

Board of Health Meeting Minutes

Wednesday, March 19, 2025 at 6:00 p.m.
Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Kathy Atwood and Dan Poplawski, Members; and Christine Bailey, Admin Assistant. Police Chief Christopher Hyytinen joined the meeting at 6:03 p.m.

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:03 p.m.

Town Residents: Chief Hyytinen had concerns with residents who are hoarding or have unfit living conditions. The Board explained they first need a written request before they can take any action. Next, Randy Crochier, of FRCOG would be notified to visit "the resident" to assess any health hazards and offer any aid. Rachel will post an article in the Goal Post stating the Town is here to offer help to anyone who would like. Chief left the meeting at 6:18 p.m.

Meeting Minutes: A motion was made and seconded to approve March 5, 2025, minutes.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Vendor	Invoice#	Date	Amount
National Grid	250305	3/5/2025	\$ 166.86
Wired West	3855012	3/12/2025	\$ 90.00
FCSWMD	25683	3/5/2025	\$ 577.55
FCSWMD	25684	3/5/2025	\$ 30.00
FCSWMD	25685	3/5/2025	\$ 30.00
FCSWMD	25753	3/19/2025	\$ 578.36
Waste Management	IAC6533618	3/6/2025	\$ 169.84
FCSWMD	25741	3/6/2025	\$ 2,212.30
Community911 Training Inc.	223063	3/14/2025	\$ 675.00
McKesson	23451527	3/12/2025	\$ 95.19
McKesson	23451209	3/12/2025	\$ 123.51
The Consortium-OPIOID Settlement Recover Project	RoweFY25-1	3/7/2025	\$ 1,472.00

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (1/31/25)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00	\$ 7,013.91			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 2,469.00			
Clerk Wages	01-512-5142	\$13,364.00	\$ 5,641.15			
BOH Clerk Training	01-512-5711	\$ 514.00	\$ 179.90			
Town Nurse	01-512-5143	\$52,391.00	\$ 22,198.99			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 478.76			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ 2,209.10	FCSWMD, 4 th Qtr Assessment, 25741	\$ 2,212.30	\$ -3.20
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 7,158.26			
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 3,451.69	Community911 Training, Inc. McKesson McKesson	\$ 675.00 \$ 95.19 \$ 123.51	\$ 2,557.99
Refuse Gardens	01-512-5708	\$37,503.00	\$ 10,119.96	Nat'l Grid, #250305 Wired West, #3855012 FCSWMD, #25683 FCSWMD, #25684 FCSWMD, #25685 FCSWMD, #25753 Waste Mngt, #IAC6430376	\$ 166.86 \$ 90.00 \$ 577.55 \$ 30.00 \$ 30.00 \$ 578.36 \$ 169.84	\$ 8,477.35
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 1,480.00			

OPIOID FUNDS \$90,000	27-512- 4680-83139	\$10,286.29	\$ 9,540.29	BayState Franklin (Mom's do care) The Consortium (Recovery Project)	\$ 746.00 \$ 1,472.00	\$ 8,068.29
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Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Christine will be ordering the FY26 Dump tags and more stickers.
- Jan Ameen reported that the FY25 Monthly Recycling Fund (MRF) for March loads was down \$6 per ton to \$22.33 with the AMV for February at \$74.95. This was due to the cost of plastics and corrugated cardboard.
- Jan Ameen sent the requirements to becoming a Refuse Gardens Attendant. All attendants are in compliance.

BOH Concerns & Updates:

- Christine notified Briel at the Park and Housatonic Basin on the summer season testing dates for the Lake.
- BOH Emergency Plan – A meeting is scheduled for **Thursday March 20th at 1pm** to have a Recap Meeting of our recent power outage and response. Herb will be attending.
- Christine presented to the Board her welcome packet for the Board of Health.

Nursing Updates:

- The Walking Club will continue.
- The indoor Exercise class with Deb Lively continues every Monday and Wednesday for February and March. There are around 2-5 people joining each session. Rachel continues to assist Deb.
- Emergency preparedness survey: Fifty-one household surveys have been returned. Rachel compiled them from the last survey, totaling 82 households. This is half of the households in Rowe. She will disperse these at the Emergency planning meeting tomorrow 3/20/25 to the appropriate people.
- CPR class Thursday March 13th from 12-3p went well with very good feedback. There were 8 people in attendance. This included employees, committee members and residents.
- Rachel will be doing a Health Care Proxy and MOLST form (Medical orders for life-sustaining treatment) to be presented at "3rd Thursday" coffee morning held March 20, 2025.
- Rachel would like to discuss at the next BOH meeting (April 2, 2025) a policy in making house calls during inclement weather or on dirt roads in mud season. She said she has had several near-misses in the past few weeks, but also carries caregivers guilt if not able to make it to someones house. She feels her car is also taking a beating, which concerns her over the long-term.
- **OPIOID Updates: N/A**

WATER TESTING:

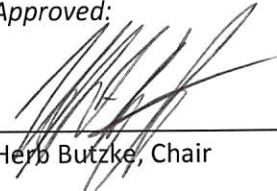
- Housatonic Basin Sampling & Testing – All samples were in proper condition

Resident Comments/Questions: *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

Meeting Adjourned: 6:52 pm Unanimously

Next meeting: April 2, 2025

Approved:


Herb Butzke, Chair


Daniel Poplawski


Kathleen Atwood