

Board of Health Meeting Minutes

Wednesday, November 6, 2024 at 6:00 p.m.

Present: Herb Butzke, Chair, Dan Poplawski, and Kathleen Atwood, Members; and Christine Bailey, Admin Assistant

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:00 p.m.

General Business: A motion was made and seconded to approve the minutes of the October 16, 2024, meeting.
A motion was made and seconded to discontinue zoom meetings unless needed.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Company

| | Invoice # | Date | Amount |
|---|---------------------|------------|------------|
| • Nat'l Grid (BOH submitted but never paid) | Bill ending 6-4-24 | 6/4/24 | \$67.40 |
| • Nat'l Grid | Bill ending 10-3-24 | 10/3/24 | \$64.61 |
| • FCSWMD | 25281 | 10/25/24 | \$346.00 |
| • FCSWMD | 25299 | 10/30/24 | \$64.00 |
| • FCSWMD | 25322 | 11/5/24 | \$928.16 |
| • FCSWMD | 25323 | 11/5/24 | \$1,708.74 |
| • FCSWMD | 25324 | 11/5/24 | \$910.20 |
| • FCSWMD | 25325 | 11/5/24 | \$155.00 |
| • Sanofi | 7142017208 | 10/22/2024 | \$642.38 |
| • HBST | H2410-151 | 10/31/24 | \$182.50 |
| • HBST | H2410-148 | 10/31/24 | \$182.50 |
| • Rachel Lewis | October Mileage | 10/31/24 | \$62.87 |

| FY25 Acct | Account # | 7-31-24 Approp | Curr Bal (9/30/24) | Payroll/Payables | Amount | New Bal |
|----------------------|-------------|-------------------|-----------------------|--|---|-------------|
| Transfer Station Att | 01-512-5140 | \$17,663.00 | \$ 13,313.20 | | | |
| TS Att. Training | 01-512-5800 | \$ 425.00 | \$ 425.00 | | | |
| BOH Stipends | 01-512-5141 | \$ 4,938.00 | \$ 3,703.50 | | | |
| Clerk Wages | 01-512-5142 | \$13,364.00 | \$ 10,331.40 | | | |
| BOH Clerk Training | 01-512-5711 | \$ 514.00 | 462.60 | | | |
| Town Nurse | 01-512-5143 | \$52,391.00 | \$ 40,307.06 | | | |
| Physician Stipend | 01-512-5144 | \$ 500.00 | \$ 500.00 | | | |
| Snow Removal | 01-512-5145 | \$ 500.00 | \$ 500.00 | | | |
| Hazardous Waste | 01-512-5290 | \$ 500.00 | \$ 500.00 | | | |
| FCSWMD Assess | 01-512-5300 | \$ 8,846.00 | \$ 4,421.40 | | | |
| Mosquito Control | 01-512-5382 | \$ 5,000.00 | \$ 0 | | | |
| BOH Operations | 01-512-5701 | \$13,500.00 | \$10,267.50 | HBST, H2410-151, dtd 10/31/24 HBST, H2410-148, dtd 10/31/24 | \$ 182.50 \$ 182.50 | \$ 9,902.50 |
| Health Sv Ops | 01-512-5703 | \$ 7,500.00 | \$ 4,922.57 | Sanofi, Inv 7142017208, dtd 10/3/24 Rachel Lewis, October Mileage | \$ 642.38 \$ 62.87 | \$ 4,217.33 |
| Refuse Gardens | 01-512-5708 | \$37,503.00 | \$24,202.94 | FCSWMD, Inv 25281 FCSWMD, Inv 25299 Nat'l Grid, Bill ending 6-4-24, dtd 6/4/24 Nat'l Grid, Bill ending 10/3/24, dtd FCSWMD, Inv 25322 FCSWMD, Inv 25323 FCSWMD, Inv 25324 FCSWMD, Inv 25325 | \$ 346.00 \$ 64.00 \$ 67.40 \$ 64.61 \$ 928.16 \$ 1,708.74 \$ 910.20 \$ 155.00 | \$19,958.83 |

| | | | | | | |
|-----------------------|-------------------|-------------|-------------|--|--|--|
| FRCOG Health Svs | 01-512-5788 | \$ 5,797.00 | \$ 2,919.00 | | | |
| OPIOID FUNDS \$90,000 | 83-512-4540-83139 | \$10,286.29 | \$10,286.29 | | | |
| | | | | | | |

