

Board of Health Meeting Minutes

Wednesday August 6, 2025 at 6:00 p.m.

Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Dan Poplawski, Member, Rachel Lewis, RN and Christine Bailey, Admin Assistant. John Briggs, PVMCD, Briel Gibson, Park Manager & Selmi Hyytinen, Police Chief.

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:03 p.m.

PVMCD – West Nile Virus: John Briggs from PVMCD attended the meeting saying three pools in the area tested positive for West Nile Virus. WNV is primarily transmitted to humans through the bite of infected mosquitoes, who become infected by feeding on infected birds, which serve as the main host for the virus. It does feed on humans from time to time but not normally. Rachel, RN sent out a robo call alerting residents and any precautions to take. Briel, Park Manager will be treating the crew's clothes with Permethrin and using ample bug repellent. She will draft a letter to be sent home with the workers, giving parents an option to keep their child home if that is what they decide is best for their family. She will be sending John coordinates of beaver dams and standing water at the Park. John will treat the Beaver Dams and continue to test the Park and other parts of the Town. John, Briel and Selmi all left the meeting at 6:32 p.m.

Meeting Minutes: A motion was made, seconded and unanimously voted to approve July 2, 2025, minutes.

FY26 Budget/Payables: A motion was made, seconded and unanimously voted to approve the following FY26 invoices:

Vendor	Invoice#	Date	Amount
McKesson	24053156	7/17/2025	\$108.32
McKesson	23991850	7/3/2025	\$35.27
National Grid	250604 250703	7/3/2025	\$65.58
Waste Management	IAC6975515	7/6/2025	\$245.82
FCSWMD	26134	7/9/2025	\$131.47
FCSWMD	26142	7/11/2025	\$91.79
Lodge Tire	G1-250477	7/29/2025	\$75.00
Wired West - JULY	4004057	7/12/2025	\$90.00
Christine Bailey	250716	7/16/2025	\$45.00
Kathy Atwood	250801	8/1/2025	\$180.00
Housatonic Bain Sampling & Testing	H2507-189	7/31/2025	\$221.00
Housatonic Bain Sampling & Testing	H2507-192	7/31/2025	\$1,064.50
Housatonic Bain Sampling & Testing	H2507-193	7/31/2025	\$156.00
Amazon- Medical Supplies for RN Office	111-4184766-6809045	7/16/2025	\$50.23

FY26 Acct	Account #	7-1-25 Approp	Curr Bal (7/1/25)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$ 18,416	\$ 18,416			
TS Att. Training	01-512-5800					
Clerk Wages	01-512-5142	\$ 13,930	\$ 13,930			
BOH Clerk Training	01-512-5711					
Town Nurse	01-512-5143	\$ 54,644	\$ 54,644			
Physician Stipend	01-512-5144	\$ 500	\$ 500			
Snow Removal	01-512-5145	\$ 500	\$ 500			
Hazardous Waste	01-512-5290	\$ 500	\$ 500			
FCSWMD Assess	01-512-5300	\$ 9,314	\$6,985.48			
Mosquito Control	01-512-5382	\$ 5,000	-\$ 250.00			
BOH Operations	01-512-5701	\$ 13,500	\$ 13,500	HBST, H2507-189	\$ 221.00	
				HBST, H2507-192	\$ 1,064.50	
				HBST, H2507-193	\$ 156.00	

				Christine Bailey, Insp #250716	\$ 45.00	
				Kathy Atwood, 4 Insp #250801	\$ 180.00	\$11,833.50
Health Services	01-512-5803	\$ 7,500	\$ 7,500	McKesson, #24053156	\$ 108.32	
				McKesson, #23991850	\$ 35.27	
				Amazon, 111-4184766-4809045	\$ 50.23	\$ 7,306.18
Refuse Gardens	01-512-5708	\$ 41,870	\$ 41,870	National Grid, #250604 250703	\$ 65.58	
				Waste Mngt, #IAC69775515	\$ 245.82	
				FCSWMD, 26134	\$ 131.47	
				FCSWMD, 26142	\$ 91.79	
				Lodge Tire, #G1-250477	\$ 75.00	
				Wired West – July, #4004057	\$ 90.00	\$41,170.34
FRCOG Health Svs	01-512-5788	\$ 6,040	\$4,562.50			
OPIOID FUNDS	27-512-	\$10,286.29	\$ 8,654.26	BayState Medical Center- Moms Do	\$ 746.00	\$ 7,908.26
\$90,000	5400-83139			Care (OPIOID) Settlement Project		

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen sent updated/amended MOUs for the district services. The word “ton” was used instead of the word “load” on page two of the MOU.
- There will be a Hazardous Waste Collection Dat on Saturday, September 20, 2025 at Greenfield Community College.
- FCSWMD sent the FY25 4th quarter scrap metal check in the amount of \$688.58. Christine deposited.

BOH Concerns & Updates:

- **BOH Emergency Plan:** Herb said Julie is working with Emergency Personnel in Charlemont.

NURSE UPDATES:

 Rachel spoke on the following nurse updates:

- Individual Stats: July- 11 days worked, 103 patient encounters. 92 of the encounters were residents 65 yrs+
- Arbovirus: A robo call to be sent out today and press releases to be hung at town buildings.
- Walking Club-continuing Mondays 10am-1130
- Vaccine clinic- scheduled for Tuesday October 14th 12-4pm
- Replacement MD overseer- Dean Singer from Bridge Primary agreed, if this is okay with BOH
- The Otoscope is broken, and it will need to be replaced. They range from \$600- \$1500.

SYSTEM PUMPING RECORD:

 The following businesses/residences were pumped.

- 370 River Road – Bear Swamp
- 64 Cross Road – Williams College

OPIOID Updates:

WATER TESTING:

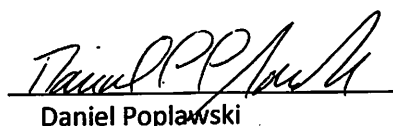
- Housatonic Basin Sampling & Testing - All samples in proper condition

New Business: N/A

Meeting Adjourned: A motion was made, seconded and unanimously voted to *adjourn the meeting at 6:52 pm.*
The next Board of Health meeting will be held on August 20, 2025 at 6:00 p.m.

Approved:


Herb Butzke, Chair


Daniel Poplawski


Kathleen Atwood