

Board of Health Meeting Minutes

Wednesday, October 2, 2024 at 6:00 p.m.

Present: Herb Butzke, BOH Chair; Kathleen Atwood, Dan Poplawski, Members; Rachel Lewis, RN; Christine Bailey, Admin Assistant; Matt Stine, Planning Board and Phoebe Walker, FRCOG

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:02 p.m.

Planning Board: Matt Stine spoke to the BOH on the recent laws to be passed on February 2, 2025, by the Commonwealth concerning Attached Dwelling Units (ADUs). Matt suggested a public announcement. Phoebe to hold off as FRCOG is still working with the State with rural Septic laws vs. Sewer. Matt suggested a preliminary meeting with FRCOG: Randy Crochier and Kurt Schellenberg. The committee agreed. Matt left the meeting at 6:09 p.m.

FRCOG: Phoebe Walker reviewed the CPHS Opioid Settlement Shared Funds Project. There are 3 projects totaling \$33,159, shared between 15 towns. Each Town will pay a percentage based on their total grant award. Rowe's share is \$2,954.00 to be paid half in December, 2024 and half in June, 2025. **A motion was made and seconded to participate in Rowe's share of \$2,954.00 to support the FY25 and FY26 CPHS Regional Opioid Settlement Project.** Phoebe said the Zoar trailer park landlord does not want Narcan Boxes placed at the park. The group discussed the Second Step Program to be possibly offered at the Rowe Elementary School. Herb will discuss this with Bill Knittle to see if this program would work at the school. The guesstimate cost runs between \$4,000 and \$5,000. Phoebe said the next two CPHS meetings will be held on October 24, 2024 in Greenfield from 5-7pm (Dinner will be included) and November 21, 2024 via Zoom from 5-7pm. She will submit the calendar year 2025 meeting schedule when published. Phoebe left the meeting at 6:34 p.m.

General Business: A motion was made and seconded to approve the minutes for the September 12, 2024, meeting.

FY25 Budget/Payables: A motion was made and seconded to approve the following FY25 invoices.

Company	Invoice #	Date	Amount
• Housatonic Basin	H2409-167-Water Testing	09/30/24	\$155.00
• Housatonic Basin	H2409-170-Water Testing	09/30/24	\$340.00
• Housatonic Basin	H2409-171-Water Testing	09/30/24	\$155.00
• Franklin Regional Council of Governments	2382-2 nd Qtr Public Health Svcs	10/1/24	\$1,439.00
• Franklin Solid Waste Management District	25139-2 nd Qtr Admin Assessment	9/13/24	\$2,212.30
• McKesson	22631613-Medical Supplies	9/16/24	\$66.59
• McKesson	22585864-Medical Supplies	9/5/24	\$349.81
• Rachel Lewis	September RN Mileage	9/30/24	\$61.17
• Lodge Tire	G1-242450	10/1/24	\$52.00

FY25 Acct	Account #	7-31-24 Approp	Curr Bal (7/31/24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00	\$ 17,178.40			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 3,703.50			
Clerk Wages	01-512-5142	\$13,364.00	\$ 12,850.00			
BOH Clerk Training	01-512-5711	\$ 514.00	514.00			
Town Nurse	01-512-5143	\$52,391.00	\$ 50,373.86			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ 6,633.70	FSWMD, #25139-2 nd Qtr Public Health Services	\$ 2,212.30	\$ 4,421.40

Mosquito Control	01-512-5382	\$ 5,000.00	\$ 5000 .00			
BOH Operations	01-512-5701	\$13,500.00	\$10,917.50	HBST, H2409-167 HBST, H2409-170 HBST, H2409-171	\$ 155.00 \$ 340.00 \$ 155.00	\$10,267.50
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 5,503.56	McKesson, #22631613 McKesson, #22585864 Rachel Lewis, September Mileage	\$ 66.59 \$ 349.81 \$ 61.17	\$ 5,025.99
Refuse Gardens	01-512-5708	\$37,503.00	\$27,871.52	Lodge Tire, #G1-242450	\$ 52.00	\$27,819.52
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 4,358.00	FRCOG, #2382-2 nd Qtr Admin Assessment	\$ 1,439.00	\$ 2,919.00
OPIOID FUNDS \$90,000	83-512-4540-83139	\$10,286.29	\$10,286.29			

Transfer Station:

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- Per Jan Ameen the FY25 September AMV & Revenue Net Fee is \$22.65 per ton.
- There is an MRF Contract Extension Event being held on October 22, 2024. Chair Herb will see if Rob would like to attend. Kathy said she would like to go.

Nursing Updates:

The following nurse updates by Rachel Lewis were discussed:

- Individual Stats Sept: 12 days worked, 112 patients seen
- Arbovirus: 332 positive mosquito west nile virus, 96 positive mosquito EEE, 13 positive human WNV and 4 positive human EEE (Middlesex, Plymouth, and Worcester counties). WNV detected in Greenfield- Greenfield is now considered to be moderate risk for WNV. Aerial spraying was done a few weeks ago in parts of central/eastern mass. Mosquito borne illness is not eradicated until first hard frost.
- Robo call was done to encourage mosquito preventative measures due to increased threat/increase in positive cases for WNV and EEE
- Flu Season- Clinic through Big Y fell through due to poor communication (on their behalf) and inability to find a mutually agreeable date when their staff was available. Their scheduler also had Covid and was out for 1.5 weeks without communication. It is a shame, but I have Flu shots in my office, can coordinate Covid vaccine for people through FRCOG nurses and there is a clinic at Hawlemont and Mohawk HS at end of October.
- Flu vaccine pricing: High dose flu vaccine for those 65+ years was \$1300 for 20 doses (roughly \$65 per dose), regular flu vaccine for those 6 months to 64 years old was \$370 for 20 doses (roughly \$18 per dose).
- Approved: Vacation request November 6, 2024.

BOH Updates:

- The Emergency Plan is tabled. This is something that the members will begin working on.

Water Testing:

- Chair Herb read the Housatonic Basin Sampling & Testing and the Analytical Laboratory Data Reports – Beach Sampling. All reports were in compliance.

OPIOID Updates:

- The FY24 Expenditure Reporting Questionnaire was completed via the online reporting.

Christine Bailey and Rachel Lewis left the meeting at 7:01 p.m. The members discussed department reviews.


Meeting Adjourned: 7:31 pm Unanimously

Next meeting: **October 16, 2024**

Approved:

Herb Butzke, Chair


Daniel Poplawski


Kathleen Atwood