

Board of Health Meeting Minutes

Wednesday, February 5, 2025 at 6:00 p.m.
Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Kathy Atwood and Dan Poplawski, Members; and Christine Bailey, Admin Assistant.

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:03 p.m.

Meeting Minutes: A motion was made and seconded to approve the January 22, 2025, minutes.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Vendor	Invoice#	Date	Amount	Account
Housatonic Basin-Sampling & Testing	H2501-134	1/31/25	156.00	01-512-5701
Housatonic Basin-Sampling & Testing	H2501-131	1/31/25	221.00	01-512-5701
Rachel Lewis	#250131	1/31/25	\$47.52	01-512-5703
McKesson- RN Supplies	23207336	1/22/25	65.71	01-512-5703
LaBelle's Sales & Service-SnowBlower svc'd	199902	1/17/25	215.28	01-512-5708

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (12/31/24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00	\$ 9,094.46			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 2,469.00			
Clerk Wages	01-512-5142	\$13,364.00	\$ 7,196.00			
BOH Clerk Training	01-512-5711	\$ 514.00	\$ 179.90			
Town Nurse	01-512-5143	\$52,391.00	\$ 28,239.91			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ 2,209.10			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 8,593.26	HBST, #H2501-134, dtd 1/31/25 HBST, #H2501-131, dtd 1/31/25	\$ 156.00 \$ 221.00	\$8,216.26
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 3,612.96	Rachel Lewis, January Mileage, 1/31/25 McKesson, #23207336, 1/22/25	\$ 47.52 \$ 65.71	\$3,499.73
Refuse Gardens	01-512-5708	\$37,503.00	\$ 14,041.89	LaBelle's, #199902, 1/17/25	\$ 215.28	\$14,041.89
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 1,480.00			
OPIOID FUNDS \$90,000	83-512- 4540-83139	\$10,286.29	\$ 9,540.29			

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen emailed and stated the FY25 RDP Revenue of \$3,500.00 is being mailed out to the Towns on February 5, 2025. The RDP posted total balance after deposit would be \$13,535.00
- The office received the FCSWMD – FY25 2nd quarter Scrap Metal Revenue check for \$550.44. Christine deposited the check in the Revolving Fund.

BOH Concerns & Updates:

- BOH Emergency Plan – Tabled
- There is a budget meeting tomorrow with the Finance Committee. Herb will be attending. Christine will email Chair Herb the emails/quote on the resurfacing of the Refuse Gardens.

Nursing Updates: Herb read the following nursing updates:

- Individual Stats: January: worked 9.5 days (2 days missed due to Covid) and had 94 patient encounters, 87 of these were residents aged 65+.
- The Walking Club will continue, by request and weather permitting. The exercise class with Deb Lively started Monday. It will be offered every Monday/Wednesday in February and March from 2:30 pm to 4:00 pm. Rachel will help Deb if need be and will also encourage BPs to be taken from all program goers.
- Rachel sent out an updated emergency preparedness survey on 1/16/25 to all residents to help keep records updated in regards to resident needs, such as; physical, mental, etc. She has been updating the data as surveys are sent back in. **Herb asked to have Rachel provide the response rate from residents.**

OPIOID Updates: N/A

FRCOG: Phoebe Walker of FRCOG emailed the Professional Services Agreement to be reviewed, discussed and signed by the Board of Health. **A motion was made and seconded to approve and sign the Professional Services Agreement.** Christine will forward it to Brooke Shulda for BOS review and signature. Once signed, she will scan it back to Phoebe. **Herb will email/call Randy on the progress on 77 Hazelton Road (Sherman).**

SEPTIC PUMPING RECORDS: The following septic was pumped:

- 32 Kings Highway – RC&CC

Resident Comments/Questions: *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

Meeting Adjourned: 6:25 pm Unanimously

Next meeting: February 19, 2025

Approved:

Herb Butzke, Chair

Daniel Poplawski

Kathleen Atwood