

Board of Health Meeting Minutes

Wednesday, January 17, 2024 at 6:00 p.m.

Present: Herb Butzke, BOH Chair; Kathleen Atwood, Board Member; Christine Bailey, Admin Ass't and Rachel Lewis, RN

Call to Order: The meeting was called to order by Chair Herb Butzke at 6:05 p.m.

General Business: A motion was made and seconded to approve the minutes for January 3, 2024 meeting.

FY24 Budget/Payables: A motion was made and seconded to approve the following FY24 invoices:

- FCSWMD, Inv. 24319, dtd 1/4/24; **\$558.79**
- FCSWMD, Inv. 24320, dtd 1/4/24; **\$1,340.39**
- FCSWMD, Inv. 24321, dtd 1/4/24; **\$1,435.99**
- FCSWMD, Inv. 24322, dtd 1/4/24; **\$318.19**
- Waste Mngt, Inv. IAC5046307, dtd 1/6/24; **\$343.99**
- National Grid, Inv. 1/4/24, dtd 1/4/24; **\$152.09**
- Wired West, Inv. 3350287, dtd 1/12/24; **\$90.00**

FY24 Acct	Account #	7-1-23 Approp	Curr Bal (12-14-23)	Payroll/Payables	Amount	New Bal
Transfer Station Att	01-512-5140	\$16,607.00	\$ 9,497.15			
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 3,703.50			
Clerk Wages	01-512-5142	\$12,880.00	\$ 7,138.10			
Town Nurse	01-512-5143	\$43,997.00	\$24,772.15			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,417.00	\$ 2,104.25			
Mosquito Control	01-512-5382	\$ 5,000.00	\$.00			
BOH Operations	01-512-5701	\$13,500.00	\$ 6,459.74			
Health Sv Ops	01-512-5703	\$ 7,390.00	\$ 5,220.33			
Refuse Gardens Ops	01-512-5708	\$35,050.00	\$ 19,300.00	FCSWMD, Inv. 24319, dtd 1/4/24 FCSWMD, Inv. 24320, dtd 1/4/24 FCSWMD, Inv. 24321, dtd 1/4/24 FCSWMD, Inv. 24322, dtd 1/4/24 Waste Mngt, Inv. IAC5046307, dtd 1/6/24 Nat'l Grid, Inv 1/4/24, dtd 1/4/24 Wired West, Inv. 3350287, dtd 1/12/24	\$ 558.79 \$ 1,340.39 \$ 1,435.99 \$ 318.19 \$ 343.99 \$ 152.09 \$ 90.00	\$ 18,741.21 \$ 17,400.82 \$ 15,964.83 \$ 15,646.64 \$ 15,302.65 \$ 15,150.56 \$ 15,060.56
FRCOG Health Svs	01-512-5788	\$ 5,797.00	\$ 1,480.00			
OPIOID FUNDS	83-512-4540-83139	\$90,000.00	\$.00	Next disbursement - July 2024		

Transfer Station:

- The Transfer Station logs were reviewed and read by Herb Butzke.
- The Fire Department recommended the propane tanks be housed in a chain link enclosure. Herb asked Christine to call Hastie Fence to construct an 8x8 area when they come to fix the outside surrounding fence.
- Jan Ameen emailed the following FY24 Recycling AMV & Revenue for December: \$44.50 per ton. The amount to be billed in January will be \$343.99. The FY24 Recycling AMV & Revenue for January loads is \$40.06 per ton.

RN Updates: Rachel Lewis received a reimbursement check for December, 2023 in the amount of \$50.14. The funds will be deposited in the Vaccine Revolving Account. Rachel will check with Dave to see the total amount in the fund and what these funds can be used for. She reviewed the following stats from the Massachusetts 'Respiratory Illness Dashboard' which encompasses any respiratory illness (Covid, Flu, RSV, unknown illness but with respiratory symptoms): **-Week of 12/31-1/6/24: 17.2% of ER visits were for a Respiratory Illness (20% the prior week).**

Covid: There were 4,999 confirmed cases of Covid and 29 deaths in the week of 12/31-1/6 (similar to previous weeks) in Massachusetts. In Franklin County there have been 110 positive tests during week of 12/31- 1/6 (There were 208 TOTAL positive tests in the whole month of December 2023). The wastewater surveillance of Covid has continued to rise. Rowe: 0 positive tests in past 2 weeks. **Flu:** In Massachusetts week of 12/31-1/6 there were 3,280 confirmed cases of Flu and an 'Influenza Like Illness' (ILI) visit rate to health care providers was 4.89% (was 6.2% the previous week). This is on trend from last year. Severity of Influenza is considered HIGH right now in many parts of Mass, including Franklin County. **Flu and Covid are high and Moderate right now, but hopefully on the downward trend after the holidays.**

- Individual Stats: December: 9.5 days worked: 75 patients, 64 of these patients were 65 years + ...was a bit of a slower month - due to holidays?
- Had a meeting with Maureen O'Reiley from FRCOG and member of Opioid Task Force (OTF)- they are able to give us 1-2 **INDOOR ONLY** Narcan Boxes (free)- see attached 'agreement'- If we would want the box(es) do we want 1 in the Town Hall? Other locations?
- Am planning a concurrent Narcan Training with Maureen for Town Employees, School Employees and for interested residents. I am trying to tie this all in with a Goal post article.
- Will be handing out red/green cards next week to put in people's windows in case of another severe weather event so the services know if (vulnerable) people need to be checked on if there is no phone/means of communication. (this is with COA and police/fire)
- Have been trying to coordinate another LIFEPAATH seminar for residents this spring- there are many residents who could benefit, but are hesitant to join.
- Annual Town Report complete- will submit to Brooke- I can send to via email to BOH if you would like to read it.

FY25 Budget:

- 1) Christine handed out the schedule for all upcoming budget meetings. The BOH will be meeting with the Finance committee on **Thursday, February 1, 2024.**

BOH Updates:

- 1) Rachel submitted her annual report to Brooke Shulda, Town Administrator.
- 2) Christine and Rachel accessed the TRAIN site for the mandatory Foundaton course from the State of Massachusetts. The Foundations course is required per the [Workforce Standards](#) for Public Health Nurses, and Office personnel to take all within a year. BOH members are recommended to take within 1 year of appointment. The Course is 35 hours long. The Clerk – Office personnel course is a modified version and has not been released as of yet.

OPIOID Updates: There will be a zoom meeting on the Overview of the OPIOID Recovery and Remediation Fund – Office Hours on January 18, 2024 from 2:00-3:00pm. This "Office Hours" is held every other Thursday which consists of an overview and questions/answer session after. Christine, Kathy and Herb are all planning to attend. Phoebe Walker, FRCOG sent an email on the OPIOID Settlement – Next steps. This consisted of working with the Town accountant in setting up revenue and expense funding accounts. Also, to have a Town vote to utilize these funds.

Water Testing: Herb read the Housatonic Bassin Sampling & Testing. All testing was in proper condition.

Meeting Adjourned: 6:47 pm unanimously


Next meeting: February 7, 2024, at 6:00 pm

Approved:



Herb Butzke, Chair

Daniel Poplawski



Kathleen Atwood