill Road:** Title 5 Septic failed on September 1, 2022. Mr. Hillier needed to obtain a COC by 8/31/24. Randy will send a letter to Mr. Hillier alerting him of a Hearing at the next BOH meeting. It would be in the best interests for Mr. Hillier to be present and begin to meet the requirements of a new septic system as discussed during failure. If not complied with, the BOH will vote and will have the right to condemn the property. Any tenant(s) must then vacate the property with Mr. Hillier being responsible for leased tenants housing, food and mileage if applicable until he comes under compliance or the expiration of the lease terms.
- **7 Potter Road:** Title 5 was completed and the old system failed on 3/25/26. Randy said the owner needs to apply for a permit for a new septic installation.
- **Feeding of Wildlife:** Chair Herb brought it to Randy and Jasmine's attention that residents, specifically at 35 Newell Cross Road were feeding the wildlife again specifically attracting bears. Herb said there is a great concern as Newell Cross Road as it is a residential area. Randy will resend a letter similar to last year explaining the dangers and the fines that will be imposed for feeding dangerous wildlife.

Meeting Minutes: *A motion was made, seconded and unanimously voted to approve March 18, 2026, meeting minutes.*

FY26 BUDGET/PAYABLES: *A motion was made, seconded and unanimously voted to approve the following FY26 invoices totaling \$4,347.69.*

Vendor	Invoice#	Date	Amount
Rachel Lewis – March Mileage	260331	4/1/26	\$118.65
Housatonic Basin – Water Testing	H2603-170	3/31/26	\$292.50
Housatonic Basin – Water Testing	H2603-173	3/31/26	\$202.50
Housatonic Basin – Water Testing	H2603-174	3/31/26	\$292.50
Franklin Reg Council of Governments, 4 th Qtr.	2828	4/1/26	\$1,477.50
FCSWMD	26999	4/6/26	\$50.00
FCSWMD	27000	4/6/26	\$1,539.11
FCSWMD	27001	4/6/26	\$30.00
FCSWMD	27002	4/6/26	\$30.00
McKesson Medical-Surgical	25423536	4/8/26	\$58.84
Wired West	4343301	4/12/26	\$90.00
National Grid	260406	4/6/26	166.09
TOTAL			\$4,347.69

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (3/12/26)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 4,786.81			
Clerk Wages	01-512-5142	\$ 13,930	\$ 4,152.61			
Training	01-512-5711	\$ 1,213	\$ 1,052.26			
Town Nurse	01-512-5143	\$ 54,644	\$ 17,181.71			
BOH Stipends	01-512-5141	\$ 4,938	\$ 1,234.50			
Physician Stipend	01-512-5144	\$ 500	\$ 250.00			
Snow Removal	01-512-5145	\$ 500	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.96			
Mosquito Control	01-512-5382	\$ 5,000	\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 6,893.74	HBST, #H2603-170, 3/31/26 HBST, #H2603-173, 3/31/26 HBST, #H2603-174, 3/31/26	\$ 292.50 \$ 202.50 \$ 292.50	\$ 6,106.24
Health Services	01-512-5703	\$ 7,500	\$ 2,358.64	Rachel Lewis, March Mileage McKesson, #25423536, 4/8/26	\$ 118.65 \$ 58.84	\$ 2,181.15
Refuse Gardens	01-512-5708	\$ 41,870	\$ 8,030.04	FCSWMD, #26999, dtd 4/6/26 FCSWMD, #27000, 4/6/26 FCSWMD, #27001, 4/6/26 FCSWMD, #27002, 4/6/26 Wired West, 4343301, 4/12/26 National Grid, 260406, 4/6/26	\$ 50.00 \$ 1,539.11 \$ 30.00 \$ 30.00 \$ 90.00 \$ 166.09	\$ 6,124.84
FRCOG Health Svs	01-512-5788	\$ 6,040	\$ 1,607.50	FRCOG 4 th qtr, #2828, 4/1/26	\$ 1,477.50	\$ 130.00
RDP Funds	29-500- 5400-29123	\$19535.00	\$ 16,236.42			
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$18,875.82	\$ 6,748.45			

TRANSFER STATION:

- Dan Poplawski read the Transfer Station Logs.
- FY27 Refuse Garden tag letter and pamphlet were reviewed and approved. Christine will send to town residents prior to May 1, 2026.
- Book Donation Bins Update: Herb spoke with Molly at the library who will monitor the book bin at the Refuse Gardens.
- Repair/Fixit program: Dan suggested Mike Denson would be a great volunteer to attend the meetings. Christine will email him.
- Per Jan Ameen the FY26 April MRF Processing Cost \$75.44 per ton. Rowe had no hauls for the month.
- Christine paid the 3rd qtr FCSWMD assessment bill of \$2,328.48 bringing the RDP funding expenditure account down to \$16,236.42. (RDP funding of \$3,000/year can be used for the yearly assessment charge). Jan Ameen said that all expenditures need to pertain to recycling costs. This excluded painting of the buildings.

BOH CONCERNS & UPDATES:

BOH Emergency Plan: Herb attended the MAPCO Emergency Communication Meeting. He will be attending the upcoming training and encouraged Kathy to attend.

Herb inquired about the water spring in the basement of the Community Church. He believes the Town has a lease with the church but has a concern if the property ever sells. He will ask Brooke Shulda, Town Administrator if she is privy to any lease/deed.

NURSE UPDATES:

The individual Stats for March: Rachel worked 12 days with 98 patient encounters. Seventy-nine of the encounters were residents who were 65 years and older. The exercise club hosted by Deb Lively is being held every Monday in April and May for an hour. They have experienced a great turnout. Rachel will hold "Blood Pressure Month" in May again with a raffle prize as an incentive. She will pair this with the exercise group. Rachel submitted 2 vacation requests.

SYSTEM PUMPING: The following septic systems were pump with no issues:


- 45 Dell Road – Francis Noyes

NEW BUSINESS: No new business was brought forward.

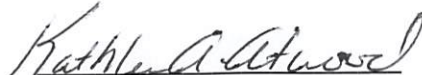
Meeting Adjourned: *A motion was made, seconded and unanimously voted to adjourn the meeting at 7:08 pm.*

The next Board of Health meeting will be held on May 20, 2026, at 6:00 p.m.

Approved:



Herb Butzke, Chair



Kathleen Atwood

Dan Poplawski