

# Board of Health Meeting Minutes

Wednesday, May 7, 2025 at 6:00 p.m.  
Rowe Town Hall, Conference Room 1

**Present:** Herb Butzke, Chair; Kathy Atwood and Dan Poplawski, Members; Christine Bailey, Admin Assistant

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:05 p.m.

**Meeting Minutes:** A motion was made and seconded to approve April 16, 2025, minutes.

**FY25 Budget/Payables:** A motion was made and seconded to approve the following FY25 invoices.

| Vendor                          | Invoice#   | Date      | Amount    |
|---------------------------------|------------|-----------|-----------|
| Lodge Tire                      | G1-247385  | 4/14/2025 | \$ 60.00  |
| FCSWMD                          | 25879      | 5/5/25    | \$ 493.53 |
| FCSWMD                          | 25880      | 5/5/25    | \$ 187.50 |
| FCSWMD                          | 25881      | 5/5/25    | \$ 925.66 |
| FCSWMD                          | 25882      | 5/5/25    | \$ 464.69 |
| Waste Mngt                      | IAC6757081 | 5/6/25    | \$ 28.14  |
| Housatonic Basin                | H2504-148  | 4/30/2024 | \$ 156.00 |
| Housatonic Basin                | H2504-151  | 4/30/2024 | \$ 156.00 |
| McKesson Medical-Surgical       | 23674633   | 4/24/2025 | \$ 32.19  |
| McKesson Medical-Surgical       | 23674630   | 4/24/2025 | \$ 174.88 |
| WB Mason                        | 253901676  | 4/28/2025 | \$ 72.84  |
| EDDM Mailing paid by Debit Card | 9918415    | 4/17/2025 | \$ 55.75  |
| Rachel Lewis – April Mileage    | 250331     | 4/30/25   | \$ 95.43  |
|                                 |            |           |           |

| FY25 Acct             | Account #         | 7-31-24 Approp | Curr Bal (3/31/25) | Payroll/Payables  | Amount   | New Bal    |
|-----------------------|-------------------|----------------|--------------------|---|--|------------|
| Transfer Station Att  | 01-512-5140       | \$17,663.00    | \$ 4,918.36        |   |  |            |
| TS Att. Training      | 01-512-5800       | \$ 425.00      | \$ 425.00          |   |  |            |
| BOH Stipends          | 01-512-5141       | \$ 4,938.00    | \$ 1,234.52        |   |  |            |
| Clerk Wages           | 01-512-5142       | \$13,364.00    | \$ 3,585.15        |   |  |            |
| BOH Clerk Training    | 01-512-5711       | \$ 514.00      | \$ 102.80          |   |  |            |
| Town Nurse            | 01-512-5143       | \$52,391.00    | \$ 13,436.26       |   |  |            |
| Physician Stipend     | 01-512-5144       | \$ 500.00      | \$ 500.00          |   |  |            |
| Snow Removal          | 01-512-5145       | \$ 500.00      | \$ 452.22          |   |  |            |
| Hazardous Waste       | 01-512-5290       | \$ 500.00      | \$ 500.00          |   |  |            |
| FCSWMD Assess         | 01-512-5300       | \$ 8,846.00    | \$ -3.20           |   |  |            |
| Mosquito Control      | 01-512-5382       | \$ 5,000.00    | \$ 0               |   |  |            |
| BOH Operations        | 01-512-5701       | \$13,500.00    | \$ 6,441.26        | Housatonic, #H2504-148, dtd 4/30/25<br>Housatonic, #H2504-151, dtd 4/30/25  | \$ 156.00<br>\$ 156.00   | \$6,129.26 |
| Health Sv Ops         | 01-512-5703       | \$ 7,500.00    | \$ 2,288.74        | McKesson Med; #23674633, dtd 4/24/25<br>McKesson Med; #23674630, dtd 4/24/25<br>WB Mason, #253901676, dtd 4/8/25<br>EDDM Mailing (Debit Card), dtd 4/17/25<br>RN April Mileage                | \$ 32.19<br>\$ 174.88<br>\$ 72.84<br>\$ 55.75<br>\$ 95.43                | \$1,857.65 |
| Refuse Gardens        | 01-512-5708       | \$37,503.00    | \$ 4,843.44        | Lodge Tire, G1-247385, dtd 4/14/25<br>FCSWD, #25879, dtd 5/5/25<br>FCSWD, #25880, dtd 5/5/25<br>FCSWD, #25881, dtd 5/5/25<br>FCSWD, #25882, dtd 5/5/25<br>Waste Mngt, #IAC6757081, dtd 5/6/25 | \$ 60.00<br>\$ 493.53<br>\$ 187.50<br>\$ 925.66<br>\$ 464.69<br>\$ 28.14 | \$2,683.92 |
| FRCOG Health Svs      | 01-512-5788       | \$ 5,797.00    | \$ 41.00           |   |  |            |
| OPIOID FUNDS \$90,000 | 27-512-5400-83139 | \$10,286.29    | \$ 8,068.29        | BayState Franklin (Mom's do care)<br>The Consortium (Recovery Project)  | \$ 746.00<br>\$ 1,472.00   |            |

