



Town of Rowe
Board of Selectmen
Minutes

Thursday, April 02, 2026 – 5:30 PM
Rowe Town Hall, Meeting Room #1

BOARD OF SELECTMEN: Joanne Semanie, Bill Baker, Absent – Ed Silva

TOWN OFFICIALS: Town Administrator Brooke Shulda

IN-PERSON AUDIENCE: None

Call to Order: Chair Semanie called the meeting to order at 5:30 PM

Announcement of recording devices: No recording devices.

New Business:

1. Franklin Regional Council of Governments - FY27 Fuel Bid Contract

MOTION TO PARTICIPATE AND SIGN: Chair Semanie motioned to participate in and sign the FY27 #2 Heating Oil, Gasoline, and Diesel Fuel Bid contract by and between the Franklin Regional Council of Governments and the Town of Rowe as written. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

2. Franklin Regional Council of Governments – FY27 Franklin County Cooperative Inspection Program (FCCIP) Contract

MOTION TO APPROVE AND SIGN: Chair Semanie motioned to approve and sign the FY27 building, plumbing, gas, and wiring inspection and zoning enforcement professional services agreement by and between the Franklin Regional Council of Government and the Town of Rowe as written. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

3. Open Space and Recreation Committee – Tunnel Road Land Acquisition - Appalachian Landscapes Project Grant – Award Letter and Term Sheet

MOTION TO APPROVE AND SIGN: Chair Semanie motioned to approve and sign the Appalachian Landscapes Project Grant Award letter, and Summary and Conditions to aid in the purchase costs of the Tunnel Road Land Acquisition, as written by Open Space Institute Land Trust. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

4. Browning Bench Powder Beetle – Orkin – Services Agreement

MOTION TO APPROVE AND SIGN: Chair Semanie motioned to approve and sign the Browning Bench Powder Beetle Services Agreement between Orkin Pest Control and the Town of Rowe as written. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

Old Business:

1. Fire Chief Succession Plan – Sign Job Description
2. Personnel Policy Manual – no update.
3. Town Clerk Job Description – To be discussed during the April 09, 2026, Select Board meeting.

FUTURE STM Items:

1. Yankee Road – Accept Easement Parcel(s) – no update.

Ongoing Projects:**Roads/Bridges:**

Yankee Road: The Town Administrator informed the Select Board that the environmental documents are still under review by Foresight and that she will follow up update on the status of the review next week.

Zoar Rd. Bridge over Sam Rice Brook: no update.

Hazelton Road Culvert: no update.

Steel Brook Road Bridge: no update.

Cyrus Stage Road Bridge: no update.

Tunnel Road Bridge: no update.

Other Projects:

Oil Tank Removal: no update.

National Grid – 10W19: no update.

Warrants/Contracts:

1. Review and Sign Warrants - FY26 AP Warrant #18A and, AP, Payroll, Deduction & NBSU Warrants #19. Chair Semanie reviewed and signed the warrants.

Mail:

1. None

Minutes:

1. April 25, 2024 – Revised Meeting Minutes

MOTION TO APPROVE AND SIGN: Chair Semanie motioned to approve and sign the REVISED Board of Selectmen meeting minutes for April 25, 2024, as written. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

2. February 05, 2026 – Meeting Minutes – Select Board – Approved but not signed.
3. February 12, 2026 – Meeting Minutes – Select Board
4. February 25, 2026 – Meeting Minutes – Select Board
5. March 05, 2026 – Meeting Minutes – Joint Select Board/FinCom
6. March 12, 2026 – Meeting Minutes – Select Board

MOTION TO APPROVE AND SIGN: Chair Semanie motioned to approve and sign the Board of Selectmen meeting minutes for February 12, February 25, March 05, and March 12, 2026, as written. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

Future Meetings:

1. Thursday, April 09, 2026 – 6:00 PM – Select Board Meeting
2. Thursday, April 16, 2026 – 6:00 PM – Joint Select Board/FinCom

Unforeseen Business (within preceding 48 hours): None.

Adjournment: 5:58 PM

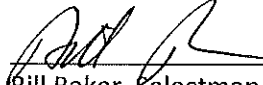
MOTION TO ADJOURN: Chair Semanie motioned to adjourn the meeting at 5:58 PM. The motion, seconded by Selectman Baker, was approved. (vote: 2-0-0)

Respectfully Submitted,
Brooke E. Shulda, Town Administrator

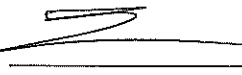
Approval Date: April 9, 2026

Approved by:

Joanne Semanie, Chair



Bill Baker, Selectman



Ed Silva, Selectman

Documents:

1. Agenda for April 02, 2026
2. FRCOG – FY27 Fuel Bid Contract
3. FRCOG – FY27 FCCIP Contract
4. OSRC – Tunnel Road Land Acquisition Grant Award Documents
5. Browning Bench – Orkin Pest Control Services Agreement
6. Shared Fire Chief Job Description
7. April 25, 2024 – Revised Meeting Minutes – Select Board
8. February 05, 2026 – Meeting Minutes – Joint Select Board/FinCom
9. February 25, 2026 – Meeting Minutes – Select Board
10. February 12, 2026 – Meeting Minutes – Select Board
11. February 25, 2026 – Meeting Minutes – Select Board
12. March 05, 2026 – Meeting Minutes – Joint Select Board/FinCom
13. March 12, 2026 – Meeting Minutes – Select Board