

Board of Health Meeting Minutes

Wednesday March 4, 2026 at 6:00 p.m.

Rowe Town Hall, Assessor's Conference Room, 2nd floor

Present: Herb Butzke, Chair, Dan Poplawski, Member and Christine Bailey, Admin Assistant.

Call to Order: Chair Herb Butzke called the meeting to order at 6:01 p.m.

Meeting Minutes: A motion was made, seconded and unanimously voted to approve February 18, 2026, meeting minutes.

FY26 Budget/Payables: A motion was made, seconded and unanimously voted to approve the following FY26 invoices totaling \$871.71.

Vendor	Invoice#	Date	Amount
Rachel Lewis – February Mileage	260302	3/2/26	\$91.35
McKesson Medical Surgical (RN supplies)	25047432	2/12/26	\$100.69
McKesson Medical Surgical (RN supplies)	25107516	2/25/26	\$274.67
Wired West – February	4269198	2/12/26	\$90.00
Housatonic Basin	H2602-139	2/28/26	\$157.50
Housatonic Basin	H2602-142	2/28/26	\$157.50
TOTAL			\$ 871.71

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (2/17/26)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 6,258.46			
Clerk Wages	01-512-5142	\$ 13,930	\$ 5,251.00			
Training	01-512-5711	\$ 1,213	\$ 1,1105.84			
Town Nurse	01-512-5143	\$ 54,644	\$ 21,387.74			
BOH Stipends	01-512-5141	\$ 4,938	\$ 2,469.00			
Physician Stipend	01-512-5144	\$ 500	\$ 500.00			
Snow Removal	01-512-5145	\$ 500	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.96			
Mosquito Control	01-512-5382	\$ 5,000	\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 7,615.24	HBST, #H2602-139, 2/28/26 HBST, #H2602-142, 2/28/26	\$ 157.50 \$ 157.50	\$ 7,300.24
Health Services	01-512-5703	\$ 7,500	\$ 2,890.31	Rachel Lewis, February Mileage McKesson Medical, 25047432, 2/12/26 McKesson Medical, 25107516	\$ 91.35 \$ 100.69 \$ 274.67	\$ 2,423.60
Refuse Gardens	01-512-5708	\$ 41,870	\$11,142.97	Wired West, #4269198, 2/12/26	\$ 90.00	\$11,052.97
FRCOG Health Svs	01-512-5788	\$ 6,040	\$ 1,607.50			
RDP Funds	29-500- 5400-29123	\$19535.00	\$ 18,615.71			
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$18,875.82	\$ 6,495.81			

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Amy Donovan, FCSWMD sent an email on 3/3/26 to update Transfer Station Attendants Transfer updates and questions (battery and cell phone disposal, eye wash bottles). **Herb will follow up with Rob to see if he has any questions.**
- Jan Ameen said FCSWMD is planning on holding another Repair/Fixit event. The last one was a great success. They are looking for volunteers to coordinate the event. If you have any interest, please contact her. RDP funds might be an option for towns to donate towards the event.

- The balance of the RDP funding expenditure account is \$18,615. **Herb will talk with Rob on any Refuse Garden fixtures and updates.** He said that the prison will have the prisoners come and paint for free providing we supply the paint. Christine will email Jan Ameen to check if the repairs to the dumpsters under carriage will be covered by the funds.
- **Herb will be contacting Randy Crochier from FRCOG to attend a meeting to discuss a bylaw for commercial solar batteries.**

BOH CONCERNS & UPDATES:

- The Board discussed holding a monthly meeting instead of twice a month. Christine will put on the agenda for the next meeting to motion.
- FRCOG sent a Food Establishment Inspection Report (Fillable Form) for inspectors to use.
- MassGov sent a Mandatory Survey on Workforce Standards. Herb asked Christine to forward the survey link to everyone, but he will fill out.
- BOH Emergency Plan: N/A

SYSTEM PUMPING: N/A

WATER TESTING: Herb read the Housatonic Basin Sampling & Testing reports. All were in proper condition

New Business: N/A

Meeting Adjourned: A motion was made, seconded and unanimously voted to *adjourn the meeting at 6:24 pm.*

*The next Board of Health meeting will be held on **March 18, 2026, at 6:00 p.m.***

Approved:

Herb Butzke, Chair



Daniel Poplawski

Kathleen Atwood