### **Transfer Station:**

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen emailed the office to offer a new or secondary textile recycler called Helpsy. This Company picks up their textile bin and pays \$0.07 per pound for textiles. They are a certified B corporation which requires them to meet high social and environmental standards of operation. Jan said we can have them as our new recycler or secondary and keep Salvation Army. The BOH members disucced and **A motion was made and seconded to approve Helpsy Textile recycling company as Rowe's secondary textile recycler.**
- Jan Ameen reported the FY25 April Recycling Processing Cost - \$21.00/ton with Rowe's share at \$28.14.
- Jan Ameen said Rowe does not have a service compactor agreement. She initiates the service by calling Waste Management. Last year we had the trash compactor serviced. This year it would be the paper compactor. She did not realize oil pricing has gone way up with inflation and costs \$25/gallon. This would be a \$1,500.00 expense, just for the oil not including the service. Heath bought their oil in bulk from L.F. Powers in Shelburne for \$700.00, but the Town Highway Department would need to pick up the 55 gallon drum.  
**Herb will call Jan and talk about the best route.**

### **BOH Concerns & Updates:**

- Ben Gelb, Treasurer who handles all personnel files is requesting all employees and town officials sign a CORI check. This will be done yearly. Christine handed out forms for all.
- Christine reminded the State will be coming to the Town Hall and conducting a Sanitary Survey and Testing on May 14, 2025 between 11:30 and 12:30 p.m. Kathy will be attending.
- Bri Dupras, FRCOG emailed forms for any upcoming Food Inspections (Temporary & Mobile) for the Town.
- Due to residential complaints, the Rowe Police Chief contacted MA Environmental Fish & Game to address resident, David Scrivens at 35 Newell Cross Road who has been feeding the Bears. The feeding has become problematic, especially when Mr. Scrivens went into the hospital and the bears continued to look for food. The Fish and Game discussed attending a future meeting.
- Christine has Jury Duty on June 3, 2025.
- Herb expressed Matt Brown has contacted Henry Dandeneau in reference to obtain a zoning variance for his septic. Henry has not responded, as of yet.
- BOH Emergency Plan - tabled

### **Nursing Updates:**

- Herb read the following nurse updates:
  1. Individual Stats: April 2025- 9 days worked, 94 patient encounters. House calls, office visits, phone calls all spread relatively even. 78 of the 94 encounters were residents 65 years +
  2. Walking Club-continuing Mondays 10am-1130
  3. Massachusetts has started a public health nursing training mentorship program and eventually may have different offered/mandatory training for all public health nurses. I had an initial meeting with Anne Mistivar who is the public health nurse mentor for our region...will update as more progresses with this.
  4. Received additional hoarding 'rating scale' from crisis worker/social worker Tamara Sloan who has been helping with different cases in the hill towns.
  5. Have started conversations to ensure we get booked into a vaccine clinic in October.
- Rachel submitted a Hoarding Center Article. The BOH suggested she keep for future use, if needed.
- Rachel put in a vacation request for June 30, 2025.

### **SYSTEM PUMPING RECORD:**

- 3 Kings Highway – RC&CC

**OPIOID Updates:** The office received a wire transfer from Walgreens for payment #3 in the amount of \$585.97. Christine confirmed with Ben Gelb, Treasurer of the deposit.

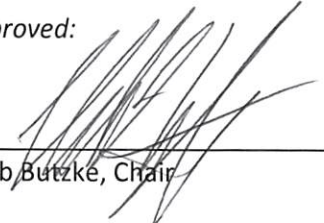
**New Business:** The Board discussed the possibility of cameras at the Refuse Gardens. Kathy said the Library and the Beach have had them installed and were priced very reasonable. Also, all cameras were able to be connected and accessed by Selmi, Police Chief. Kathy will check with Justine Krumm, as she helped with installation.

**Resident Comments/Questions:** *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

*Meeting Adjourned: 6:45 pm unanimously.*

*Next meeting: June 4, 2025*

Approved:

  
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Herb Butzke, Chair

\_\_\_\_\_  
Daniel Poplawski

  
\_\_\_\_\_  
Kathleen Atwood