

# Board of Health Meeting Minutes

Wednesday, September 12, 2024 at 6:00 p.m.

Present: Herb Butzke, BOH Chair; Kathleen Atwood, Dan Poplawski; Members, and Christine Bailey, Admin Assistant

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:00 p.m.

**General Business:** A motion was made and seconded to approve the minutes for the August 21, 2024, meeting.

**FY25 Budget/Payables:** A motion was made and seconded to approve the following FY25 invoices:

Company	Invoice #	Date	Amount
• Sanofi-Vaccines	1102075259	8/27/24	\$1,650.43
• Sanofi-Vaccines-CREDIT	2064012751	8/21/24	-\$57.96
• Massachusetts Fire Technologies, Inc.	#217885	8/20/24	\$247.00
• National Grid	#070324-080724	8/7/24	\$67.11
• Lodge Tire	G1-241606	8/28/24	\$44.00
• Waste Mngt	IAC5876180	9/6/24	\$31.16
• FCSWMD	25068	9/5/24	\$388.30
• FCSWMD	25069	9/5/24	\$916.74
• FCSWMD	25070	9/5/24	\$30.00
• Wired West	3634852	9/12/24	\$90.00
• Housatonic Basin	H2408-181	9/20/24	155.00
• Housatonic Basin	H2408-184	9/20/24	980.00
• Housatonic Basin	H2408-185	9/20/24	155.00
• McKesson	22503008	8/18/24	\$121.45
• Rachel Lewis	August Mileage	8/31/24	\$67.22

FY25 Acct	Account #	7-1-24 Approp	Curr Bal (7/31/24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00	\$ 17,178.40			
TS Att. Training	01-512-5800	\$ 425.00	\$ 425.00			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 3,703.50			
Clerk Wages	01-512-5142	\$13,364.00	\$ 12,850.00			
BOH Clerk Training	01-512-5711	\$ 514.00	514.00			
Town Nurse	01-512-5143	\$52,391.00	\$ 50,373.86			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,846.00	\$ 6,633.70			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 5000 .00			
BOH Operations	01-512-5701	\$13,500.00	\$12,207.50	HBST, H2408-181 HBST, H2408-184 HBST, H2408-185	\$ 155.00 \$ 980.00 \$ 155.00	\$10,917.50
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 7,284.27	Sanifi-Vaccines, #1102075259 Sanifi-Vaccine- CREDIT McKesson, #22503008 Rachel Lewis, August Mileage	\$ 1,650.00 +\$ 57.96 \$ 121.45 \$ 67.22	\$ 5,503.56
Refuse Gardens	01-512-5708	\$37,503.00	\$ 29,685.83	MA Fire Tech, #217885 National Grid #070324-080724 Lodge Tire G1-241606 Waste Mngt, IAC5876180 FCSWMD, #25068 FCSWMD, #25069 FCSWMD, #25070 Wired West, #3634852	\$ 247.00 \$ 67.11 \$ 44.00 \$ 31.16 \$ 388.30 \$ 916.74 \$ 30.00 \$ 90.00	\$27,871.52
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 4,358.00			
OPIOID FUNDS \$90,000	83-512- 4540-83139	\$10,286.29	\$10,286.29			

### Transfer Station:

- The Transfer Station logs were reviewed and read by Dan Poplawski. Also discussed was the outstanding residents that still needed Transfer Station tags, mostly summer/part time residents. The purchase price for a tag as of September 1, 2024 is \$50.00. This will exclude any new residents in Town. Christine and Rob have spoken to reject anyone without a tag. She periodically provided Rob with an updated Dump Tag List.
- Per Jan Ameen the FY25 August Recycling Expense is \$31.16 per ton.
- Christine is working with Barlow Trucking to set up a date to receive a quote on patching the Refuse Gardens.

### Nursing Updates:

The following nurse updates were read by Herb Butzke:

- Individual Stats August: 11 days worked, 120 patients seen, 102 patients were 65 years+.
- Walking club continues every Monday from 10am-11(30)am- going really well, residents are enjoying- will continue through fall and possibly the winter. A potential exercise collaboration with Deb Lively again for the winter as well.
- Arbovirus: 301 positive mosquito west nile virus, 91 positive mosquito EEE, 7 positive human WNV and 3 positive human EEE (Middlesex, Plymouth, and Worcester counties). WNV detected in Greenfield- Greenfield is now considered to be moderate risk for WNV.
- Robo call to be done to encourage mosquito preventative measures due to increased threat/increase in positive cases for WNV and EEE
- Flu Season upon us- Flu/Covid clinic being set up at the Rowe school, a collaboration this year with Big Y... looks a little different (paperwork is paper, not online- contract states we must pick up bill for those uninsured (very few people fall into this category) and also we need AT LEAST 30 people getting vaxed (we had 97 people come in 2022 and 57 in 2023 so that should not be an issue) if it falls through I have Flu shots in my office (can order more if need be) and all pharmacies give Covid/flu vax. Also a clinic is at Hawlemont and Mohawk HS at end of October. **The question was asked how many flu shots were in the Sanofi-Vaccine order? Christine will ask Rachel.**
- Thinking of doing a CPR/first aid training for town employees. Max 10 in group so if extra space then could open to residents. Cost: \$75 on-site fee and \$75 per person- (max cost \$825 for 10 people). **A motion was made and seconded to approve holding a CPR/First Aid training for town employees.**

### BOH Updates:

- The Emergency Plan is tabled. This is something that the members will begin working on.

**SEPTIC PUMPING RECORDS:** The following Septics were pumped in Town.

- 22 Kings Highway – RC&CC (2)
- 33 Kings Highway – RC&CC (Searles Cabin)
- 82 Cross Road - Nicolas Solis
- 85 Pond Road – Rowe Park and Rec
- 189 Potter Road– Michael Brines
- 318 Zoar Road – Rowe Town Library
- 106 Middletown Hill Road (Jim Williams)
- 97 Middletown Hill Road (Jim Williams)
- 146 Ford Hill Road(Jim Williams)
- 59 Middletown Hill Road (Bill Semanie)

**Water Testing:** Chair Herb read the Housatonic Basin Sampling & Testing and the Analytical Laboratory Data Reports – Beach Sampling. All reports were in compliance.

**OPIOID Updates:**


- The Town received the FY24 OPIOID funding of \$10,286.29. Herb asked Christine to find out if this is a revolving account.
- The FY24 Expenditure Reporting Questionnaire was reviewed. Christine will complete the online reporting.
- The next Bi-weekly "Office Hours" meeting is scheduled for Monday, September 30, 2024, Time: TBD

Christine was dismissed from the meeting at 7:10 p.m. The members discussed the department reviews.

Meeting Adjourned: 7:35 pm unanimously

Next meeting: **October 2, 2024**

Approved:




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Herb Butzke, Chair



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Daniel Poplawski



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Kathleen Atwood