

Board of Health Meeting Minutes

Wednesday, May 17, 2023 at 6:00 p.m.

Present: Board Members: Herb Butzke, Chair; Dan Poplawski and Kathleen Atwood, Board Members and Christine Bailey, Health Clerk.

Call to Order: The meeting was called to order at 6:02 p.m. by Herb Butzke at the Rowe Town Hall.

General Business:

- A motion was made and seconded to approve the minutes for the May 3, 2023, meeting.

FY23 Budget/Payables: A motion was made and seconded to approve the following invoices:

- R. Warner, MD, Invoice 2023; dtd 5/4/2023; \$500.00
- Staples, Invoice 9912310497, dtd 5/9/2023; \$102.59
- Baker Industries, Invoice 18281, dtd 5/9/2023; \$1,185.24
- McKesson Medical, Invoice 20625386, dtd 5/9/23; \$54.45
- McKesson Medical, Invoice 20625747, dtd 5/9/23; \$554.16
- Waste Management, Invoice IAC4212935, dtd 5/6/2023; \$319.30
- FCSWMD, Invoice 23504, dtd 5/4/2023; \$621.84
- FCSWMD, Invoice 23505, dtd 5/4/2023; \$1,327.37
- FCSWMD, Invoice 23506, dtd 5/4/2023; \$947.14
- FCSWMD, Invoice 23507, dtd 5/4/2023; \$105.00
- National Grid, Invoice 0423, dtd 5/5/23; \$156.39

Christine reviewed each line item in the budget and highlighting items needing a money transfer.

Transfer Station

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- The Board reviewed the yearly letter and flyer to be mailed out to all Rowe residents needing an FY24 Dump Tag. Christine will be mailing out June 3, 2023.

Nursing Updates:

- Kathy Atwood read the nurses updates as follows:
 1. BP month going well so far- 50 blood pressures taken (maybe 10 or so people who would not normally come to see me, equating to about 20 or so visits that would not normally happen).
 2. New 2nd dose Bivalent Covid Booster for 65+...I am coordinating with FRCOG nurses to vax house-bound patients and those who would find it difficult to get to a pharmacy or Dr office to get vax'd.
 3. I am stocking up on all supplies that will expire soon/need to be replaced, so should be all finished with that in the next 2 weeks. I also had the opportunity to return 4 doses of unused vaccine to the distributor for a credit on the account (not sure how much the credit will be yet, but only cost \$5.75 to ship back)
 4. Individual statistics May 2023: 8 days worked, 100 patients seen, 86 of the patients were 65+ years old. Average of 12.5 patients/day

Perc Test: A Perc Test is scheduled at 163 Ford Hill Road on May 23, 2023 at 8:00 a.m. Chair Herb will attend.

Housatonic Basin Water Testing:

- Herb reviewed the Housatonic Basin Sampling Testing reports. All levels remain safe.

FY24 Wage and Salary Compensation: The members reviewed and signed the FY24 Wage and Salary Compensation for Robert Beaumier, Christine Bailey and Rachel Lewis. Christine will submit to Janice Boudreau as requested. The group also agreed to submit reviews on each employee. Christine will send generic form to Herb.

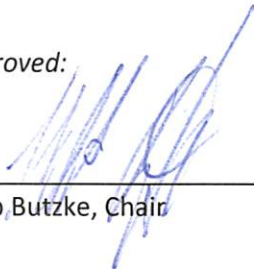
Correspondence: N/A

New Business: N/A

Meeting Adjourned: 7:02 pm unanimously

Next meeting: June 7, 2023, at 6:00 pm

Approved:



Herb Butzke, Chair

Daniel Poplawski



Kathleen Atwood