



**Town of Rowe
Board of Selectmen
Minutes**

Thursday, October 09, 2024 – 4:00 pm
Rowe Town Hall, Meeting Room #1

<u>Position</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Chair	Joanne Semanie	x	
V-Chair	Edward Silva		x
Selectmen	William Baker	x	

TOWN OFFICIALS: Town Administrator Brooke Shulda, Police Chief Christopher Hyytinen
IN-PERSON AUDIENCE: Hannah Poplawski, Liam Cregan
ZOOM PARTICIPATION: NONE

Call to Order: Selectmen Semanie called the meeting to order at 4:00 pm
Announcement of recording devices: NONE
Noteworthy Announcements: Leslie McLatchy passed away.

New Business:

1. State Election Warrant

MOTION TO SIGN WARRANT: Chair Semanie motioned to sign the State Election Warrant as written. The motion, seconded by Selectmen Baker was approved. (vote: 2-0-0)

2. Regional Through Trail – Follow up with Liam Cregan from Franklin Land Trust about town parcels for the proposed trail. The Board of Selectmen agreed to allow trail access along the southeast corner of Town and were also open to holding easements on the Sargent and Shantigar properties. However, the Board will not vote to accept until specific proposals are presented.
3. Town-Licensed Emails—The Town Administrator explained the importance of using town-licensed emails.
4. MTRS Sustainability Study - TABLED

Old Business:

1. Fire Chief Succession Plan – TA will coordinate the next meeting with Charlemont.

Road/Bridge Projects:

Yankee Road:

The federal funding for this project has put it on hold due to a required environmental review study that must be completed before any contracts can be signed. As a result, the Town must adhere to federal funding guidelines when using state funding. Consequently, the reconstruction of Yankee Road will be delayed. The Town Administrator prepared an informative letter addressed to Yankee Atomic for the Board of Selectmen to sign.

MOTION TO SIGN LETTER: Chair Semanie motioned to sign the letter as written by the Town Administrator to Yankee Atomic regarding the status of the Yankee Road project. The motion, seconded by Selectmen Baker, was approved. (vote:2-0-0)

Cyrus Stage Bridge:

BOS decided to hold an on-site visit on Monday, November 04, 2024, at 1:00pm.

Tunnel Road Bridge:

TA briefly discussed ongoing concerns.

Hazelton Road Bridge:

- The TA was requested to draft a letter to the abutting property owner inviting him to join the site visit.
- Site visit scheduled for November 04, 2024, at 1:00 p.m.

Potential FY25 STM Items:

1. Historic Commission – Bylaws
2. PD – Cruiser - POTENTIAL

Warrants/Contracts:

1. Chair Semanie reviewed Fiscal Year 2025 Warrants #08.

Mail: NONE

Minutes:

1. Board of Selectmen Minutes – August 29, 2024 – TABLED

Unforeseen Business:

1. Police Cruiser – Police Chief Hyytinen was asked to contact Chair Semanie’s husband, who will investigate the current issues and provide the Town with a professional opinion.
2. Veteran’s Day Program – Cyndie Stetson is seeking permission from the BOS to hold a Veteran's Day Program this year for our Town’s veterans.

MOTION TO APPROVE: Chair Semanie motioned to approve the proposed Veteran’s Day Program offered by Resident Cyndie Stetson. The motion, seconded by Selectmen Baker, was approved. (vote: 2-0-0)

3. United States Postal Services Lease Agreement – Chair Semanie reviewed the updated lease agreement between the Town and the United States Postal Service (USPS).

MOTION TO APPROVE & SIGN: Chair Semanie motioned to approve and sign the United States Postal Service’s Lease Agreement as written between the Town of Rowe and USPS. The motion, seconded by Selectmen Baker was approved. (vote: 2-0-0)

Citizen Comments:

NONE

Future Meetings:

Monday, October 15, 2024
Thursday, October 24, 2024
Monday, November 04, 2024

Adjournment: 4:51pm


MOTION TO ADJOURN: Chair Semanie motioned to adjourn the meeting at 4:51pm. The motion, seconded by Selectmen Baker was approved. (vote: 2-0-0)

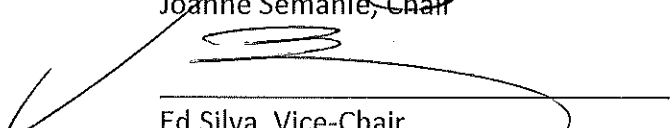
Respectfully Submitted,

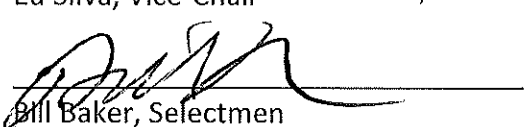
Brooke E. Shuida, Town Administrator

Approval Date: NOVEMBER 01, 2024

Approved by:



Joanne Semanie, Chair

Ed Silva, Vice-Chair

Bill Baker, Selectmen

Documents:

1. Agenda for October 09, 2024
2. Election Warrant
3. Highland Through Trail Documents
4. NEIT – Licensed Users List
5. MTRS Sustainability Study – Draft Proposed Options