



Town of Rowe
Board of Selectmen Minutes
Thursday, June 22, 2023–6:00 p.m.
Rowe Town Hall – Hearing Room 1
and Via Remote Participation

Board of Selectmen: Chair Charles Sokol, Vice-Chair Joanne Semanie
Absent: Selectman Silva
Present: Administrative Assistant, Brooke Shulda, Executive Secretary, Janice Boudreau (Via remote participation)
Audience: Rosie Gordon (Via remote participation), Benjamin Gelb

Call to Order: Chair Sokol called the meeting to order at 6:01 pm.

Announcement of recording devices- One

Note Worthy Announcements:

-Treasurer/Collector Laptop has been located.

6:00 P.M. APPOINTMENT - Treasurer/Collector Interview – Benjamin Gelb
Mr. Gelb finished his interview and left the meeting at 6:51pm.

MOTION TO OFFER POSITION: Following discussion, Chair Sokol made a motion to offer Benjamin Gelb the position of Treasurer/Collector starting at Grade L/ Step 7. The motion, seconded by Vice-Chair Semanie was accepted. (vote: 2-0-0)

6:40 P.M. APPOINTMENT – Facilities Maintenance Supervisor Interview – Brandon S.

6:50 P.M. APPOINTMENT - Facilities Maintenance Supervisor Interview – Andrew K.

7:00 P.M. APPOINTMENT – Ford Hill Culvert – Change Order - Landowner, Jay Williams

MOTION TO REVISE PLAN: Following Discussion, Chair Sokol made a motion to direct Gill Engineering to make the necessary modifications to the Ford Hill culvert placement plan that will be feasible to the landowners and to provide the alternative plan to the Town and Landowners. The motion, seconded by Vice-Chair Semanie was accepted. (vote: 2-0-0)

Ongoing Projects:

Policy Updates and Review:

- Police Policies Review Submissions

MOTION TO DELAY: Chair Sokol made a motion to delay approving the police policies until further review and editing. The motion, seconded by Vice-Chair Semanie, was accepted. (vote: 2-0-0)

Road/Bridge Projects: Yankee Road Project/ Ford Hill Road Bridge/ Cyrus Stage Road Bridge:

Yankee Road:

Nothing further to discuss at this time.

Ford Hill Road Bridge:

As discussed above.

Cyrus Stage Road Bridge:

Nothing further to discuss at this time.

BOARD OF SELECTMEN BUSINESS:

New Business:

1. Treasurer Succession Planning – discussed above.
2. Work from home policy –

MOTION TO DELAY: Chair Sokol made a motion to delay the review of the work from home policy. The motion, seconded by Vice-Chair Semanie was approved. (vote:2-0-0)

3. ADA Coordinator Designation Form (APPOINTMENT) and Policy Review -

MOTION TO APPOINT: Chair Sokol made a motion to appoint Brooke Shulda as the Designated ADA Coordinator for the Open Space Plan. The motion, seconded by Vice-Chair Semanie was accepted. (vote: 2-0-0)

4. APPOINTMENTS - Fiscal Year 2024

MOTION TO APPOINT: Chair Sokol made a motion to appoint the following individuals for a three-year term for FY24.

<u>POSITION</u>	<u>NAME</u>	<u>TERM START</u>	<u>TERM END</u>
Police Chief	Julie Shippee	June 22, 2023	June 22, 2026
Accountant	David Fierro	June 22, 2023	June 22, 2026
Conservation Comm.	Robert Clancy	June 22, 2023	June 22, 2026
Cultural Council	BJ Roche	June 22, 2023	June 22, 2026
Cultural Council	Paulette Roccio	June 22, 2023	June 22, 2026

The motion to appoint, seconded by Vice-Chair Semanie was accepted. (vote: 2-0-0)

Warrants/Contracts:

Review Warrants FY23 W26 & FY23 PW26:

Vice-Chair Semanie said that she has reviewed the FY23 Payroll Warrant 26 and the FY23 Vendor Warrant 26.

FRCOG – FICCIP Agreement:

MOTION TO SIGN AGREEMENT: Chair Sokol made a motion to sign the FRCOG’s Inspection Programs Agreement for services. The motion, seconded by Vice-Chair Semanie was approved. (vote: 2-0-0)

Vadar Contract:

MOTION TO SIGN CONTRACT: Chair Sokol made a motion to approve and sign the one-year Contract Form with Vadar Systems to continue ASP services while in transition with the new QDS software. The motion, seconded by Vice-Chair Semanie was accepted. (vote:2-0-0)

Gracy House - Cabot Insurance Proposal:

MOTION TO SIGN CONTRACT: Chair Sokol made a motion to approve and sign the Gracy House insurance proposal from Cabot Risk Strategies, LLC. The motion, seconded by Vice-Chair Semanie was approved. (vote: 2-0-0)

Unforeseen Business (within preceding 48 hours): None

Future Meetings:

The next Board of Selectmen's meeting is scheduled for Thursday July 06, 2023, at 6:00pm.

Adjournment:

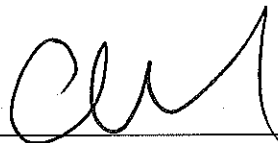
MOTION TO ADJOURN: Chair Sokol made a motion to adjourn the meeting at 8:30 p.m. The motion, seconded by Vice-Chair Semanie, was unanimously accepted. (vote: 2-0-0)

Respectfully Submitted,

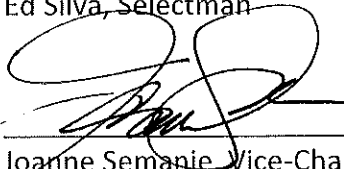
Brooke Shulda, Administrative Assistant

Approval Date: *JULY 20, 2023*

Approved:



Chuck Sokol, Chair

Ed Silva, Selectman


Joanne Semanie, Vice-Chair

Documents:

1. Agenda June 22, 2023
2. Treasurer/Collector Application/Resume
3. Facilities Maintenance Manager Applications 1, 2 and 3
4. ADA Designation/Policy Form
5. FY2024 Appointments List
6. Board of Selectmen Minutes - June 08, 2023
7. FRCOG - FCCIP Agreement
8. Vadar Contract