

# Board of Health Meeting Minutes

Wednesday January 21, 2026 at 6:00 p.m.  
Rowe Town Hall, Assessor's Conference Room, 2<sup>nd</sup> floor

Present: Herb Butzke, Chair; Kathy Atwood & Dan Poplawski, Members; and Christine Bailey, Admin Assistant.

**Call to Order:** Chair Herb Butzke called the meeting to order at 6:05 p.m.

**Meeting Minutes:** A motion was made, seconded and unanimously voted to approve December 17, 2025, meeting minutes.

**FY26 Budget/Payables:** A motion was made, seconded and unanimously voted to approve the following FY26 invoices totaling \$5,248.10. Herb would like to discuss the budget balance amounts at year end. Christine will list as an agenda item at the first Wednesday BOH Meeting in June.

Vendor	Invoice#	Date	Amount
McKesson	24772084	12/15/25	\$27.38
McKesson	24772170	12/15/25	\$37.18
CLIA Laboratory	22D1085124	1/30/2026	\$248.00
Rachel Lewis – December Mileage	251230	12/30/25	\$103.32
Amazon - Rachel Lewis Wall Calendar	113-8381510-8201019	12/11/2025	\$12.99
McKesson	24852882	1/5/2026	\$273.30
FCSWMD	26729	1/6/2026	\$183.00
FCSWMD	26738	1/6/2026	\$411.56
FCSWMD	26739	1/6/2026	\$1,647.75
FCSWMD	26740	1/6/2026	\$30.00
FCSWMD	26741	1/6/2026	\$30.00
Waste Management	IAC7663198	1/6/2026	\$111.61
Wired West – January	4226769	1/12/26	90.00
National Grid	251204 260106	1/6/26	252.51
FRCOG	#2749	1/1/2026	\$1,477.50
HBST	H2512-137	12/31/2025	\$156.00
HBST	H2512-140	12/31/2025	\$156.00
<b>TOTAL</b>			<b>\$5,248.10</b>

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (1/15/26)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 7,663.72			
Clerk Wages	01-512-5142	\$ 13,930	\$ 6,322.60			
Training	01-512-5711	\$ 1,213	\$ 1,105.84			
Town Nurse	01-512-5143	\$ 54,644	\$ 25,582.82			
BOH Stipends	01-512-5141	\$ 4,938	\$ 2,469.00			
Physician Stipend	01-512-5144	\$ 500	\$ 500.00			
Snow Removal	01-512-5145	\$ 500	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.96			
Mosquito Control	01-512-5382	\$ 5,000	\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 8,597.30	HBST, #H2512-137 HBST, #H2512-140	\$ 156.00 \$ 156.00	\$ 8,285.30
Health Services	01-512-5703	\$ 7,500	\$ 3,788.12	McKesson, #24772084, dtd 12/15/25 McKesson, #24772170, dtd 12/15/25 CLIA Lab #22D1085124, dtd 1/30/26 Rachel Lewis, December Mileage Amazon #113-8381510-8201019, 12/11 McKesson, #24852882, 1/5/26	\$ 27.38 \$ 37.18 \$ 248.00 \$ 103.32 \$ 12.99 \$ 273.30	\$ 3,085.95
Refuse Gardens	01-512-5708	\$ 41,870	\$16,434.69	FCSWMD, #26729, 1/6/26 FCSWMD #26738, 1/6/26 FCSWMD #26739, 1/6/26	\$ 183.00 \$ 411.56 \$ 1,647.75	

				FCSWMD #26740, 1/6/26	\$ 30.00	
				FCSWMD #26741, 1/6/26	\$ 30.00	
				WM, #IAC7663198, 1/6/26	\$ 111.61	
				Wired West, # 4226769, 1/12/26	\$ 90.00	
				Nat'l Grid #260106, 1/6/26	\$ 252.51	\$13678.26
FRCOG Health Svs	01-512-5788	\$ 6,040	\$ 3,085.00	FRCOG, #2749, 1/1/26	\$ 1,477.50	\$ 1,607.50
OPIOID FUNDS 27-512-5400-83139	Rec'd to Date	\$18,875.82	\$ 6,495.81			

**Transfer Station:**

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen emailed the December 2025 MRF recycling processing fee of \$83.92 per ton.
- The annual \$6,000 RDP funds were sent electronically by FCSWMD. These funds can only be used on specific upgrades, recycle bins, etc. for the Refuse Gardens.

**BOH CONCERNS & UPDATES:**

- BOH Emergency Plan: Herb and Rachel, RN attended the regional meeting on January 7, 2026, to review emergency plans and safety. Herb said Dennis Annear was in attendance who brought some valuable information to the meeting. Herb said Rowe looks to be in good shape and both Dennis and him agreed to Rowe needing an emergency manual, especially after last year's ice storm.

**NURSE:** N/A

**SYSTEM PUMPING:** N/A

**WATER TESTING:**

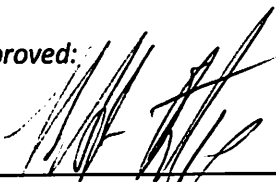
- Herb read the Housatonic Basin Sampling & Testing reports. All samples received were in proper condition

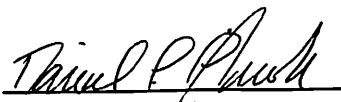
**New Business:** Kathy said Rob, Transfer Station Attendant asked if the Refuse Gardens will be open on Easter Sunday. All agreed that the Gardens should be closed that day but should be without pay.

**Meeting Adjourned:** A motion was made, seconded and unanimously voted to *adjourn the meeting at 6:25 pm.*

*The next Board of Health meeting will be held on February 4, 2026, at 6:00 p.m.*

Approved:

  
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 Herb Butzke, Chair

  
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 Daniel Poplawski

  
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 Kathleen Atwood