

# Board of Health Meeting Minutes

Wednesday February 18, 2026 at 6:00 p.m.  
Rowe Town Hall, Assessor's Conference Room, 2<sup>nd</sup> floor

Present: Herb Butzke, Chair; Kathy Atwood (zoom) & Dan Poplawski, Members; Rachel Lewis, RN and Christine Bailey, Admin Assistant. Lydia Brisson joined via zoom at 6:01 p.m.

**Call to Order:** Chair Herb Butzke called the meeting to order at 6:00 p.m.

**Meeting Minutes:** *A motion was made, seconded and unanimously voted to approve January 21, 2026, meeting minutes.*

**ROWE ELEMENTARY SCHOOL:** Lydia Brisson joined the meeting at 6:01 p.m. to discuss hosting a CPR/Narcan class at the Rowe Elementary School. State regulations require two people to be certified per school. The OPIOID task force will fund CPR/Narcan certification courses. The group discussed possibly offering a daytime and an evening/weekend course to be offered to the teachers, town employees, fire department volunteers and residents. Lydia will check different days/times to offer two separate courses, to include those who work during the day. Lydia left the meeting at 6:18 p.m. *A motion was made, seconded and unanimously voted to approve OPIOID funding for future CPR/Narcan certification course(s) to be held at the Rowe Elementary School.*

**FY26 Budget/Payables:** *A motion was made, seconded and unanimously voted to approve the following FY26 invoices totaling \$4,334.84*

Vendor	Invoice#	Date	Amount
Rachel Lewis – January Mileage	260202	2/2/26	\$97.30
McKesson Medical Surgical (RN supplies)	25013382	2/5/26	\$112.90
HBST – Town Water Testing	H2601-139	1/31/26	\$157.50
HBST – Town Water Testing	H2601-136	1/31/26	\$157.50
WB Mason – Office Calculator	259557287	1/21/26	\$16.33
Lodge Tire	13003814	2/4/26	\$55.00
Amazon – Toners & drum	112-8897835-1289057	2/3/26	\$338.73
FCSWMD – FY26 Recycling Roll-offs – expensed to RDP	26236	2/3/26	\$694.04
Avery's General Store – Gas Can/9Volt for RG	260207	2/7/26	\$36.10
Waste Mngt (Exp: \$334.00 GF, \$225.25 RDP Fund)	IAC7783684	2/6/26	\$559.25
FCSWMD	26816	2/5/26	\$978.05
FCSWMD	26817	2/5/26	\$187.50
FCSWMD	26818	2/5/26	\$217.50
FCSWMD	26819	2/5/26	\$483.10
National Grid	260204	2/4/26	\$244.04
<b>TOTAL</b>			<b>\$4,334.84</b>

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (1/31/26)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416				
Clerk Wages	01-512-5142	\$ 13,930				
Training	01-512-5711	\$ 1,213				
Town Nurse	01-512-5143	\$ 54,644				
BOH Stipends	01-512-5141	\$ 4,938	\$ 2,469.00			
Physician Stipend	01-512-5144	\$ 500	\$ 500.00			
Snow Removal	01-512-5145	\$ 500	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.96			
Mosquito Control	01-512-5382	\$ 5,000	\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 8,285.30	HBST, #H2601-136 HBST, #H2601-139 WB Mason, Calculator Amazon toner and drum	\$ 157.50 \$ 157.50 \$ 16.33 \$ 338.73	\$ 7,615.24
Health Services	01-512-5703	\$ 7,500	\$ 3,085.95	Rachel Lewis Mileage	\$ 97.30	

				McKesson, #25013382	\$ 112.90	\$ 2,875.75
Refuse Gardens	01-512-5708	\$ 41,870	\$13,678.26	Lodge Tire, #13003814, 2/4/26	\$ 55.00	
				Avery's, #260207, 2/7/26	\$ 36.10	
				Waste Mngt, IAC 7783684	\$ 334.00	
				FCSWMD, #26816, 2/5/26	\$ 978.05	
				FCSWMD, #26817, 2/5/26	\$ 187.50	
				FCSWMD, #26818, 2/5/26	\$ 217.50	
				FCSWMD, #26819, 2/5/26	\$ 483.10	
				National Grid, #260204, 2/4/26	\$ 244.04	\$11,142.51
FRCOG Health Svs	01-512-5788	\$ 6,040	\$ 1,607.50			
RDP Funds	29-500-5400-29123	\$19,535.00	\$19,535.00	FCSWMD, FY26 Roll-offs, 26236	\$ 694.04	
				Waste Mngt, IAC7783684, 2/6/26	\$ 225.25	\$18,615.71
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$18,875.82	\$ 6,495.81			

**Transfer Station:**

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen emailed the FY26 January Monthly Recycling Processing Cost of \$83.72 and the FY26 February Monthly Recycling Processing Cost of \$79.69. All amounts over \$50.00 can be expended to the RDP fund. Jan said we have \$19,535.00 in the RDP fund account and the Board needs to begin expending it. Herb is going to work with Rob to see all the "fixes" that need to be done at the Refuse Gardens.
- Jan emailed the 2025 tonnage & recycling rate for all towns which compared the last two years.

**BOH CONCERNS & UPDATES:**

- The FY27 PVMCD Mosquito membership annual fee will remain at \$5,250. Herb will be looking into possible State funding for this fee.
- Several training courses were discussed. Christine said to let her know if anyone had an interest.
- FRCOG sent out guidelines on Home and Green Burials, which included an application form for towns to use. Herb said Randy was putting together a packet for Towns to post on their website.
- BOH Emergency Plan: N/A

**NURSE:** Rachel said her Individual Stats for December were: 11 days worked, 90 patient encounters with 76 over the age of 65. In January, 7 days were worked, 76 patient encounters, 59 of encounters were over 65 years. The Walking Club continues to be held on Mondays with an average of 3-4 residents. Deb Lively and Rachel are looking to hold an exercise club in the Spring. Rachel would like to coordinate a "Blood Pressure Month" with a raffle again. She updated the Emergency Planning document and dispersed it to Julie (for first responders). Influenza activity is currently low-moderate in Massachusetts.

**SYSTEM PUMPING:** The following septic systems were pumped: 49 Yankee Road - Yankee Atomic

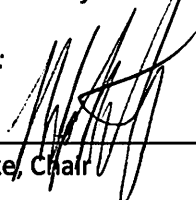
**WATER TESTING:** Herb read the Housatonic Basin Sampling & Testing reports. All were in proper condition

**New Business:** Kathy suggested BOH meetings be held monthly instead of twice a month. Herb will check to make sure there are no by-laws requiring the 2x a month. The group also discussed "dilapidated" houses in Rowe and zoning regulations for "upkeep". Herb will check with Randy.

**Meeting Adjourned:** A motion was made, seconded and unanimously voted to *adjourn the meeting at 7:04 pm.*

*The next Board of Health meeting will be held on March 4, 2026, at 6:00 p.m.*

Approved:

  
Herb Butzke, Chair

  
Daniel Poplawski

  
Kathleen Atwood