Transfer Station:

- Dan Poplawski read the Trasfer Station Logs. Rob submitted a customer pick up sheet from N’nM Recycling picking up 49 propane cylinders on 10/23/24. A bill should be forthcoming.
- Barlow submitted a quote of \$3,500.00 for skimming and paving for in front of the Salvation Army Box. A motion was made and seconded to approve Barlow to skim and pave in front of the Savation Army Box and to leave the other two areas for the Spring/Summer. The remainder areas will need to be a Capital expense with a Town vote. Christine will contact Angela, Town Accountant to request the balance of funds in the Recycling revolving fund and the RDP funds.
- Herb and Kathy attended the zoom MRF contract extension meeting. A contract will be forth coming from Jan Ameen.
- A check from FCSWMD for Scrap Metal Recycling was received in the amount of \$1,435.28. Christine deposited into the Recycle Revolving Fund.
- Jan Ameen reported the FY25 Monthly Recycling Processing fee for October of \$30.33 a ton.

Nursing Updates:

Herb read the following nurse updates from Rachel Lewis:

- Individual Stats October: 12 days worked, 142 patients seen- 125 of them were 65 years and older. Increase in patients seen in last 2 months because of flu vaccine. Still vaccinating some of the stragglers! I have been working on the Yearly trend data and will bring it in the new year once I finish out this year.
- FRCOG Nurse Lisa White came to Rowe Oct 24th with Covid Booster vaccines for people who find it difficult to leave home. She vaccinated 10 people that day.
- Narcan box FINALLY mounted in Town Hall- they were waiting for downstairs decorating to be done, but it was taking too long so it was hung up in the meantime. I will put something in the goal post in December’s issue about this.

BOH Updates:

- Herb will be attending the Mandatory Finance Budget Meeting on 12/5/24 at 6 p.m.
- Herb will work on the Annual Report which is due 12/19/24. Christine will send all 2024 Meeting Minutes electronically to Herb.
- Christine was asked to find if an Emergency Plan is in the BOH files.
- A motion was made and seconded to approve the submitted vacation requests from Christine and Rachel.

FRCOG: The following inspections are scheduled:

- Rowe Elementary School Inspection – 11/7/24 @ 10:00 a.m.
- RC&CC Septic Inspection (Cupples) – 11/7/24 @ 10:00

Christine will email Randy to see if Kathy can do both inspection since they are back to back.

SEPTIC PUMPING RECORDS: The following septic pumping records were discussed.

- 49 Cross Road – Snyder, Tim
- 11 Hazelton - Julie Moran
- 32 Kings Highway – RC&CC
- 85 Ford Hill Road – Jen Rice
- 10 Hazelton Road – Eric Stetson
- 99 Brittingham Hill – James Sousa
- 242 Ford Hill – Kathy Sprague
- 370 River Road & Fife Brook – Bear Swamp

Water Testing:

- Herb read the Housatonic Basin Sampling & Testing and the Analytical Laboratory Data. All reports were in compliance.

OPIOID Updates:

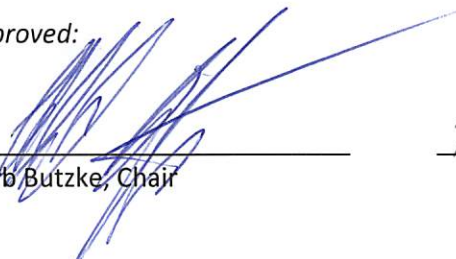
- No updates to report.

New Business: Kathy will not be able to attend the 11/20/24 meeting.

Meeting Adjourned: 6:39 pm Unanimously

Next meeting: November 20, 2024

Approved:



Herb Butzke, Chair



Daniel Poplawski

Kathleen Atwood