

# Board of Health Meeting Minutes

Wednesday, July 17, 2024 at 6:00 p.m.  
Via Zoom # 288 065 7034 or in person

**Present:** Herb Butzke, BOH Chair; Kathleen Atwood, Dan Poplawski, Board Members, Rachel Lewis, Nurse and Christine Bailey, Admin Assistant. Also, in attendance were Amane Abdel Jaber and Maja Kazmierczak from the Neighborhood Renewal Program, State of Massachusetts, Randy Crochier, FRCOG and Rowe residents: Matthew Stine, Bill and Joanne Semanie, Brooke Shulda and Bill Baker.

**Call to Order:** The meeting was called to order by Chair Herb Butzke at 6:01 p.m.

**Neighborhood Renewal Program:** Assistant Attorney General Maja Kazmierczak and Amane Abdel Jaber, State of Massachusetts presented to the group the Neighborhood Renewal Program (NRP). The program supports municipalities within Massachusetts to rehabilitate properties within their town that have been either abandoned, vacant or condemned. These properties are assigned a contractor through NRP who rehabilitates them. The property is then sold, all creditors paid with proceeds retained by the contractor for his work. The NRP attendees, Randy Crochier and the town residents all left the meeting at 7:08 pm. At that time, Herb Butzke, BOH chair made a motion to approve the NRP program as presented. The motion was seconded and approved. Christine will email Randy to contact Maja at NRP of the program approval.

**General Business:** A motion was made and seconded to approve the minutes for the June 26, 2024 meeting.

**FY24 Budget/Payables:** A motion was made and seconded to approve the following FY24 invoices:

Company	Invoice #	Date	Amount
• FCSWMD	24894	6/28/24	\$369.61
• FCSWMD	24895	6/28/24	\$1,453.91
• FCSWMD	24896	6/28/24	\$1,488.85
• FCSWMD	24897	6/28/24	\$30.00
• FCSWMD	24943	6/28/24	\$93.40
• Waste Management	IAC5660646	7/5/2024	\$33.78
• Kathy Atwood	Title V 240630	6/30/24	\$135.00
• HBST	H2407-180	6/30/24	\$155.00
• HBST	H2407-182	6/30/24	\$180.00
• HBST	H2407-183	6/30/24	\$820.00
• HBST	H2407-184	6/30/24	\$155.00
• WB Mason	247510051	6/28/24	\$360.14
• WB Mason	247568323	6/28/24	\$8.20
• WB Mason	247288299	6/28/24	\$37.94
• WB Mason	247596488	6/27/24	\$15.03
• USPS – Stamps	00000346	6/27/24	\$68.00
• Valley Fence – Rollers for Gate	2343	7/16/24	\$957.00

FY24 Acct	Account #	7-1-23 Approp	Curr Bal (6-24-24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$16,607.00	\$ (515.73)	Xfer from Accts 01-512-5145&5290	\$ 1,000.00	\$ 159.45
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 1,234.50	Payment 7/19/24	\$ 1,234.50	\$ 0
Clerk Wages	01-512-5142	\$12,880.00	\$ 495.00			\$ 495.00
Town Nurse	01-512-5143	\$43,997.00	\$ 318.07	Xfer from Reserve Fund	\$ 1,428.65	\$ 1,746.72
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00	Physician Yearly Stipend 6/20/24	\$ 500.00	\$ 0
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00	Xferred to Account 01-512-5140	\$ 500.00	\$ 0
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00	Xferred to Account 01-512-5140	\$ 500.00	\$ 0
FCSWMD Assess	01-512-5300	\$ 8,417.00	\$ .00			\$ 0

Mosquito Control	01-512-5382	\$ 5,000.00	\$ .00			\$ 0
BOH Operations	01-512-5701	\$13,500.00	\$ 3,802.75	Kathy Atwood/Title Vs HBST HBST HBST HBST WB Mason WB Mason WB Mason WB Mason FCSWMD USPS – Stamps on debit card	\$ 135.00 \$ 155.00 \$ 180.00 \$ 820.00 \$ 155.00 \$ 360.14 \$ 8.20 \$ 37.94 \$ 15.03 \$ 1,453.91 \$ 68.00	\$ 279.53
Health Sv Ops	01-512-5703	\$ 7,390.00	\$ 2,287.02	Valley Fence	\$ 957.00	\$ 1,330.02
Refuse Gardens Ops	01-512-5708	\$35,050.00	\$ 2,544.05	FCSWMD FCSWMD FCSWMD FCSWMD Waste Mngt	\$ 369.61 \$ 1,488.85 \$ 30.00 \$ 93.40 \$ 33.78	\$ 528.41
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 41.00			\$ 41.00
OPIOID FUNDS	83-512-4540-83139	\$90,000.00	\$ .00	Next disbursement - July 2024		

