

Board of Health Meeting Minutes

Wednesday, February 21, 2024 at 6:00 p.m.

Present: Herb Butzke, BOH Chair; Dan Poplawski and Kathleen Atwood, Board Members; and Christine Bailey, Admin Assistant

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:00 p.m.

General Business: A motion was made and seconded to approve the minutes for February 7, 2024.

FY24 Budget/Payables: A motion was made and seconded to approve the following FY24 invoices:

Company	Invoice #	Date	Amount
• Wired West-Internet	3384069	2/12/2024	\$90.00
• McKesson Medical-Surgical	21706313	2/12/2024	\$103.18

FY24 Acct	Account #	7-1-23 Approp	Curr Bal (01-19-24)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$16,607.00	\$ 7,522.76			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 2,469.00			
Clerk Wages	01-512-5142	\$12,880.00	\$ 5,651.90			
Town Nurse	01-512-5143	\$43,997.00	\$ 19,539.27			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,417.00	\$ 2,104.25			
Mosquito Control	01-512-5382	\$ 5,000.00	\$.00			
BOH Operations	01-512-5701	\$13,500.00	\$ 5,963.75			
Health Sv Ops	01-512-5703	\$ 7,390.00	\$ 4,652.04	McKesson, Inv 21706313, 2/12/24	\$ 103.18	\$ 4,548.86
Refuse Gardens Ops	01-512-5708	\$35,050.00	\$ 16,417.85	Wired West; Inv 3384069; 2/12/24	\$ 90.00	\$ 16,327.85
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 1,480.00			
OPIOID FUNDS	83-512-4540- 83139	\$90,000.00	\$.00	Next disbursement - July 2024		

Transfer Station:

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- Herb said the FCSWMD driver who picks up the dumpster hit a cement post Wednesday when on the property. Herb will contact Jan Ameen to report it.
- Per Jan Ameen the February AMV is \$33.48 which is \$6.58 per ton drop since January.
- Christine reported that any quote over \$10,000 needs to be secured with three bids. Hastie fence visited the Refuse Gardens and submitted quotes for the propane tank enclosure and fence fixes totaling \$10,005.00. Christine called several companies in the Franklin/Hampshire/Hampden/Adams-Pittsfield area with none servicing Rowe except Valley Fence out of Northampton. They visited the Refuse Gardens this morning and will be sending a quote. Also, we are looking into a "Dog fence" to house the propane tanks and then only needing to fix the fence enclosure of the Gardens. This should eliminate any bids/contracts.
- Christine said in March she will be ordering the FY25 tags for the Refuse Gardens.

RN Updates: Kathy read the nurse agenda.

- Individual stats to date for February were: 8 days worked with 79 patients seen.
- Opioid Task Force (OTF)- delivered the indoor Narcan box with 10 doses of Narcan. Once redecoration is complete downstairs it will be installed near the bathrooms or AED area.
- Maureen O'Reilly has organized a zoom for Thursday, 2/22/2024 at 4:30p.m. (prior to the Oversight Board meeting). The meeting will be to have Rowe and Charlemont BOHs agree on using Rowe's Opioid funding to house an outdoor Narcan box at the Trailer Park in Charlemont.

- Narcan Training with Maureen for Town and School employees will take place on Wednesday, March 20, 2024 at 3:30pm to be held at the Rowe School preferably or Town Hall. This will be outlined in the March Goal post to invite/include any interested residents.
- Beginning March 4, 2024 at 10:00a.m, a March Madness- 'Mobility NOT Morbidity' training program will be offered by Deb Lively and myself. This is a collaboration between Health Services, COA, and the Park. It is a 4-week course with 2 sessions/week (hour long) and will have a focus on flexibility, movement, strength, etc. Programs will be tailored to fit the 'clients'.
- April 18th will be a Lifepath Info session during the COA 3rd Thursday Coffee morning. LifePath would like to get more info out there to get more clients on board for their services.
- Rachel submitted a vacation request for 1-day mid-April (school vacation).
- **FY25 Budget:** Rachel's step and grade were never established when hired as at the time the Board was in transition. Also, her wage did not fit within the parameters of the Town Payscale. The Finance Committee expanded the payscale to include her step/grade/salary. A motion was made and seconded to set and approve Rachel's step and grade to Step 0, Grade 7 beginning FY25.

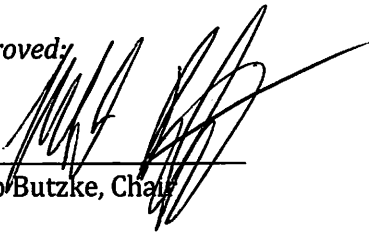
OPIOID Updates:


- Kathy attended the OPIOID "Office Hours" meeting scheduled for Thursday, February 15, 2024 from 2-3pm. She reported there were no new/pertinent updates. Next scheduled meeting is February 29, 2024 from 2-3 p.m. Christine will be on vacation. Kathy will attend.

Meeting Adjourned: 6:26 pm unanimously

Next meeting: March 6, 2024, at 6:00 pm

Approved:


 Herb Butzke, Chair


 Daniel Poplawski


 Kathleen Atwood