

**Town of Rowe**  
**Board of Selectmen**  
**Minutes**

Thursday, March 13, 2025 – 3:00 p.m.  
Rowe Town Hall, Meeting Room #1

Board of Selectmen Attendance

<u>Position</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Chair	Joanne Semanie	x	
V-Chair	Edward Silva	x	
Selectmen	William Baker		x

**IN-PERSON AUDIENCE:** No Audience.  
**ZOOM PARTICIPATION:** Vice-Chair Ed Silva  
**TOWN ADMINISTRATOR:** Brooke Shulda

**Call to Order:** Chair Semanie called the meeting to order at 3:01 p.m.  
**Announcement of recording devices:** None.  
**Noteworthy Announcements:** None.

**New Business:**

1. FRCOG – Fuel Bid Participation

Franklin Regional Council of Government has begun the preparation of the annual fuel bidding. In order to hold the town's place for FY2026 bidding cycle the Selectboard needs to sign the fuel participation agreement form.

**MOTION TO APPROVE & SIGN AGREEMENT: Chair Semanie motioned to approve and sign the Franklin County Regional Council on Government fuel bid participation bid agreement for FY2026 as written. The motion, seconded by Vice-Chair Silva was approved. (Roll Call Vote: Joanne Semanie – yes, Ed Silva – yes)**

2. Animal Inspector Nomination/Appointment – Ramon Sanchez

**MOTION TO APPOINT: Chair Semanie motioned to appoint Ramon Sanches as the Town of Rowe Animal Inspector. The motion seconded by Vice-Chair Silva was approved. (Roll Call Vote: Joanne Semanie – yes, Ed Silva – yes)**

3. Dams – who is responsible for Dam Maintenance?

Chair Semanie suggested that the Town Administrator discuss the responsibilities of Dam Maintenance with the Keeper of the Dam's, Henry Dandeneau.

4. Oil Tank Removal – bidding request

School Committee member Matt Stine and Town Administrator Brooke Shulda attended a meeting with Tighe and Bond regarding the school oil tank removal project. Matt realized that the timeline for the Annual Town Meeting (ATM) for funding appropriation might delay the bidding process for the project. This delay would lead to a very limited timeframe for construction, which is ideally meant to be completed over the summer while school is not in session.

Matt is considering whether to proceed with the project this summer or to appropriate the funding now and schedule the project for bidding in the fall, aiming for a start date of July 1, 2026.

**ATM/STM Articles/Business:**

1. ATM/STM Meeting Date – Potential Date Conflict

Vice-Chair Silva requested a change to the ATM/STM's scheduled date because Saturday, May 24th, falls on Memorial Day weekend. He highlighted that many family's vacation this weekend, which could result in residents missing the ATM/STM if it is not rescheduled. He and Chair Semanie agreed to move the

ATM/STM to the following weekend, Saturday, May 31, 2025, while keeping the same time of 10:00 a.m. The BOS requested the Town Administrator to inform the Town Moderator, Bob Clancy.

2. Budget Decisions: **TABLED – TO BE DISCUSSED WITH FINANCE COMMITTEE**
  - a. Town Clerk Stipend
  - b. Planning Board Stipend
  - c. Accountant Salary
3. Proposed Articles: **TABLED**
  - a. Planning Board – Zoning Bylaws
  - b. FRCOG – Charter Amendment
  - c. Veteran’s Services District

**Old Business:**

1. Fire Chief Succession Plan – No update.
2. Personnel Policy Manual Review – Not Discussed.

**Road/Bridge Projects:**

- Yankee Road: No update.
- Hazelton Road Bridge: No update.
- Tunnel Road Bridge: No update.
- Cyrus Stage Bridge: No update.

**Warrants/Contracts:**

1. Chair Semanie reviewed and signed FY25 Vendor & Payroll Warrants #19
2. Franklin Land Trust – Highland Through Trail Agreement
3. FRCOG – Fuel Bid Participation Agreement – Please see New Business #1

**Mail:**

1. Animal Inspector Nomination – Please see New Business #2.

**Minutes:**

1. February 13, 2025 – Meeting Minutes – Budget Hearings/BOS Business - **TABLED**
2. February 27, 2025 – Meeting Minutes – BOS Business - **TABLED**
3. February 27, 2025 – Meeting Minutes – Budget Hearings - **TABLED**

**Citizen Comments:**

None

**Future Meetings:**

1. Joint Board of Selectmen & Finance Committee Meeting, March 20, 2025, at 6:00 p.m.
2. Board of Selectmen’s Meeting – Thursday March 27, 2025, time to be determined
3. Joint Board of Selectmen’s & Finance Committee Meeting, Thursday, March 27, 2025, at 6:00 p.m.

**Adjournment:** 3:18 PM


**MOTION TO ADJOURN: Chair Semanie motioned to adjourn the meeting at 3:18 PM. The motion, seconded by Vice-Chair Silva was approved. (Roll Call Vote: Joanne Semanie – yes, Ed Silva - yes)**

Respectfully Submitted,

Brooke E. Shulda, Town Administrator

Approval Date: April 10, 2025

Approved by:

  
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Joanne Semanje, Chair

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Ed Silva, Vice-Chair

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Bill Baker, Selectmen

**Documents:**

1. Agenda for February 27, 2025
2. Franklin Land Trust Agreement/Revisions
3. FRCOG Fuel Bid Participation Agreement
4. Veteran's District Hero's Act Clause Information
5. Planning Board – Proposed Bylaw Amendments
6. FRCOG – Charter Amendment
7. MAIL: Animal Inspector Nomination
8. February 13, 2025, Meeting Minutes - Budget Hearing/BOS Business
9. February 27, 2025, Meeting Minutes – BOS Business
10. February 27, 2025, Meeting Minutes – Budget Hearings