**Board of Health Meeting Minutes**

Wednesday, June 4, 2025 at 6:00 p.m.

Rowe Town Hall, Conference Room 1

**P**resent: Herb Butzke, Chair; Dan Poplawski and Kathy Atwood, Members; Christine Bailey, Admin Assistant.

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

**Meeting Minutes: A motion was made, seconded and unanimously voted to approve May 21, 2025 minutes.**

**FY25 Budget/Payables: A motion was made, seconded and unanimously voted to approve the following FY25 invoices:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Vendor** | **Invoice#** | **Date** | **Amount** |
| HBST | H2505-177 | 5/31/25 | 156.00 |
| HBST | H2505-180 | 5/31/25 | 679.50 |
| HBST | H2505-181 | 5/31/25 | 156.00 |
| Lodge Tire | G1-248517 | 5/21/25 | 55.00 |
| Christine Bailey – Inspection TH Well Water | 250601 | 6/1/25 | 45.00 |
| Rachel Lewis – May Mileage | 250602 | 6/2/25 | 103.35 |
| Richard Warner – FY25 Physician Stipend | 250604 | 6/4/25 | 500.00 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| FY25 Acct | Account # | 7-31-24 Approp | Curr Bal  (4/30/25) | Payroll/Payables | Amount | New Bal |
| Transfer St Att | 01-512-5140 | $17,663.00 | $ 3,517.18 |  |  |  |
| TS Att. Training | 01-512-5800 | $ 425.00 | $ 425.00 |  |  |  |
| BOH Stipends | 01-512-5141 | $ 4,938.00 | $ 1,234.52 |  |  |  |
| Clerk Wages | 01-512-5142 | $13,364.00 | $ 2,557.15 |  |  |  |
| BOH Clerk Training | 01-512-5711 | $ 514.00 | $ 102.80 |  |  |  |
| Town Nurse | 01-512-5143 | $52,391.00 | $ 9,406.18 |  |  |  |
| Physician Stipend | 01-512-5144 | $ 500.00 | $ 500.00 | Richard Warner, MD, 250604, 6/4/25 | $ 500.00 | $ 0 |
| Snow Removal | 01-512-5145 | $ 500.00 | $ 452.22 |  |  |  |
| Hazardous Waste | 01-512-5290 | $ 500.00 | $ 500.00 |  |  |  |
| FCSWMD Assess | 01-512-5300 | $ 8,846.00 | $ -3.20 |  |  |  |
| Mosquito Control | 01-512-5382 | $ 5,000.00 | $ 0 |  |  |  |
| BOH Operations | 01-512-5701 | $13,500.00 | $ 6,809.52 | HBST, H2505-177, 5/31/25  HBST, H2505-180, 5/31/25  HBST, H2505-181, 5/31/25  Christine Bailey, 250601, 6/1/25 Insp | $ 156.00  $ 679.50  $ 156.00  $ 45.00 | $ 5,773.02 |
| Health Sv Ops | 01-512-5703 | $ 7,500.00 | $ 1,706.47 | Rachel Lewis May Mileage, 6/2/25 | $ 103.35 | $ 1,603.12 |
| Refuse Gardens | 01-512-5708 | $37,503.00 | $ 2,475.76 | Lodge Tire, G1-248517, 5/21/25 | $ 55.00 | $ 2,420.76 |
| FRCOG Health Svs | 01-512-5788 | $ 5,797.00 | $ 41.00 |  |  |  |
| OPIOID FUNDS  $90,000 | 27-512-5400-83139 | $10,286.29 | $ 8,654.26 |  |  |  |

**Transfer Station:**

* Dan Poplawski read the Transfer Station Logs.

**BOH Concerns & Updates:**

* **35 Newell Cross Road – Cease and Desist**: Randy Crochier, FRCOG will be mailing a certified letter to Mr. Scrivens to immediately cease and desist in feeding the Bears. There will be a fine if he does not comply.
* **Cliff Swallows**: Herb consulted Randy at FRCOG in reference to human health concerns with the cliff swallows. Herb explained that they are not asking to remove the nests but to allow the birds to occupy the nests for the season (fall) and next year suggest the Soule building but not to return to the Town Hall. Randy said it is a Town building and the Board of Selectmen should decide. He suggested the BOH write a letter to the Selectmen voicing their concerns on the health issues.
* **FY25 Request for Encumbrances**: Angela Garrity, Accountant emailed an end of the year budget packet to all departments for FY25 close out.
* **FY26 Salary Compensation**: The Administrative offices sent employee salary compansation packets to all departments for review and signature.
* **BOH Emergency Plan**: Tabled

**SYSTEM PUMPING RECORD:** The folllowing businesses/residences were pumped.

* Kings Highway - Bear Swamp 370 River Road (2)
* 12 County Branch Road - Clancy

**NURSES Updates:** Chair Herb read the following nursing updates:

Individual Stats for May: 12 days worked, 107 patient encounters. 88 of the encounters were residents 65 years plus. The Walking Club-continues to meet on Mondays 10am-1130. The Foot care clinics continue monthly. Rachiel is starting conversations to ensure we are booked into a vaccine clinic in October. She also wrote a letter to the BOH/Selectmen with concerns of eliminating the cliff swallow nests on town hall building for next year.

**OPIOID Updates:** State Allocations: Rowe $0. The Town did not receive an allocation due to late filing by prior Town Admisistrator.

**WATER TESTING:**

* Housatonic Basin Sampling & Testing - All samples in proper condition

**New Business:** Kathy said she will have Justine Krumm contact the office in reference to putting camera’s up at the Refuse Gardens. Herb will follow up with Chief Hyytinen on the Refuse Garden incident.

Herb also talked about having a town ordinance put in place in reference to solar batteries. This would restrict businesses in automatically erecting large batteries facilities in Town, therefore; protecting the Town water supply as well as surrounding Towns. Solar battery fires need an enormous amount of water to put out a fire. Herb will draft an ordinance for the June 18, 2025 meeting. He would like Chief Hyytinen to attend.

*Meeting Adjourned: 6:53 pm unanimously. Next meeting: June 18, 2025*

*Approved:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Herb Butzke, Chair Daniel Poplawski Kathleen Atwood