

# Board of Health Meeting Minutes

Wednesday, June 4, 2025 at 6:00 p.m.  
Rowe Town Hall, Conference Room 1

**Present:** Herb Butzke, Chair; Dan Poplawski and Kathy Atwood, Members; Christine Bailey, Admin Assistant.

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

**Meeting Minutes:** A motion was made, seconded and unanimously voted to approve May 21, 2025 minutes.

**FY25 Budget/Payables:** A motion was made, seconded and unanimously voted to approve the following FY25 invoices:

Vendor	Invoice#	Date	Amount
HBST	H2505-177	5/31/25	156.00
HBST	H2505-180	5/31/25	679.50
HBST	H2505-181	5/31/25	156.00
Lodge Tire	G1-248517	5/21/25	55.00
Christine Bailey – Inspection TH Well Water	250601	6/1/25	45.00
Rachel Lewis – May Mileage	250602	6/2/25	103.35
Richard Warner – FY25 Physician Stipend	250604	6/4/25	500.00

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (4/30/25)	Payroll/Payables	Amount	New Bal
Transfer St Att	01-512-5140	\$17,663.00	\$ 3,517.18			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 1,234.52			
Clerk Wages	01-512-5142	\$13,364.00	\$ 2,557.15			
BOH Clerk Training	01-512-5711	\$ 514.00	\$ 102.80			
Town Nurse	01-512-5143	\$52,391.00	\$ 9,406.18			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00	Richard Warner, MD, 250604, 6/4/25	\$ 500.00	\$ 0
Snow Removal	01-512-5145	\$ 500.00	\$ 452.22			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ -3.20			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 6,809.52	HBST, H2505-177, 5/31/25 HBST, H2505-180, 5/31/25 HBST, H2505-181, 5/31/25 Christine Bailey, 250601, 6/1/25 Insp	\$ 156.00 \$ 679.50 \$ 156.00 \$ 45.00	\$ 5,773.02
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 1,706.47	Rachel Lewis May Mileage, 6/2/25	\$ 103.35	\$ 1,603.12
Refuse Gardens	01-512-5708	\$37,503.00	\$ 2,475.76	Lodge Tire, G1-248517, 5/21/25	\$ 55.00	\$ 2,420.76
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 41.00			
OPIOID FUNDS \$90,000	27-512- 5400-83139	\$10,286.29	\$ 8,654.26			

## Transfer Station:

- Dan Poplawski read the Transfer Station Logs.

## BOH Concerns & Updates:

- 35 Newell Cross Road – Cease and Desist:** Randy Crochier, FRCOG will be mailing a certified letter to Mr. Scrivens to immediately cease and desist in feeding the Bears. There will be a fine if he does not comply.
- Cliff Swallows:** Herb consulted Randy at FRCOG in reference to human health concerns with the cliff swallows. Herb explained that they are not asking to remove the nests but to allow the birds to occupy the nests for the season (fall) and next year suggest the Soule building but not to return to the Town Hall. Randy said it is a Town building and the Board of Selectmen should decide. He suggested the BOH write a letter to the Selectmen voicing their concerns on the health issues.

- **FY25 Request for Encumbrances:** Angela Garrity, Accountant emailed an end of the year budget packet to all departments for FY25 close out.
- **FY26 Salary Compensation:** The Administrative offices sent employee salary compensation packets to all departments for review and signature.
- **BOH Emergency Plan:** Tabled

**SYSTEM PUMPING RECORD:** The following businesses/residences were pumped.

- Kings Highway - Bear Swamp 370 River Road (2)
- 12 County Branch Road - Clancy

**NURSES Updates:** Chair Herb read the following nursing updates:

Individual Stats for May: 12 days worked, 107 patient encounters. 88 of the encounters were residents 65 years plus. The Walking Club-continues to meet on Mondays 10am-1130. The Foot care clinics continue monthly. Rachiel is starting conversations to ensure we are booked into a vaccine clinic in October. She also wrote a letter to the BOH/Selectmen with concerns of eliminating the cliff swallow nests on town hall building for next year.

**OPIOID Updates:** State Allocations: Rowe \$0. The Town did not receive an allocation due to late filing by prior Town Administrator.

**WATER TESTING:**

- Housatonic Basin Sampling & Testing - All samples in proper condition

**New Business:** Kathy said she will have Justine Krumm contact the office in reference to putting camera's up at the Refuse Gardens. Herb will follow up with Chief Hyytinen on the Refuse Garden incident.

Herb also talked about having a town ordinance put in place in reference to solar batteries. This would restrict businesses in automatically erecting large batteries facilities in Town, therefore; protecting the Town water supply as well as surrounding Towns. Solar battery fires need an enormous amount of water to put out a fire. Herb will draft an ordinance for the June 18, 2025 meeting. He would like Chief Hyytinen to attend.

*Meeting Adjourned: 6:53 pm unanimously.*

*Next meeting: June 18, 2025*

Approved:

Herb Butzke, Chair

Daniel Poplawski

Kathleen Atwood

