

# Board of Health Meeting Minutes

Wednesday, August 7, 2024 at 6:00 p.m.  
Via Zoom # 288 065 7034 or in person

**Present:** Herb Butzke, BOH Chair; Kathleen Atwood, Dan Poplawski, and Christine Bailey, Admin Assistant.

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:15 p.m.

**General Business:** A motion was made and seconded to approve the minutes for the July 17, 2024 meeting.

**FY25 Budget/Payables:** A motion was made and seconded to approve the following FY25 invoices:

Company	Invoice #	Date	Amount
• FCSWMD	24971	7/24/2024	\$807.56
• FCSWMD	24979	8/5/24	\$1,805.34
• FCSWMD	24980	8/5/24	3,028.29
• FCSWMD	24981	8/5/24	\$922.47
• FCSWMD	24982	8/5/24	\$464.48
• Lodge Tire	G1-240617	7/23/24	\$48.00
• Valley Fence (paid by RDP Account)	2353	7/29/24	\$2,609.00
• Housatonic Basin	H2407-181B	7/31/24	\$155.00
• Housatonic Basin	H2407-184B	7/31/24	\$847.50
• Housatonic Basin	H2407-185B	7/20/24	\$155.00
• Rachel Lewis	July Mileage	7/31/24	\$78.66

FY25 Acct	Account #	7-1-24 Approp	Curr Bal (7/1/24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00				
BOH Stipends	01-512-5141	\$ 4,938.00				
Clerk Wages	01-512-5142	\$13,364.00				
Town Nurse	01-512-5143	\$52,391.00				
Physician Stipend	01-512-5144	\$ 500.00				
Snow Removal	01-512-5145	\$ 500.00				
Hazardous Waste	01-512-5290	\$ 500.00				
FCSWMD Assess	01-512-5300	\$ 8,849.20	\$ 6,636.90			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ .00			
BOH Operations	01-512-5701	\$13,500.00	\$ 13,500.00	HBST, H2407-181B HBST, H2407-184B HBST, H2407-185B	\$ 155.00 \$ 847.50 \$ 155.00	\$ 12,3442.50
Health Sv Ops	01-512-5703	\$ 7,500.00	\$ 7,430.59	Rachel Lewis July Mileage	\$ 78.66	\$ 7,351.93
Refuse Gardens	01-512-5708	\$37,503.00	\$ 36,761.97	FCSWMD, Inv 24971 FCSWMD, Inv 24979 FCSWMD, Inv 24980 FCSWMD, Inv 24981 FCSWMD, Inv 24982 Lodge Tire, Inv G1-240617	\$ 807.56 \$ 1,805.34 \$ 3,028.29 \$ 922.47 \$ 464.48 \$ 48.00	\$ 29,685.83
FRCOG Health Svs	01-512-5788	\$ 5,756.00	4,317.00			
OPIOID FUNDS	83-512-4540-83139	\$90,000.00	\$ .00			

**Transfer Station:**

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- The Transfer Station Fence repair has been completed. Christine submitted the second half of the invoice in the amount of \$2,609.00 to Valley Fence. Monies will be paid out of the RDP Account.

- The Office received a check in the amount of \$761.78 for the FY24 4<sup>th</sup> quarter revenue. Christine deposited the check in the Revolving Fund
- Per Jan Ameen the FY25 July Recycling Expense is \$23.13 per ton.

**Nursing Updates:**

The following nurse updates were read by Herb Butzke:

- Individual Stats- July: worked 10 days- 108 patients seen.
- The Walking club continues and is going really well. Residents are enjoying and we have had some new faces this week. Discussion to continue through fall and then something in the gym for the winter. This has been great for physical and psychological health.
- The Tick shoe spray event is scheduled for August 20<sup>th</sup> from 3-6pm with Maureen O’Reiley from FRCOG (we did this last year).
- Arbovirus: 28 positive EEE mosquito cases all in Eastern Mass (near Plymouth), 100 positive WNV mosquito cases mostly eastern mass. First positive human case of WNV in Hamden County and first positive animal case of EEE in Plymouth county (a horse). Rowe remains low risk for WNV and remote risk for EEE.

**BOH Updates:**

- A complaint was filed for 77 Hazelton Road. The members discussed and asked Christine to email Randy Crochier, FRCOG to ask for a follow up health visit. The Board also asked Christine to contact The Zoning Board to look into.
- Several Businesses/Short Term Rentals have opened in Town. Christine is following up with FRCOG on short term rentals in Town that are not licensed.
- Herb said the BOH needs to have an Emergency Plan in place. This is something that the members will begin working on.

**Licenses:** FRCOG issued the following Licences:

- RC&CC Junior High Camp
- RC&CC Senior High Camp
- 127 County Road – Short Term Rental

**SEPTIC PUMPING RECORDS:** The following septics were pumped:

- Demenocal/Brisson – 148 Davenport Road
- Bear Swamp – 370 River Road (2)
- Williams College – 64 Cross Road

**Water Testing:** Chair Herb read the Housatonic Basin Sampling & Testing and the Analytical Laboratory Data Reports – Beach Sampling. All reports were in compliance.


**OPIOID Updates:** The next Bi-weekly “Office Hours” meeting is scheduled for Tuesday, August 20, 2024 from 2-3pm.

**New Business:** Kathy noticed Christine working during off-hours and while on vacaton. She wanted to know if she was putting in the time. Christine said she has not. Kathy suggested that she do.

*Meeting Adjourned: 6:43 pm unanimously*

*Next meeting: August 21, 2024*

Approved:

  
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 Herb Butzke, Chair

  
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 Daniel Poplawski

  
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 Kathleen Atwood