**FY25 Budget/Payables:** A motion was made and seconded to approve the following FY25 invoices:

Company	Invoice #	Date	Amount
• FCSWMD- FY25 Quarterly Assessment, 1 <sup>st</sup> Qtr	24854	7/1/24	\$2,212.30
• FCSWMD-Recycling Roll offs for Small Compactor	24961	7/11/24	\$596.49
• FRCOG – FY25 1 <sup>st</sup> Quarter (CPHS)	2201	7/1/24	\$1,439.00
• Pioneer Valley Mosquito Control District	235725-018	7/15/24	\$5,000.00
• Wired West	805264-400907	7/12/24	\$90.00
• McKesson Medical Surgical	22331283	7/10/24	69.41
• National Grid	6-4-24 to 07-03-24	7/3/24	54.54

FY25 Acct	Account #	7-1-24 Approp	Curr Bal (7/1/24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$17,663.00				
BOH Stipends	01-512-5141	\$ 4,938.00				
Clerk Wages	01-512-5142	\$13,364.00				
Town Nurse	01-512-5143	\$52,391.00				
Physician Stipend	01-512-5144	\$ 500.00				
Snow Removal	01-512-5145	\$ 500.00				
Hazardous Waste	01-512-5290	\$ 500.00				
FCSWMD Assess	01-512-5300	\$ 8,849.20		FCSWMD	\$ 2,212.30	\$ 6,636.90
Mosquito Control	01-512-5382	\$ 5,000.00		PVMCD	\$ 5,000.00	\$ .00
BOH Operations	01-512-5701	\$13,500.00				
Health Sv Ops	01-512-5703	\$ 7,500.00		McKesson	\$ 69.41	\$ 7,430.59
Refuse Gardens	01-512-5708	\$37,503.00		FCSWMD Wired West National Grid	\$ 596.49 \$ 90.00 \$ 54.54	\$ 36,761.97
FRCOG Health Svs	01-512-5788	\$ 5,756.00		FY25 1 <sup>st</sup> Qtr (CPHS)	\$ 1,439.00	\$ 4,317.00
OPIOID FUNDS	83-512-4540-83139	\$90,000.00	\$ .00	Next disbursement - July 2025		

**Transfer Station:**

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- The Transfer Station Fence repair is scheduled for July 24, 2024.

- Per Jan Ameen the FY25 June AMV net was \$20.08 per ton (This is 9 cents up from May).

**Nursing Updates:**

Rachel reported the following nurse updates:

- Individual Stats- July so far: worked 7 days- 79 patients seen, 66 of those were 65 years+.
- Walking club continued- going really well, residents are enjoying and will continue through fall probably and then do something in the gym for the winter. Great for physical and psychological health.
- Tick shoe spray event will be held August 20<sup>th</sup> from 3-6pm with Maureen O'Reiley from FRCOG.
- Arbovirus: 9 positive EEE mosquito cases all in Plymouth county, 11 positive mosquito cases scattered in western mass (closest being East Longmeadow). No human or animal cases. Rachel will submit an article into the Goal Post for residents in taking precautionary efforts.
- The Town of Rowe received a reimbursement of \$90.14 from Mass General Brigham. Christine will deposit into the Vaccine Revolving Account.

**BOH Updates:**

- The group discussed the PVMCD Weekly Reports EPI from John Briggs (6/6/24 & 6/22/24)
- FRCOG emailed the Massachusetts Food and House Code Guides to be used during inspections. Christine handed out copies for all to use. She also emailed the group copies.
- The Salary Compensation for BOH employees was approved and signed. Christine will make copies for each employee file and send the originals to Brooke Shulda, Town Administrator.
- Herb said he would like to begin formulating a BOH Emergency Plan for the Town of Rowe. Christine will list on the agenda over the next several months to begin this process.

**FRCOG:** The following license's were approved by FRCOG this week:

- RC&CC Food Establishment License
- Rowe Young People's Camp License
- Caravan Kitchen License for the Pelham Lake Social

**SEPTIC PUMPING RECORDS:** The following septics were pumped:

- Holbrook – 127 County Road
- Yankee Atomic – 1 Yankee Way
- Avery – 276 Zoar Road (Tank condition poor)
- Wessman – 37 Davenport Branch Road

**OPIOID Updates:** The next office hours for OPIOID is scheduled for 7/18/24 from 2-3 pm.

**Water Testing:** Chair Herb read the Housatonic Basin Sampling & Testing and the Analytical Laboratory Data Reports – Beach Sampling. All were in compliance.

**New Business:** There was no new business.

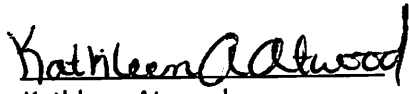
*Meeting Adjourned: 7:39 pm unanimously*

*Next meeting: August 7, 2024*

Approved:

  
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 Herb Butzke, Chair

  
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 Daniel Poplawski

  
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 Kathleen Atwood