

Board of Health Meeting Minutes

Wednesday October 15, 2025 at 6:00 p.m.
Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Kathy Atwood & Dan Poplawski, Members, and Christine Bailey, Admin Assistant.

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

Meeting Minutes: A motion was made, seconded and unanimously voted to approve the October 1, 2025, meeting minutes.

FY26 Budget/Payables: A motion was made, seconded and unanimously voted to approve the following FY26 invoices:

Vendor	Invoice#	Date	Amount
FY26 FRCOG 2 nd Qtr Coop Public Health Svrs	2723	10/1/25	\$1,477.50
The Consortium – OPIOID Funding for Recover Proj	RoweFY26-1	9/30/25	\$1,472.00
Sanofi Pasteur Inc. – Vaccines	1136190881	9/20/25	\$376.40
Sanofi Pasteur Inc. – Flu	7143678187	9/15/25	\$1,349.56
McKesson Medical-Surgical	24426940	10/2/25	\$79.65
McKesson Medical-Surgical	13550802	10/2/25	\$2.00
Rachel Lewis – September mileage	250930	9/30/25	\$93.80
Lodge Tire	13000875	10/6/25	\$85.00
Waste Mngt	IAC7314593	10/6/25	\$136.79
Wired West	4116038	10/12/25	\$90.00
FCSWMD	26397	10/8/25	\$1,252.99
FCSWMD	26398	10/8/25	\$1,434.96
FCSWMD	26399	10/8/25	\$358.49
FCSWMD	26400	10/8/25	\$325.70
MAHB – Yearly Dues	1373714	10/9/25	\$55.00

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (8/31/25)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 15,572			
Clerk Wages	01-512-5142	\$ 13,930	\$ 11,787			
Training	01-512-5711	\$ 1,213	\$ 1,213			
Town Nurse	01-512-5143	\$ 54,644	\$ 46,595			
BOH Stipends	01-512-5141	\$ 4,938	\$ 4,938			
Physician Stipend	01-512-5144	\$ 500	\$ 500			
Snow Removal	01-512-5145	\$ 500	\$ 500			
Hazardous Waste	01-512-5290	\$ 500	\$ 500			
FCSWMD Assess	01-512-5300	\$ 9,314	\$ 4,656.48			
Mosquito Control	01-512-5382	\$ 5,000	(\$ 250.00)			
BOH Operations	01-512-5701	\$ 13,500	\$10,023.10	MAHB, #1373714, 10/9/25	\$ 55.00	\$ 9,968.10
Health Services	01-512-5703	\$ 7,500	\$ 6,731.36	Sanofi Pasteur, #1136190881, 9/20/25 Sanofi Pasteur, #7143678187, 9/15/25 McKesson, #24426940, 10/2/25 McKesson, #13550802, 5/31/25 Rachel Lewis, Sept. Mileage, 9/30/25	\$ 376.40 \$ 1,349.56 \$ 79.65 \$ 2.00 \$ 93.80	\$ 4,829.95
Refuse Gardens	01-512-5708	\$ 41,870	\$31,291.47	Lodge Tire #13000875, dtd 10/6/25 Waste Mgt, #IAC7314593, dtd 10/6/25 Wired West, 4116038, 10/12/25 FCSWMD, #26397, 10/8/25 FCSWMD, #26398, 10/8/25 FCSWMD, #26399, 10/8/25 FCSWMD, #26400, 10/8/25	\$ 85.00 \$ 136.79 \$ 90.00 \$ 1,252.99 \$ 1,434.96 \$ 358.49 \$ 325.70	\$ 27,607.54
FRCOG Health Svcs	01-512-5788	\$ 6,040	\$ 4,562.50	FRCOG, #2723, dtd 10/1/25	\$ 1,477.50	\$ 3,085.00
OPIOID FUNDS 27-512-5400-83139	Rec'd to Dte	\$14,589.22	\$ 3,681.21	The Consortium, Recover Project, #RoweFY26-1, dtd 9/30/25	\$ 1,472.00	\$ 2,209.21

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen emailed the FY26 September AMV (\$79.53) with Rowe's total at \$136.79.
- Jan Ameen submitted Rowe's RDP fund balance (\$10,926.00) with a list of approved expenditures. BOH will be receiving the yearly grant of another \$6,000 by year end. Herb asked Christine to email the approved expenditures to the Board members.

BOH Concerns & Updates:

- Christine contacted Erick Bartlett from Housatonic Basin in reference to the Sanitary Survey and what Pelham Lake needs to do to bring the water system up to DEP specifications. Christine emailed Briel, Park Manager and Laurie Pike, Park Commission Chair, to rectify the following items:
 1. Page 18 Item #2: A plumber needs to reposition the sample tap higher up off the floor.
 2. Page 18 Item #3: Cleaning of the area around the well to remove debris, mulch, and dirt. The well casing only rises about 6 inches vs. the 18-inch requirement. The stone donut needs to be exposed or replaced.
 3. Page 19 Item #4: The master meter needs to be replaced or calibrated. Erick said that replacing the meter is just as expensive as calibration. If the meter cannot be calibrated sufficiently due to age, then it would be required to be replaced anyway. This was also the same circumstances as the Town Hall and Avery Fountain, in which both meters were replaced. Erick said he will order the meter and replace it. Herb inquired about Avery Fountain and who is responsible for rectifying. Christine said Erick is working with Reed Brown as the Town does not own the property.
- The Planning Board, according to their regulations, gave notice to the Board of Health in holding a public hearing on Tuesday, October 28, 2025, at the Rowe Town Hall to decide on All Energy Solar's Site Plan Review and a special permit application for a proposed 22kW residential ground mount solar array located at 294 Davis Mind Road, Map 201, Lot 36.
- BOH Emergency Plan: Herb is working with Julie Shippee.

OPIOID Updates: Christine submitted the OPIOID expenditures, with a balance remaining of \$2,209.21.

SYSTEM PUMPING: The following septic was pumped in Town:

- 370 River Road, Bear Swamp

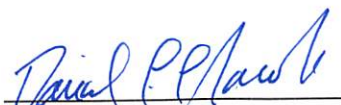
New Business: Herb said he would like the Board to put in place some "battery storage guidelines" for the Town. This will protect the Town, if a large company buys land and constructs a battery facility site. He will contact Randy.

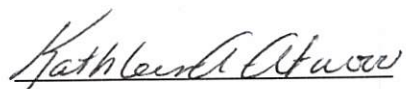
Meeting Adjourned: A motion was made, seconded and unanimously voted to *adjourn the meeting at 6:22 pm*.

The next Board of Health meeting will be held on November 5, 2025, at 6:00 p.m.

Approved:


Herb Butzke, Chair


Daniel Poplawski


Kathleen Atwood