

Board of Health Meeting Minutes

Wednesday, January 08, 2025 at 6:00 p.m.
Rowe Town Hall, Conference Room 1

Present: Herb Butzke, Chair; Kathy Atwood and Dan Poplawski, Members; Christine Bailey, Admin Assistant and Rachel Lewis, Town RN

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

Meeting Minutes: A motion was made and seconded to approve December 18, 2024, minutes.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Vendor	Invoice#	Date	Amount	Account
Housatonic Basin-Avery Fountain	H2412-131	12/31/2024	\$ 155.00	01-512-5701
Housatonic Basin-Avery Fountain	H2412-134	12/31/2024	\$ 275.00	01-512-5701
Kathy Atwood-Newell Cross Inspection	Insp 250107	1/7/25	\$ 45.00	01-512-5701
Lodge Tire	G1-244683	12/18/2024	\$ 70.00	01-512-5708
Rachel Lewis – December Mileage	Lewis Mileage-Dec	12/31/24	\$ 71.25	01-512-5703
FRCOG-3 rd Qtr Services	2435	12/31/24	\$1,439.00	01-512-5788

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (11/30/24)	Payroll/Payables	Amount	New Bal
TS Attendant	01-512-5140	\$17,663.00	\$ 10,538.10			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 2,469.00			
Clerk Wages	01-512-5142	\$13,364.00	\$ 8,275.40			
BOH Clerk Training	01-512-5711	\$ 514.00	411.20			
Town Nurse	01-512-5143	\$52,391.00	\$ 32,274.19			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ 2,209.10			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 9,123.26	HBST, H2412-131, 12/31/24 HBST, H2412-134, 12/31/24 Kathy Atwood, Insp 250107, 1/7/25	\$ 155.00 \$ 275.00 \$ 45.00	\$ 8,648.26
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 3,740.41	Rachel Lewis, December Mileage	\$ 71.25	\$ 3,669.16
Refuse Gardens	01-512-5708	\$37,503.00	\$ 16,101.22	Lodge Tire, G1-244683, 12/18/24	\$ 70.00	\$16,031.22
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 2,919.00	FRCOG, 2435, 12/31/24	\$1,439.00	\$ 1,480.00
OPIOID FUNDS \$90,000	83-512- 4540-83139	\$10,286.29	\$ 9,540.29			

Rachel said Dr. Warner will be retiring in June/July. She recommended the Town use Dr. Dean Singer to replace Dr. Warner in signing orders, etc. The Board agreed. It would be the end of the fiscal year so Dr. Warner would be paid the entire \$500.00.

Transfer Station:

- Dan Poplawski read the Transfer Station Logs.
- Jan Ameen reported the FY25 December Recycling Processing Cost of \$29/86 per ton with Rowe's share at \$0. A zero charge means Rowe had no hauls in the month of December.

OPIOID Updates: N/A

BOH Concerns & Updates:

- Christine, per Chair Herb's request handed out an excel spreadsheet with a breakdown of the Refuse Gardens Account: 01-512-5708. This would allow the Board to see a quick glimpse of how much each Vendor is paid to date (National Grid, Wired West, Lodge Tire, etc) within this account.
- BOH Emergency Planning: Member Kathy Atwood spoke with Dennis Annear, Fire Chief in reference to the Emergency Plan for Rowe. He told her that Julie Shippie, Safety Admin is handling this. The Board agreed that the Health Department should have a copy of the Plan. Herb will follow-up with Julie.
- Herb spoke with Randy at FRCOG inquiring about 77 Hazelton Road and the clean up process to date. Randy will follow-up with Herb.
- Herb also inquired about the Neighborhood Renewal Program (NRP) to possibly begin refurbishing 96 Ford Hill Road. Randy said he will follow up with Maja Kazmierczak at the Assistant Attorney General's office.

Nursing Updates:

Rachel handed out a breakdown of her statistics for the last 2 years. The tracking has been since her inception. She said there is no real pattern (yet) except that October and November were high patient encounter months due to an increased of clients due to flu shots.

Other happenings within the Nursing Department:

- The walking club continues walk by request and weather permitting.
- The exercise class with Deb Lively will begin in February. Rachel will assist her if need be and will also encourage BPs to be taken from all attendees.
- She is currently preparing to send out an updated emergency preparedness survey to all residents to keep records up-to-date regarding any needs, changes/status of health.
- The CPR for town employees (and residents if spots available) is scheduled for Thursday, March 13, 2025 from 12-3pm.

SEPTIC PUMPING RECORDS:

- 30 Potter Road – John Baldwin

Housatonic Basin Sampling & Testing – N/A

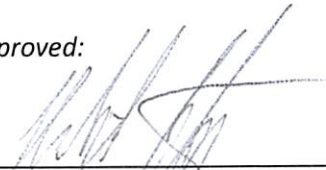
New Business: None

Resident Comments/Questions: *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

Meeting Adjourned: 6:26 pm Unanimously

Next meeting: **January 22, 2025**

Approved:


Herb Butzke, Chair

Daniel Poplawski


Kathleen Atwood