



Town of Rowe
Board of Selectmen
Minutes

Thursday, July 18, 2024 – 6:00 pm
Rowe Town Hall, Meeting Room #1

<u>Position</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Chair	Joanne Semanie	x	
V-Chair	Edward Silva	x	
Selectmen	William Baker		x

IN-PERSON AUDIENCE: NONE
ZOOM PARTICIPATION: NONE

Call to Order: Selectmen Semanie called the meeting to order at 6:05 pm
Announcement of recording devices: NONE

Noteworthy Announcements: Vice-Chair Silva recognized the Rowe Fire Chief and Department personnel for the excellent work done during the last fire on July 09 on Davenport Branch Road.

New Business:

1. 1-3-5 Year Appointments

Board of Registrars: 1-Year Term, Brittani Sprague and Kevin Balawick

Conservation Commission: 3-Year Term, Ramon Sanchez

Cultural Council: 3-Year Term, Robin Booth

Zoning Board of Appeals: 3-Years Term, Michael Bradley and Jay Williams

MOTION TO APPOINT: Chair Semanie motioned to appoint all officers as listed above. The motion, seconded by Vice-Chair Silva, was approved. (vote: 2-0-0)

2. Reserve Fund Transfer Request(s)

Town Admin Salary

Town Nurse Salary

Ford Hill Culvert Overages

Park Manager Compensation

MOTION TO APPROVE REQUESTS: Chair Semanie motioned to approve the above list of Reserve Fund Transfer Requests (4) as submitted. The motion, seconded by Vice-Chair Silva was approved. (vote: 2-0-0)

3. Vacation Request – Submitted by Highway Superintendent Lance Larned was approved and signed by Chair Semanie.

4. MVP Grant Reimbursement Documents –

5. Facilities Maintenance Manager – Utilization of Town vehicle – TA informed BOS, Highway Super is more than willing to allow FMM to utilize truck when needed if it doesn't coincide with Highway Business.

6. MLP – Spare Fiber reimbursement check – Utilization of Funds – Bos would like the funds to be put toward paying down the BB debt.

7. Staggard Appointments

Conservation Commission: Justine Krumm and Aaron Poulin

MOTION TO APPOINT: Chair Semanie motioned to appoint Justine Krumm and Aaron Poulin to the conservation commission. The motion, seconded by Vice-Chair Silva was approved. (2-0-0)

Open Space and Recreation Plan: Justine Krumm and Amy Trevvett

MOTION TO APPOINT: Chair Semanie motioned to appoint Justine Krumm and Amy Trevvett to the Open Space and Recreation Plan Committee. The motion, seconded by Vice-Chair Silva was approved. (vote: 2-0-0)

Franklin County Cooperative Inspections Program (FCCIP): Kevin Balawick and Brooke Shulda

MOTION TO APPOINT: Chair Semanie motioned to appoint Kevin Balawick as FCCIP's Representative and Brooke Shulda's Alternate Representative of the FCCIP. The motion, seconded by Vice-Chair Silva was approved. (vote: 2-0-0)

8. Accountant Updates: TA briefed on the following updates with the BOS
 - FY2024 Audit – scheduled for August 07 & 08
 - Clarksburg NBSU Shared Services Agreement
 - * does accountant need to be bonded?*

Old Business:

1. Fire Chief Succession Plan: The Meeting for July 18, 2024, was rescheduled for Thursday, July 25 @10:30am
2. Audit: Audit for FY2024 is scheduled for August 07 & 08.
3. Annual Employee Review Plan – a plan has not yet been finalized.

Road/Bridge Projects:

Yankee Road: Informed BOS there is a possibility of additional funding.

Cyrus Stage Bridge: no discussion.

Tunnel Road Bridge: Discussed possible ownership between the Town of Rowe and Town of Florida or potentially privately owned.

Hazelton Road Bridge: Discussed:

- Detail rate for Police presence during survey and boring
- BOS requested TA to investigate the grant to see if funding will cover the detail rate or if the Town would get reimbursed for detail re: angry abutter.
- *BOS requested TA to inquire about utilizing a wooden guardrail vs. utilizing galvanized guardrail

Warrants/Contracts:

1. Chair Semanie reviewed Fiscal Year 2025 Warrants 00 & 01

Unforeseen Business:

NONE

Mail:

NONE

Minutes:

1. Board of Selectmen Minutes – June 18, 2024 - TABLED
2. Board of Selectmen Minutes – June 20, 2024 - TABLED

Citizen Comments:

NONE

Future Meetings:

Thursday, August 01, 2024

Thursday, August 15, 2024

Thursday, August 29, 2024

Adjournment: 7:34pm

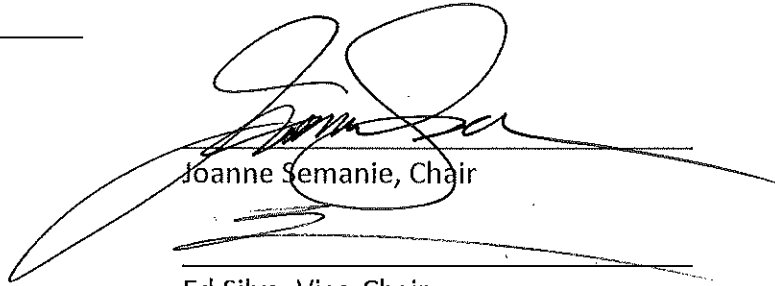
MOTION TO ADJOURN: Chair Semanie motioned to adjourn the meeting at 7:34pm. The motion, seconded by Vice-Chair Silva was approved. (vote: 2-0-0)

Respectfully Submitted,

Brooke E. Shulda, Town Administrator

Approval Date: 08/01/2024

Approved by:



Joanne Semanie, Chair

Ed Silva, Vice-Chair

Bill Baker, Selectmen

Documents:

1. Agenda for July 18, 2024
2. 3-5 Year Appointment List
3. Reserve Fund Transfer Requests
4. Vacation Request
5. Town of Clarksburg – NBSU Shared Services Agreement
6. MVP Grant Reimbursement Documentation
7. Tunnel Road Bridge Map
8. Board of Selectmen Minutes – June 18, 2024
9. Board of Selectmen Minutes – June 20, 2024