

Board of Health Meeting Minutes

Wednesday, April 16, 2025 at 6:00 p.m.
Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Kathy Atwood and Dan Poplawski, Members; and Matt Brown, Resident (via zoom). Randy Crochier of FRCOG, joined the meeting at 6:30 p.m.

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

Meeting Minutes: A motion was made and seconded to approve April 2, 2025, minutes.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Vendor	Invoice#	Date	Amount
National Grid	20250305	4/3/2025	\$ 158.89
Franklin County Solid Waste	25791	4/4/2025	\$ 388.98
Franklin County Solid Waste	25792	4/4/2025	\$ 1,585.94
Franklin County Solid Waste	25793	4/4/2025	\$ 915.99
Franklin County Solid Waste	25794	4/4/2025	\$ 30.00
Waste Management	IAC6645117	4/6/2025	\$ 34.61
Wired West	3892787	4/12/2025	\$ 90.00
Lodge Tire	G1-247018	4/1/2025	\$ 60.00
McKesson Medical-Surgical	23517096	3/26/2025	\$ 24.99
Rachel Lewis – March Mileage	20250331	4/7/25	\$ 108.82

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (3/31/25)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00	\$ 4,918.36			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 1,234.52			
Clerk Wages	01-512-5142	\$13,364.00	\$ 3,585.15			
BOH Clerk Training	01-512-5711	\$ 514.00	\$ 102.80			
Town Nurse	01-512-5143	\$52,391.00	\$ 13,436.26			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 452.22			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ -3.20			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 6,441.26			
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 2,422.55	McKesson, 23517096, 3/26/25 Rachel Lewis, March mileage	\$ 24.99 \$ 108.82	\$ 2,288.74
Refuse Gardens	01-512-5708	\$37,503.00	\$ 8,107.85	Nat'l Grid, #20550305, 4/3/25 FCSWMD, #25791, 4/4/25 FCSWMD, #25792, 4/4/25 FCSWMD, #25793 4/4/25 FCSWMD #25794, 4/4/25 Waste Mngt, IAC6645117, 4/6/25 Wired West, 3892787, 4/12/25 Lodge Tire, G1-247018, 4/1/25	\$ 158.89 \$ 388.98 \$ 1,585.94 \$ 915.99 \$ 30.00 \$ 34.61 \$ 90.00 \$ 60.00	\$ 4,843.44
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 41.00			
OPIOID FUNDS \$90,000	27-512- 4680-83139	\$10,286.29	\$ 8,068.29	BayState Franklin (Mom's do care) The Consortium (Recovery Project)	\$ 746.00 \$ 1,472.00	

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Herb would like to discuss at the next meeting our service compactor agreement and maybe invite Jan Ameen. Christine will put on the agenda.

- Christine will publish in the Goal Post the upcoming May 17th Clean Sweep being held in Franklin County. She will also post at the Town Hall, Library, Rowe Elementary and Refuse Gardens.
- The Regional Repair Event will be held on May 31st at the Tech School. Christine will announce the event in the May Goal Post.
- The Monthly Recycling Processing Cost for March was \$22.32/ton for a total of \$34.61.

BOH Concerns & Updates:

- BOH Emergency Plan - Tabled
- A Sanitary Survey and Testing will be held on May 14, 2025 between 11:30 and 12:30 p.m. at the Town Hall. Kathy Atwood will attend.

Nursing Updates: Christine deposited the Vaccine Reimbursement check of \$925.18 into the Vaccine Revolving Account: 6-512-3590-26102.

SYSTEM PUMPING RECORD:

- 33 Old Cyrus Stage Road – Yelle, Amanda

OPIOID Updates: The Town of Rowe did not receive Accelerated Payments for Janssen Payment years 2 through 4 as their amounts were added to Rowe's beneficiary portal during payment year 1.

WATER TESTING: Housatonic Basin Sampling & Testing – All samples were in proper condition

FRCOG: At 6:30p.m. Randy Crochier, of FRCOG joined the meeting via zoom to discuss to review a possible endorsement of a new septic install at 10 Hazelton Road, property owner, Eric Stetson (203 0 026). The Board agreed the septic design and location is within the BOH guidelines. Herb will contact Matt Stine of Planning for Matt Brown to update him with all BOH endorsements.

Randy will be looking into the house on Ford Hill Road. The bank is taking ownership due to bankruptcy. They did not know Ms. Levitre has passed. The Board of Assessor's office supplied the bank with her death certificate.

Randy gave an update on Title 5 ADUs. He said to be in full compliance would to have one facility (septic) with an existing home and ADU.

New Business: N/A

Resident Comments/Questions: *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

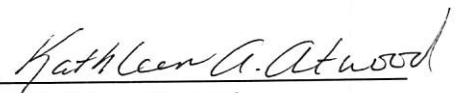
Meeting Adjourned: 7:04 pm unanimously.

Next meeting: May 7, 2025

Approved:


Herb Butzke, Chair


Daniel Poplawski


Kathleen Atwood